

SAXONBURG BOROUGH COUNCIL MEETING
November 1, 2017

President Weinzierl called the meeting to order at 7:00 p.m.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Also in attendance was Michael Gallagher/Solicitor, Mary Papik/Manager, Chief Beachem, Richard Foust, Karen Kennedy, Fred Caesar, Dave Johnston, and Robert Nace.

Correspondence

- Dillion McCandless King Coulter & Graham, LLP., October 19, 2017, 2018 billing policy and rates.
- Cameron Herbst, October 24, 2017, resignation for the Saxonburg Historic & Restoration commission.

Minutes President Weinzierl asked if there were any additions or corrections to the minutes of the meetings on October 11, 2017, and October 18, 2017. Hearing none, they were approved as printed.

Public Comments

Karen Kennedy

- Karen wanted to thank the Mayor, Chief, and Police Department for the ID Theft and Scam seminar they held on Tuesday, October 17, 2017. It was extremely helpful.

Fred Caesar

- Fred stated that this years "Stuff the Cruiser" will be on Friday, November 24, 2017 from 10:00 a.m. to 4:00 p.m. and Saturday, November 25, 2017 from 9:00 a.m. to 4:00 p.m., at the South Butler Community Library. New, and unwrapped toys, books, and clothing will be accepted, and they will be donated to the Salvation Army and Toys for Tots.
- Fred also stated that Batch has hats for sale that say, "Saxonburg Proud". The hats are \$12, and the proceeds are going to "Friends of the Museum".

SHRC

Scott Herbst

- Scott stated that a Borough resident is needed to replace Cameron Herbst on SHRC. SHRC has expressed a desire to be involved in the selection of a replacement.
- The 2017 Arts Festival generated a net profit of \$21,621. A huge thank you to all involved.
- The Butler County Tourism & Convention Bureau 2018 Grant Program is open. SHRC is discussing an application at their meeting on November 2, 2017 at 6:30 p.m.
- The museums History Club had a meeting in September. The club has partnered with the South Butler Community Library.
- Scott stated that Fred has been working with The Alzheimer Association to arrange tours of the museum for patients. Wednesday, November 15, 2017 at 10:00 a.m. will be the first "test group".
- Scott stated that recently a Saxonburg Soda Bottle was stolen from the museum. In the wake of this event SHRC received a quote for a surveillance system in the museum and Cooper Hall, this will be discussed at their November 2, 2017 meeting. Also, Chief Beachem will be involved to help with the camera placements.
- SHRC is terminating their contract with Orkin Pest Control and will begin a new contract with Frye Pest Management.

- SHRC will be holding a Christmas Party on Saturday, December 9, 2017 that all council members are invited to. More details will be worked out at the November 2, 2017 meeting.
- SHRCs Long Range Plan is still in the works, and they hope to have a discussion document to share with Council at the December 6, 2017 meeting.

SABA Joshua Novotny

- Josh stated that the Holiday Parade is Friday, November 24, 2017 at 7:00 p.m.
- SABA membership applications are also going out sometime this month.

Mayor William Gillespie Jr.

- Mayor Gillespie explained that Commissioner Boozel and representatives from Harrisville Borough came to town on Friday, October 27, 2017. They walked Main Street and had a tour of the museum.
- The Mayor stated that Mayor Bruns of Mühlhausen and his wife had a baby boy.
- The Mayor also stated that a former part-time Police Officer, Bob Ivy, had passed away. Donations in his memory are being accepted at the Butler State Troopers office.

Chief of Police Joseph Beachem had no report

Vice President Patricia Rinebolt

- Patricia wanted to thank the Police and Fire Departments for patrolling on Halloween, and passing out candy.

Manager Mary Papik

- Mary stated that some personnel matters need to be discussed in Executive Session before the tax ordinance and budget can be approved for advertising.

Bills

Motion was made and seconded by Scott Herbst/Carol Neubert to approve the bills as presented. \$35,148.41 paid from the Borough's General Fund, of which \$29,992.51 is the Borough's portion of the expense and \$5,115.90 is the Authority's portion of the expense. In addition, a check in October in the amount of \$690.29, decrease adjustments in October from the Borough General Fund in the amount of \$25,935.18 of which \$12,615.62 was the Borough's portion of the expense and \$13,199.12 was the Authority's portion of the expense, and payroll for October 2017. The motion carried.

Certificate of Appropriateness – 324 W. Main Street

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to approve the Certificate of Appropriateness for new shingles and the demolition of the garage at 324 W. Main Street. The motion carried.

Certificate of Appropriateness – 211 W. Main Street

Motion was made and seconded by Joshua Novotny/Carol Neubert to approve the Certificate of Appropriateness for a new sign for “Saxonburg Coffee & Tea” at 211 W. Main Street. The motion carried.

Money Transfer from Liquid Fuels Account to Borough General Fund – Sealcoating Project

Motion was made and seconded by David Felsing/Thomas Knights to transfer \$22,603.77 from the Liquid Fuels Account to the Borough General Fund to pay Youngblood Paving, Inc. for the “2017 Sealcoating Project.” The motion carried.

Solicitor Michael Gallagher had no report

Old Business None

New Business

Resignations from Saxonburg Historic & Restoration Commission – Cameron Herbst

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to accept the resignation of Cameron Herbst from the Saxonburg Historic & Restoration Commission, effective immediately, with regrets. The motion carried.

First Commonwealth Bank Signature Cards

Motion was made and seconded by Joshua Novotny/Scott Herbst to authorize all Council members and the Secretary to sign the new signature cards and associated paperwork for the Borough's accounts at First Commonwealth Bank. The motion carried.

Executive Session The meeting recessed at 7:23 p.m. to go into Executive Session to discuss possible litigation and personnel matters.

The meeting reconvened at 8:05 p.m.

Tax Ordinance #465

Motion was made and seconded by Patricia Rinebolt/David Felsing to advertise Tax Ordinance #465 which establishes the Borough's taxes for 2018, for adoption at the December 6, 2017 meeting. The motion carried.

2018 Saxonburg Borough Budget

Motion was made and seconded by Carol Neubert/Scott Herbst to advertise the 2018 Saxonburg Borough Budget, as presented by the Manager, for adoption at the December 6, 2017 meeting. The motion carried

Adjournment The meeting adjourned at 8:06 p.m.

The next meeting is scheduled for Wednesday, December 9, 2017 at 7:00 p.m.

Samantha R. Strickland
Secretary