

SAXONBURG BOROUGH COUNCIL MEETING
February 1, 2017

President Sherry Weinzierl called the meeting to order at 7:00 p.m.

Roll Call Mayor William Gillespie Jr., Scott Herbst, Sherry Weinzierl, James Stanek, David Felsing, Joshua Novotny, Carol Neubert, and Patricia Rinebolt were present.

Also in attendance were Michael Gallagher/Solicitor, Mary Papik/Manager, Richard Foust, Michelle Lesniak, Ryan Harr, and Fred Caesar.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Correspondence

- Matthew E. Phillips, January 12, 2017, resignation from the South Butler County Library Board.
- Peter M. Watt, January 13, 2017, requesting to be considered to serve if there is an opening on the HARB.
- CDC of Butler County, January 16, 2017, a thank-you for the community support.
- Brett G. Hancher, January 26, 2017, resignation from the Saxonburg Borough Police Department, effective as of December 31, 2016.
- Saxonburg Area Business Association, January 27, 2017, requesting to close N. Rebecca Street on April 15, 2017, for the Easter Egg Hunt.
- Saxonburg Area Business Association, February 1, 2017, requesting that Main Street, from Pittsburgh Street to Isabella Street, be closed on May 18, June 15, August 17, and September 21, 2017, from 4:30-8:15 p.m. for the Mingles on Main.

Minutes President Weinzierl asked if there were any additions or corrections to the minutes of January 4, 2017. Hearing none, the minutes were approved as printed.

Public Comments

Fred Caesar Saxonburg Area Business Association

- Fred updated Council on the 185th & 175th Anniversary events which are the following:

July 14, 2017

- A private tour of Saxonburg for Kristian Roebing and his family, and possibly our Sister City visitors.

July 15, 2017

- A parade beginning at the Municipal Building will start around 10:00 – 10:30 a.m. All of Council was asked to be a part of the parade, and to welcome all visitors by shaking hands along the parade route.
- During the afternoon, the “Mingle on Main” will take place. There will be entertainment on the street with German groups singing German songs, and men and women dancing dressed in traditional German clothing.
- Clifford Zink will be at the Library to sign his book The Roebing Legacy.
- Kristian Roebing and his family will be laying wreaths on graves of his relatives Carl Roebing and Amelia Roebing Knoch, at the Saxonburg Cemetery.
- A reception will begin at 5:30 p.m. in the Saxonburg Museum, prior to the dinner at Cooper Hall.

July 16, 2017

- Reverend Dorsey, from Saxonburg Memorial Church, is coordinating with the local churches to have a special prayer incorporated into their services on Sunday morning.
- He requested that all Council members be available during these dates to be a part of the festivities.

Michelle Lesniak South Butler County Community Library Director

- Michelle, the new Library Director, introduced herself to Council.
- She provided information on programs held at the Library, reviewed what has happened at the Library during the past year, and strategic plans for the future.

Ryan Harr Butler County Conservation District

- Ryan reported that he is starting a “stormwater stenciling program” to mark storm drains. This is to inform the public where their stormwater ends up, and how it affects the environment. He is currently providing this service to a few local municipalities.
- His services will be at no cost to the Borough, and he will be applying for a grant to cover all costs.

SHRC James Stanek

- James stated that bookings for Cooper Hall are almost filled for 2017.
- The first meeting of 2017 will be held on Thursday, February 2, 2017, 7:00 p.m. at Cooper Hall.

Mayor William Gillespie Jr.

Police Department 501 (C) 3

Motion was made and seconded by Carol Neubert/ Patricia Rinebolt to authorize Michael Lazaroff to prepare and file the necessary documents to obtain a 501 (C) 3 designation for a newly formed “Saxonburg Police Association,” for an amount not to exceed \$1,000.00. The motion carried.

Chief of Police Joseph Beachem

911 Radio Communications

- A meeting was held last evening at BCCC providing information on changes to the “911 Radio Communication System,” which will take place in the 4th quarter of 2018.
- The Borough will be responsible for twenty-five percent (25%) of the costs for the radio units. Payment for the radios will be due the second quarter of 2018.
- There will be more meetings on the changes and the Chief will keep Council updated.
- Scott Herbst stated that there may a grant available to help defray costs of the radios to the Borough.

Manager Mary Papik

457 and 401 AIG Valic Individual Pension Plan - Administrators

Motion was made and seconded by Scott Herbst/Carol Neubert to add Gregory J. Clifford, Paul J. Cornetti, and Mary E. Papik as additional Plan Administrators on the “457 and 401 AIG Valic Individual Pension Plans,” and to have William Gillespie Jr. sign the letter. The motion carried.

Stormwater Pipe Replacement - N. Isabella Street

Motion was made and seconded by David Felsing/Patricia Rinebolt to have the Field Crew proceed with the “Pipe Replacement Project,” for stormwater issues on N. Isabella Street. The motion carried.

Solicitor Michael Gallagher
Friends of the Museum” 501 (C) 3

- The Solicitor reported that the IRS lost the “The Friends of the Museum” application for a 501 (C) 3 designation. The information was sent again and was to be put on the “fast-track” by the IRS. He expects this to be approved in about three (3) months.

Bills

Motion was made and seconded by Patricia Rinebolt/James Stanek to approve the bills as presented. \$16,511.02 paid from the Borough’s General Fund, of which \$12,174.80 is the Borough’s portion of the expense and \$4,336.22 is the Authority’s portion of the expense. In addition, decrease adjustments in January from the Borough General Fund in the amount of \$22,720.63 of which \$10,328.50 was the Borough’s portion of the expense and \$12,392.13 was the Authority’s portion of the expense, and payroll for January 2017. The motion carried.

Old Business None

New Business

Butler County Humane Society Agreement

Motion was made and seconded by Carol Neubert/Joshua Novotny to have the appropriate officials sign the agreement with the “Butler County Humane Society,” naming the authorized officials that are permitted to bring dogs to their facility. The motion carried.

Act 205 Actuarial Valuation Reports

Motion was made and seconded by Patricia Rinebolt/James Stanek to authorize Thomas J. Anderson & Associates prepare the Act 205 Actuarial Valuation Reports, for the Police and Non-Uniformed Pension Plans. The motion carried.

Liquid Fuels Account at First Commonwealth Bank - Signature Cards

Motion was made and seconded by James Stanek/Carol Neubert to authorize all Council members and the Secretary to sign the signature documents for the Liquid Fuels Account, at First Commonwealth Bank. The motion carried.

NexTier Bank - Signature Cards

Motion was made and seconded by Joshua Novotny/Carol Neubert to authorize Sherry Weinzierl, David Felsing, James Stanek and Linda Kovacik to sign the signature documents for the Saxonburg Borough Account, at NexTier Bank. The motion carried.

Street Closing for Easter Egg Hunt

Motion was made and seconded by David Felsing/James Stanek to approve the closure of N. Rebecca Street on April 15, 2017, for the “Easter Egg Hunt,” from 9:30 to 11:30 am. The motion carried.

Street Closings for “Mingles on Main”

Motion was made and seconded by James Stanek/David Felsing to approve closing Main Street from Pittsburgh Street to Isabella Street on May 18, June 15, August 17, and September 21, 2017, from 4:30-8:15 p.m. for the “Mingles on Main.” The motion carried.

Resignation from Police Department – Officer Hancher

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to accept the resignation of Officer Hancher, from the Saxonburg Police Department. The motion carried.

Resignation from South Butler County Library Board – Matthew Phillips

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to accept the resignation of Matthew Phillips from the South Butler County Library Board, as a representative of Saxonburg Borough, with regrets. The motion carried.

Wire Rope Shop

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to instruct the Saxonburg Historic & Restoration Commission to cease using the “Wire Rope Shop” as a storage shed, within forty-five (45) days. The motion carried.

Security System for Saxonburg Museum & Cooper Hall

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to have the Saxonburg Historic & Restoration Commission install a security system in the Saxonburg Museum and Cooper Hall, within ninety (90) days.

There was much discussion of Council on who would pay for this expense.

It was decided to withdraw the motion, and to have members of Council meet with representatives of the SHRC concerning the installation of a security system.

Executive Session The meeting recessed at 8:13 p.m. to go into Executive Session to discuss personnel and contract matters.

The meeting reconvened at 9:17 p.m.

Stormwater Stenciling Program

Motion was made and seconded by Scott Herbst/James Stanek to approve working with Ryan Harr, from the Butler County Conservation District, to get the plaques and stenciling for a “Stormwater Stenciling Program.” The motion carried.

Adjournment The meeting adjourned at 9:18 p.m.

The next meeting is scheduled for Wednesday, March 1, 2017, at 7:00 p.m.

Linda L. Kovacik
Secretary