

SAXONBURG BOROUGH
February 7, 2018

President Weinzierl called the meeting to order at 7:05 p.m.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Patricia Rinebolt was absent.

Also in attendance were Mary Papik/Manager, Chief Joseph Beachem, Michael Gallagher/Solicitor, Fred Caesar, Heather Wissinger, and Madalyn Guthrie.

Correspondence

- Butler County Board of Commissioners, January 5, 2018, Butler County Park renovation/Development Program.
- Scott Herbst, January 5, 2018, would like to serve on the Saxonburg Historic & Restoration Commission.
- Hannah Finke, January 5, 2018, reappointments to the Saxonburg Historic & Restoration Commission.
- William Hoche, January 11, 2018, resignation from the Saxonburg Historic & Restoration Commission.
- Armstrong Cable, January 22, 2018, rate adjustment notification.
- Pennsylvania DCNR, January 22, 2018, DCNR recreation and conservation grants.
- Josh Novotny, January 29, 2018, requesting to close N. Rebecca Street for Easter in the Park on March 31, 2018.

Minutes President Weinzierl asked if there were any additions or corrections to the minutes of the meeting on January 2, 2018. Hearing none, they were approved as printed.

Public Comments

Heather Wissinger

- Heather and her daughter (Miss Saxonburg 2017), are wanting to have a mental illness awareness event on Sunday, April 22, 2018.
- The event will have vendors spreading awareness about mental illness, and drug and alcohol addiction. There will also be a parade of about 60-100 people starting at the municipal building, heading onto W. Main Street to Pittsburgh Street, and ending at the Fire Company grounds. There will also be a candlelight vigil at the end of the event for all lives lost to mental illness and addiction.

Motion was made and seconded by David Felsing/Scott Herbst to approve the road closure for the route of the parade, and for the Borough to sponsor the event if the Saxonburg Volunteer Fire Company does not. The motion carried.

SHRC

Scott Herbst

- Scott stated that SHRC ended 2017 with a total of \$85,697.00 across all accounts. Scott also recognized Bill Hoche for his fantastic bookkeeping. Since the departure of Bill from SHRC, Hannah has taken over the financials.
- SHRC has adopted a new 501c3 rate of \$125 for the rental of Cooper Hall. This rate covers cleaning costs and utilities.
- Scott provided Council with a draft copy of the SHRC bylaws. He asked that Council and the Solicitor review, and to please act on them at the next Council meeting on March 7, 2018.

- On Sunday, July 15, 2018, the Model T Organization will be renting Roebling Park and Cooper Hall. There are expected to be around 400 Model Ts.
- Scott thanked the South Butler Community Library for their donation of an old table to the museum.
- Sometime in early spring, a Boy Scout troop will be doing some repair work at the Wire Rope Shop. The Solicitor advised that any adults working with the Scouts who are not affiliated with them will need to have their clearances.
- SHRC has revised their bid document for mowing and landscaping services. A copy of this document was provided to Council and the Solicitor. The Solicitor suggested a few changes.

Motion was made and seconded by Joshua Novotny/Carol Neubert to approve the advertising of the “2018 One-Year Proposal Mowing and Landscaping Contract” with the changes made by the Solicitor. The motion carried.

- The next SHRC meeting is Thursday, March 1, 2018 at 7:00 p.m. in Cooper Hall.

SABA Joshua Novotny

- Josh stated that Easter in the Park will be on Saturday, March 31, 2018, and everyone is very excited to begin planning.
- The next SABA meeting will be on Tuesday, February 13, 2018 at 9:00 am at Centennial Hall. March 13, 2018 SABA will be holding a Happy Hour at 5:00 p.m. at the Saxonburg Hotel.

Mayor William Gillespie Jr.

- The Mayor stated that there were four interviews completed, as two of our current officers accepted full time positions at other police departments and are unable to work for the Borough for a period of time. Recommendations for who to hire will be brought before the Council at the March meeting.
- The Mayor stated that officers have been attending training and they are hoping to hold some training sessions here in the Borough Police Department.
- The Mayor explained that a truck driver hit the Saxonburg Memorial Church. The Police Department was able to track down the driver and company. There is a slight issue with communication as the company is based out of El Paso, Texas and the employees primarily speak Spanish, but there will be a Spanish interpreter coming sometime in the next week to assist.

Chief of Police Joseph Beachem

- The Chief provided Council with a year end report.
- Citizens Police Academy will be starting shortly.
- The Chief stated that St. Luke Church approached him about a risk assessment and ALICE training, he will be meeting with them to help aid them in the learning process.

Manager Mary Papik

- Mary stated that the South Butler Community Library wanted to graciously thank the Borough for allowing the use of the training room for storage during their renovation.

Resolution #2-2018 – Comprehensive Fee Resolution

- Mary stated that the current fee schedule has not been updated since 2014.

Motion was made and seconded by Carol Neubert/Scott Herbst to adopt Resolution #2-2018, which establishes the fee schedule for Saxonburg Borough. The motion carried.

Permitting/Code Enforcement Software – Citizenserve

- Mary stated that this software will help automate processes, and that this purchase was budgeted for in the 2018 budget.

Motion was made and seconded by Carol Neubert/Scott Herbst to approve the purchase of Citizenserve for \$3,600 with a \$1,200 setup and training fee. The motion carried.

Resolution #3-2018 – Butler County Parks and Recreation Grant

- Mary stated that SHRC is interested in renovating the pavilion and doing some work on the restrooms.

Motion was made and seconded by David Felsing/Thomas Knights to adopt Resolution #3-2018 approving the application to the “Butler County Parks Renovation Program,” to obtain grant funds for the renovation of Roebling Park. The motion carried.

Bills

Motion was made and seconded by David Felsing/Thomas Knights to approve the bills as presented. \$20,410.96 paid from the Borough’s General Fund, of which \$14,447.88 is the Borough’s portion of the expense and \$5,963.08 is the Authority’s portion of the expense, and \$2.06 paid from the Authority’s Revenue Fund on January 8, 2018. In addition, decrease adjustments in January from the Borough General Fund in the amount of \$66,740.06 of which \$24,292.97 was the Borough’s portion of the expense and \$42,447.09 was the Authority’s portion of the expense, and payroll for January 2018. The motion carried.

Solicitor Michael Gallagher had no report

Old Business None

New Business

Junior Council Member – Madalyn Guthrie

Motion was made and seconded by Carol Neubert/Thomas Knights to accept Madalyn Guthrie as the Junior Council Member for Saxonburg Borough. The motion carried.

Saxonburg Historic & Restoration Commission Resignation – Rick Markovich

Motion was made and seconded by David Felsing/Scott Herbst to accept the resignation of Rick Markovich from Saxonburg Historic & Restoration Commission effective January 2018, with regrets. The motion carried.

Saxonburg Historic and Restoration Commission Resignation – William Hoche

Motion was made and seconded by David Felsing/Scott Herbst to accept the resignation of William Hoche from the Saxonburg Historic & Restoration Commission effective January 11, 2018, with regrets. The motion carried.

Saxonburg Historic & Restoration Commission Appointment – Scott Herbst

Motion was made and seconded by Joshua Novotny/Carol Neubert to appoint Scott Herbst to a vacant Borough seat on the Saxonburg Historic & Restoration Commission effective immediately. The motion carried.

Saxonburg Historic & Restoration Commission Reappointment – Don Verturini

Motion was made and seconded by David Felsing/Thomas Knights to reappoint Don Verturini to the Saxonburg Historic & Restoration Commission for a four-year term ending in February 2022. The motion carried.

Saxonburg Historic & Restoration Commission Reappointment – Gerald Neubert

Motion was made and seconded by David Felsing/Carol Neubert to reappoint Gerald Neubert to the Saxonburg Historic & Restoration Commission for a four-year term ending in February 2022. The motion carried.

Saxonburg Historic & Restoration Commission Reappointment – Hannah Finke

Motion was made and seconded by Joshua Novotny/Scott Herbst to reappoint Hannah Finke to the Saxonburg Historic & Restoration Commission for a four-year term ending in February 2022. The motion carried with David Felsing and Carol Neubert voting nay.

Resolution #1-2018 – Destruction of Records

Motion was made and seconded by Carol Neubert/David Felsing to adopt Resolution #1-2018, which authorizes the destruction of old Borough and Police records. The motion carried.

Easter in the Park 2018 – Street Closing

Motion was made and seconded by David Felsing/Carol Neubert to approve the closure of N. Rebecca Street from Main street to Water Street from 10:30 a.m. to 12:00 p.m. on Saturday, March 31, 2018, for Easter in the Park 2018. The motion carried.

Adjournment

The meeting adjourned at 8:01 p.m.

The next meeting is scheduled for Wednesday, March 7, 2018 at 7:00 p.m.

Samantha R. Strickland
Secretary