

**SAXONBURG BOROUGH**  
**December 5, 2018**

President Weinzierl called the meeting to order at 7:00 p.m.

**Roll Call** Carol Neubert, Scott Herbst, Sherry Weinzierl, Patricia Rinebolt, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Joshua Novotny was absent.

Also in attendance were Mary Papik/Manager, Michael Gallagher/Solicitor, Lt. Kevin Stiles, and Fred Caesar.

**Correspondence**

- Butler County Tax Collection Committee, December 3, appointing an alternate voting delegate.

**Executive Session Announcement** President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

**Minutes** Motion was made and seconded by David Felsing/Carol Neubert to approve the minutes of November 7, 2018. The motion carried.

**Public Comments**

**Fred Caesar** Stuff the Cruiser

- Fred Stated that Stuff the Cruiser was another great success this year. The items donated will be going to the Salvation Army and Toys for Tots.
- Fred thanked Chief Beachem for all of his hard work during the event.

**SHRC** Scott Herbst

- Scott stated that they will be looking into purchasing Event Insurance for the Arts Festival in 2019.

**Mayor** William Gillespie Jr. had no report

**Manager** Mary Papik

**Ordinance No. 471 – Taxes**

**Motion was made and seconded by Patricia Rinebolt/David Felsing to adopt Ordinance No. 471, which establishes the Borough's taxes for 2019. The motion carried.**

**2019 Saxonburg Borough Budget**

- Mary explained budget items that Council had questions about.

**Motion was made and seconded by Carol Neubert/Patricia Rinebolt to adopt the 2019 Saxonburg Borough Budget. The motion carried with Scott Herbst voting nay.**

**2019 Meeting Dates**

- Mary explained the benefits of changing the meeting night. Having the Saxonburg Area Authority Board meeting and Borough meeting on the same night makes it easier for Joint Policy issues to be discussed, and more efficient for the joint members/employees.
- After talking with Council, Board Members, and Solicitors, the Third Tuesday of the month was chosen.

- HARB will be on the second Wednesday of the month and Planning Commission will be on the first Wednesday of the month.

**Motion was made and seconded by David Felsing/Scott Herbst to advertise the 2019 meeting dates as presented by the Manager.**

- Council had discussions about this motion.

**The motion carried with Carol Neubert and Thomas Knights voting nay.**

### **2019 Medical Insurance**

**Motion was made and seconded by Scott Herbst/Carol Neubert to approve enrollment in the UPMC Small Business Advantage Platinum PPO Plan, UPMC Dental and UPMC Vision Advantage insurance. The motion carried.**

### **Bills**

**Motion was made and seconded by Scott Herbst/Patricia Rinebolt to approve the bills as presented. \$54,716.47 paid from the Borough's General Fund, of which \$41,641.72 is the Borough's portion of the expense and \$13,074.75 is the Authority's portion of the expense. In addition, decrease adjustments in November from the Borough General Fund in the amount of \$27,527.57 of which \$12,594.66 was the Borough's portion of the expense and \$14,932.91 was the Authority's portion of the expense, and payroll for November 2018. The motion carried.**

### **Solicitor**

Mike Gallagher had no report

### **Old Business**

#### **CDC Reception**

- Patricia stated that she attended the CDC reception, it was very enjoyable. The CDC Breakfast reception is Friday, March 29, 2019.

### **New Business**

#### **Full Time Police Officer – Lt. Kevin Stiles**

**Motion was made and seconded by Sherry Weinzierl/Patricia Rinebolt to approve elevating part time officer Lt. Kevin Stiles to a full time position with the Saxonburg Borough Police Department at a starting salary of \$49,000.00 per year to start January 1, 2019. The position would include family benefits for insurance purposes, all other benefits for full time employment with Saxonburg Borough, and provide Lt. Stiles credit for the years of service he currently has as a part time officer. The motion carried.**

#### **BCTCC – Alternate Voting Delegate**

**Motion was made and seconded by Carol Neubert/David Felsing to appoint Patricia Rinebolt as the Butler County Tax Collection Committee Alternate Voting Delegate for Saxonburg Borough. The motion carried.**

#### **Money Transfer from Liquid Fuels Account to Borough General Fund – Street Project**

**Motion was made and seconded by Carol Neubert/Scott Herbst to transfer \$28,155.01 from the Liquid Fuels Account to the Borough General Fund to pay East Coast Paving and Sealcoating for the "2018 Street Project." The motion carried.**

**Executive Session** The meeting recessed at 7:47 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 8:26 p.m.

**Joint Policy**

**Motion was made and seconded by Scott Herbst/David Felsing to advise the Saxonburg Area Authority that the Borough intends to move ahead in good faith to negotiate an agreement with Saxonburg Area Authority for the two entities to jointly own Tax Parcels 500-S3-8, 500-S3-9, and 500-S3-A126 located in Saxonburg and to continue to utilize shared assets, including personnel, and to authorize the Borough and Authority to enter into a short memo of understanding to have the motion put in writing. The motion carried.**

**Adjournment**

The meeting adjourned at 8:28 p.m.

The next meeting is scheduled for Tuesday, January 15, 2018 at 7:00 p.m.

Samantha R. Strickland  
Secretary