

**SAXONBURG BOROUGH
Reorganization Meeting
January 2, 2018**

Mayor Gillespie called the meeting to order at 7:01 p.m.

Swear in New Council Members

Mayor Gillespie swore in newly elected Council members Joshua Novotny, David Felsing, Thomas Knights, and Scott Herbst.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Also in attendance were Mary Papik/Manager, Fred Caesar, Michelle Lesniak, Linda Kovacik, and Rich Daubner.

President of Council

Mayor Gillespie called for nominations for the office of President of Council.

Nomination was made for Sherry Weinzierl for President of Borough Council.

Sherry Weinzierl was unanimously elected as President of Borough Council.

Vice President of Council

Mayor Gillespie called for nominations for the office of Vice President of Council.

Nomination was made for Patricia Rinebolt for Vice President of Borough Council.

Patricia Rinebolt was unanimously elected as Vice President of Borough Council.

The meeting was then turned over to President Weinzierl.

Correspondence

- Butler County Planning Commission, December 20, 2017, 2018 Community Development Block Grant Program.
- Fred Caesar, December 19, 2017, thank you letter.
- South Butler Community Library, December 21, 2017, thank you letter.
- Rick Markovich, December 28, 2017, resignation from SHRC.
- Richard Daubner, December 29, 2017, requesting to be reappointed as Emergency Management Coordinator.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss possible litigation. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes President Weinzierl asked if there were any additions or corrections to the minutes of the meeting on December 6, 2017. Hearing none, they were approved as printed.

Public Comments

Michelle Lesniak South Butler Community Library

- Michelle stated that the Library is to be undergoing some renovations and redecorating in the upcoming months.

- Michelle also talked about the “Securing the Future” Endowment Campaign, with a goal of one million dollars. The purpose of this campaign is to secure the future of the Library, and to make sure it will have enough funds to operate without any government funding. Mayor Gillespie suggested that we help out in any way we can as the Library is a huge asset to the Community.

Appointments

President Pro Tem of Council

Motion was made and seconded by Joshua Novotny/Scott Herbst to appoint David Felsing as President Pro Tem of Borough Council. The motion carried.

Chief of Police

Motion was made and seconded by David Felsing/Patricia Rinebolt to appoint Joseph Beachem as the Chief of Police for Saxonburg Borough. The motion carried.

Right to Know Officer – Saxonburg Borough Police Department

Motion was made and seconded by Patricia Rinebolt/Joshua Novotny to appoint Chief Beachem as the “Right-to-Know Officer” for the Saxonburg Borough Police Department. The motion carried.

Manager

Motion was made and seconded by Carol Neubert/David Felsing to appoint Mary Papik as the Manager for Saxonburg Borough. The motion carried.

Zoning Officer

Motion was made and seconded by Patricia Rinebolt/Joshua Novotny to appoint Mary Papik as the Zoning Officer for Saxonburg Borough. The motion carried.

Secretary/Treasurer

Motion was made and seconded by Carol Neubert/Joshua Novotny to appoint Samantha Strickland as the Secretary/Treasurer for Saxonburg Borough. The motion carried.

Superintendent

Motion was made and seconded by Carol Neubert/Scott Herbst to appoint Charles McGee as the Superintendent for Saxonburg Borough. The motion carried.

Right to Know Officer – Saxonburg Borough

Motion was made and seconded by David Felsing/Carol Neubert to appoint Samantha Strickland as the “Right-to-Know Officer” for Saxonburg Borough. The motion carried.

Solicitor

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to appoint the firm of Murrin, Taylor, & Gallagher as Solicitors for Saxonburg Borough, with Michael Gallagher as the principal Solicitor for the Borough. The motion carried.

Emergency Management Coordinator

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to appoint David Felsing as the Emergency Management Coordinator for Saxonburg Borough. The motion carried with Sherry Weinzierl and Thomas Knights voting nay.

Emergency Management Coordinator 2ND in Command

Nominations were made for Richard Daubner and Mary Papik for Emergency Management Coordinator 2nd in Command.

Votes for Richard Daubner as Emergency Management Coordinator 2nd in Command were the following:

Carol Neubert	Yea	Scott Herbst	Yea	Joshua Novotny	Yea
Sherry Weinzierl	Yea	Patricia Rinebolt	Nay	David Felsing	Nay
Thomas Knights	Yea				

Richard Daubner was appointed Emergency Management Coordinator 2nd in Command with the majority of the votes.

Auditors

Motion was made and seconded by David Felsing/Carol Neubert to appoint Maher Duessel as the auditors for Saxonburg Borough. The motion carried.

Vacancy Board

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to appoint Harry Fleischer to a two-year term as the Vacancy Board Chairman for Saxonburg Borough, which will expire December 31, 2020. The motion carried.

Committee Appointments

Joint Policy	Mayor, President of Council, Carol Neubert
Property	Sherry Weinzierl, Carol Neubert, Thomas Knights
Streets/Stormwater	Patricia Rinebolt, Scott Herbst, David Felsing
Ordinance	David Felsing, Patricia Rinebolt, Joshua Novotny
Police Committee	Mayor, President of Council, Carol Neubert, Thomas Knights

Liaisons to Borough Boards & Commissions

Butler County Boroughs Association	Patricia Rinebolt
Butler County Cog	David Felsing
Planning Commission	Carol Neubert
Zoning Hearing Board	Scott Herbst
Saxonburg Historic Restoration Commission	Scott Herbst
Historic Architectural Review Board	Thomas Knights

SHRC Scott Herbst

- Scott stated that the premier of “Roebling’s Bridge” was a huge success and great event.
- Scott also stated that SHRC has decided that the 33rd Annual Festival of the Arts will be on September 8th and 9th of 2018. The Mayor has also volunteered to lead a Public Safety Committee that will help with street closings for the festival.
- Signs are being made for the new hours at Roebling Park, and they will not exceed \$500.00.

SABA Joshua Novotny

- Josh stated that the next meeting is on Tuesday, January 9, 2018 at 9:00 in Centennial Hall. There will be nominations for new board members.

Mayor William Gillespie Jr.

- The Mayor stated that in front of each Council Member was a Chief Adams medallion. The other medallions are in the process of being delivered to the necessary parties.
- The Mayor also stated that at the Butler County Boroughs Association meeting on January 18, 2018 at 1:00 p.m. Chief Beachem will be discussing Identity Theft and Fraud.
- Also, the police department is keeping up to date on officer training, as untrained officers is the highest reason for lawsuits.

- The Mayor explained that on Saturday, April 21, 2018, Sister Cities will be holding a Wine and Cheese fundraiser from 1:00 p.m. to 6:00 p.m. More details will come as they are figured out.
- Mayor Gillespie stated that another Citizens Police Academy is in the planning process for some time late January or February. More details to come as well.

Manager Mary Papik

Transfer to Capital Expense Fund

Motion was made and seconded by Carol Neubert/David Felsing to authorize a transfer for \$20,000.00 from the Saxonburg Borough General Fund to the Saxonburg Borough Capital Expense fund. The motion carried.

Aderhold Road Tree Work Payment

- Mary explained that the work took about 4 days to complete, and that the lot looks much cleaner.

Motion was made and seconded by Patricia Rinebolt/David Felsing to authorize a transfer for \$8,400 from the First Commonwealth Loan Account to the Saxonburg General Fund to pay A.L.M Tree Pros. The motion carried.

Bills

Motion was made and seconded by Carol Neubert/Scott Herbst to approve the bills as presented. \$24,796.31 paid from the Borough's General Fund, of which \$16,432.17 is the Borough's portion of the expense and \$8,364.17 is the Authority's portion of the expense. In addition, decrease adjustments in December from the Borough General Fund in the amount of \$23,898.81 of which \$11,050.26 was the Borough's portion of the expense and \$12,721.81 was the Authority's portion of the expense, and payroll for December 2017. The motion carried.

Old Business

- Carol Neubert asked if there was still money being put aside in case of an emergency. Mary explained that there is, and it is line item on the budget each year of \$10,000.00.

New Business

SHRC Resignation – Rick Markovich

- After some discussion, Council decided to postpone the motion until next month to allow Rick to make sure this is what he wants to do.

Executive Session

The meeting recessed at 7:39 p.m. to go into Executive Session to discuss possible litigation.

The meeting reconvened at 8:17 p.m.

Saxonburg-Muhlhausen Sister City 501c3 – Cooper Hall

Motion was made and seconded by David Felsing/Thomas Knights to allow usage of Cooper Hall by the Saxonburg-Muhlhausen Sister City 501c3 at a discounted rate. Following discussion David Felsing and Thomas Knights rescinded their motions.

Adjournment

The meeting adjourned at 8:34 p.m.

The next meeting is scheduled for Wednesday, February 7, 2018, at 7:00 p.m.

Samantha R. Strickland
Secretary