

**SAXONBURG BOROUGH COUNCIL MEETING**  
**October 4, 2017**

President Sherry Weinzierl called the meeting to order at 7:00 p.m.

**Roll Call** Carol Neubert, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Scott Herbst was absent.

Also in attendance were Michael Gallagher/Solicitor, Mary Papik/Manager, Chief Joseph Beachem, Fred Caesar, Rich Foust, Terry McCormick, Karen Kennedy, and Judy Ferree.

**Correspondence**

- Saxonburg Area Business Association, September 29, 2017, request to close W. Main Street on Friday, November 24, 2017 from 7:00 p.m. to 8:00 p.m. for the Holiday Parade, and for the Saxonburg Police to post the “No Parking 4 p.m. to 8 p.m.” signs on November 24, 2017.

**Minutes** President Weinzierl asked if there were any additions or corrections to the minutes of the meetings on September 6, 2017. Hearing none, they were approved as printed.

**Public Comments** None

**SHRC** Scott Herbst

- Scott Herbst was unable to attend the meeting, but he did prepare a report for Council. Mayor Gillespie spoke on his behalf.
- The report highlighted some improvements that can be made to SHRC such as possible reorganization and improvements to Cooper Hall and the Museum.
- The Arts Festival was a huge success, with many thanks to all the volunteers and SHRC members, and of course the beautiful weather.
- SHRC is also suggesting a change in the hours of Roebling Park from Sunrise - 11 p.m. to Sunrise - Sunset.

**SABA** Joshua Novotny

- Founders Day will be October 28, 2017. This is not a vendor type event, it is a “Sale Day” for the businesses in town.
- The Holiday Parade preparations are underway. The parade will be Friday, November 24, 2017 at 7:00 p.m. As always, they are looking for volunteers and donations.
- There will be a Progressive Dinner on Wednesday, October 11, 2017 at 6:00 p.m. Tickets are available at Curds & Molds, Batch, Novotny’s, and Saxonburg Hotel.
- The next SABA Meeting is on Tuesday, October 10, 2017 at 9:00 a.m. at Centennial Hall.

**Mayor** William Gillespie Jr.

**COPS Grant – Illegal Immigration**

- The Mayor stated if we are awarded the COPS Grant an affidavit on detaining illegal immigrants will have to be signed. The document is stating that we will detain any illegal immigrants based on Homeland Security’s policy.

**Motion was made and seconded by Joshua Novotny/Carol Neubert to ratify the certification of the Illegal Immigration Cooperation document.**

### Community Outreach

- The Mayor stated that on Tuesday, October 17, 2017 at 6:30 p.m. in the Police Station there will be a Community outreach program targeted towards the senior citizens of the community about ID theft and scams.
- Flyers are being handed out to notify residents.

### Thanks to Solicitor

- The Mayor wanted to thank the Solicitor for his help on a recent case, and getting it passed through the County agencies very fast.

### Donald Eugene Webb Case

- There will be a celebration this year to recognize the efforts of all the agencies involved in the investigation. A date will be announced once decided.
- The Mayor would like to purchase medallions and t-shirts for the celebration to pass out to all those involved as a token of our gratitude.
- The medallions will be coin sized, and they will be numbered.

**Motion was made and seconded by Joshua Novotny/Patricia Rinebolt to approve the purchases of medallions and t-shirts not to exceed \$1500.00. The motion carried.**

**Chief of Police** Joseph Beachem had no report

**Manager** Mary Papik

### **Money Transfer from Liquid Fuels Account to Borough General Fund – Line Painting**

**Motion was made and seconded by Carol Neubert/David Felsing to transfer \$1,088.00 from the Liquid Fuels Account to the Borough General Fund to pay Williams & Willman Line Painting, Inc. for the line painting on Water Street. The motion carried.**

### **Bills**

**Motion was made and seconded by David Felsing/Patricia Rinebolt to approve the bills as presented. \$38,603.37 paid from the Borough's General Fund, of which \$32,693.96 is the Borough's portion of the expense and \$5,909.41 is the Authority's portion of the expense. In addition, two checks in September in the amount of \$5,593.34, decrease adjustments in September from the Borough General Fund in the amount of \$21,243.57 of which \$7,818.56 was the Borough's portion of the expense and \$13,304.57 was the Authority's portion of the expense, and payroll for September 2017. The motion carried.**

**Solicitor** Michael Gallagher had no report

### **Old Business**

#### **Stormwater Issues**

- The Mayor stated that he had been getting emails from Zacherl State Farm, about stormwater issues that they have been having.
- Mary stated that she and Charles McGee have been in contact with them, and a couple weeks ago they installed a new high velocity catch basin outside the office. There has not been any heavy rain since it has been installed to see if it will fix her problems.
- The Mayor and Mary will figure out a time to go down and meet with the agency.

### **New Business**

**Street Closure – Holiday Parade**

Motion was made and seconded by Patricia Rinebolt/Joshua Novotny to close W. Main Street from 7:00 p.m. to 8:00 p.m. on Friday, November 24, 2017 for the Holiday Parade and for the Saxonburg Borough Police to post the “No Parking 4 p.m. to 9 p.m.” signs on Friday, November 24, 2017. The motion carried.

**Change to Ordinance 460 § 17-106 Park Hours**

Motion was made and seconded by David Felsing/Patricia Rinebolt to approve the Solicitor to advertise changing Roebing Park Hours to read “Park Hours Shall be Set by Resolution of Council”. The motion carried.

**Executive Session** The meeting recessed at 7:22 p.m. to go into Executive Session to discuss possible litigation and personnel matters.

The meeting reconvened at 8:12 p.m.

**2018 Budget Splits – Field Crew**

Motion was made and seconded by Carol Neubert/Thomas Knights to approve the 2018 Budget Field Crew splits as recommended by the Joint Policy Committee. The motion carried.

**2018 Budget Splits – Office Employees**

Motion was made and seconded by David Felsing/Thomas Knights to approve the 2018 Budget Office Employee Splits as recommended by the Joint Policy Committee. The motion carried.

**2018 Budget – Overall Splits**

Motion was made and seconded by Carol Neubert/Joshua Novotny to approve the 2018 Budget Overall Splits as recommended by the Joint Policy Committee. The motion carried.

**2018 Budget – Joint and Single Entity Large Purchases for 2018**

Motion was made and seconded by Joshua Novotny/Carol Neubert to approve the 2018 Budget Joint and Single Entity Large Purchases for 2018 as recommended by the Joint Policy Committee. The motion carried.

**Pedestrian Safety**

- Joshua Novotny asked to consider some possible safety enhancements to the crosswalks in town.

**Adjournment**

The meeting adjourned at 8:23 p.m.

A Budget meeting is scheduled for Wednesday, October 18, 2017 at 7:00 p.m.

Samantha R. Strickland  
Secretary