

SAXONBURG BOROUGH COUNCIL MEETING
March 1, 2017

President Sherry Weinzierl called the meeting to order at 7:08 p.m.

Roll Call Mayor William Gillespie Jr., Scott Herbst, Sherry Weinzierl, James Stanek, David Felsing, Joshua Novotny, Carol Neubert, and Patricia Rinebolt were present.

Also in attendance were Michael Gallagher/Solicitor, Mary Papik/Manager, Chief Joseph Beachem, Michael & Nancy Sippey, Fred Caesar, Richard Foust, Scott Hawkins, Justine VanCise, Carolyn Somerville, Ronda Blough, Don Venturini, Phil Heidenreich, and Mike Zilka.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Correspondence

- Gerry Mullen, February 22, 2017, resignation from the Saxonburg Historic & Restoration Commission, effective as of March 15, 2017.
- Maria McCullough, February 22, 2017, resignation from the Saxonburg Historic & Restoration Commission, effective as of March 15, 2017.
- James Stanek, February 22, 2017, resignation from the Saxonburg Historic & Restoration Commission, effective as of February 20, 2017.
- Michelle Corll, February 21, 2017, resignation from the Saxonburg Historic & Restoration Commission, effective as of February 21, 2017.
- Richard Markovich, February 21, 2017, resignation from the Saxonburg Historic & Restoration Commission.
- Cameron Herbst, February 26, 2017, expressing interest in serving on the Saxonburg Historic & Restoration Commission.
- Don Venturini, February 27, 2017, expressing interest in serving on the Saxonburg Historic & Restoration Commission.
- William Hoche, March 1, 2017, expressing interest in serving on the Saxonburg Historic & Restoration Commission.

Minutes The President asked if there were any additions or corrections to the minutes of February 1, 2017. Hearing none, the minutes were approved as printed.

Public Comments

Michael Sippey 249 Logan Road

- Michael stated that he lives in Middlesex Township and was filing a petition to run for the office of District Justice for the districts of Saxonburg Borough, and the surrounding Townships.
- He was a Police Officer for thirty-eight (38) years. Twenty-four (24) of those years were spent working for the city of Pittsburgh, and he retired from their Major Crimes Unit. During that time, he was the Lieutenant, who supervised the Detectives, and developed and trained Officers on “search and seizer” techniques. Also, while working for the Pittsburgh Police Department he put himself through Duquesne University and obtained a Law Degree. He was also a “Criminal Law” instructor for the Police Academy, until he retired in 2016.
- He practiced Law part-time for fourteen (14) years while working for the Pittsburgh Police, and is currently active in his church and community.
- Currently he is the Assistant Chief of Police for Duquesne University, but will resign if elected.

- He stated that he would not move the District Justice Office from Saxonburg Borough, if elected, and would hold “Night Court”. “Night Court” would help people and Part-time Police Officers who work other jobs during the day.

Scott Hawkins

- Scott asked Council to consider his application as a part-time Police Officer for Saxonburg Borough.

Christine VanCise

- Christine asked Council to consider her application as a part-time Police Officer for Saxonburg Borough.

Mayor William Gillespie Jr.

Part-time Police Officer Positions

- The Mayor asked Council to consider hiring the two candidates Scott Hawkins and Christine VanCise, as part-time Saxonburg Borough Police Officers

Butler County Emergency Service Unit

- The Mayor stated that a Saxonburg Officer would like to be part of the new “Emergency Services Unit,” for Butler County.
- The Solicitor will have more information on the necessary Ordinance and Agreement paperwork that is necessary for Saxonburg Borough to be a part of this Unit.

Chief of Police Joseph Beachem had no report

Manager Mary Papik

Certificate of Appropriateness – Batch’s Sign

Motion was made and seconded by David Felsing/Scott Herbst to approve the “Certificate of Appropriateness” for Batch’s sign, at 230 W. Main Street, which was approved by the HARB at their meeting on February 15, 2017. The motion carried.

Secretary Job Description

Motion was made and seconded by Patricia Rinebolt/James Stanek to approve the job description for a Borough Secretary, as presented. The motion carried.

Secretary Position Advertisement

Motion was made and seconded by Carol Neubert/David Felsing to approve advertising for the position of Borough Secretary. The motion carried.

2017 Street Project

- The Superintendent will have proposals for the “2017 Street Project” at next month’s meeting.

Solicitor Michael Gallagher

Ordinance #464 - Butler County Emergency Services Unit Municipal Aid Agreement

Motion was made and seconded by Carol Neubert/Scott Herbst to authorize the Solicitor to draft and advertise Borough Ordinance #464, for the “Butler County Emergency Services Unit Municipal Aid Agreement,” for adoption at the Borough Council meeting on April 5, 2017. The motion carried.

Resolution #1-2017 – Destruction of Borough Records

Motion was made and seconded by Patricia Rinebolt/David Felsing to adopt Resolution #1-2017, which authorizes the destruction of old Borough Records. The motion carried.

Bills

Motion was made and seconded by Carol Neubert/James Stanek to approve the bills as presented. \$\$27,710.03 paid from the Borough's General Fund, of which \$21,277.70 is the Borough's portion of the expense and \$6,432.33 is the Authority's portion of the expense. In addition, decrease adjustments in February from the Borough General Fund in the amount of \$22,438.03 of which \$10,338.29 was the Boroughs portion of the expense and \$12,099.74 was the Authority's portion of the expense, and payroll for February 2017. The motion carried.

Old Business None

New Business

First National Bank Signature Cards

Motion was made and seconded by David Felsing/Carol Neubert to have all Council members and the Secretary sign the signature card paperwork, for the Borough's account at First National Bank. The motion carried.

Voting Delegates at PSAB Conference

Motion was made and seconded by Carol Neubert/Scott Herbst to appoint Patricia Rinebolt as the voting delegate and William Gillespie Jr. as the alternate voting delegate, at the PSAB Conference May 7-10, 2017. The motion carried.

MRM Trust Voting Delegates

Motion was made and seconded by James Stanek/Carol Neubert to appoint Scott Herbst as the voting delegate and Patricia Rinebolt as the alternate voting delegate at the Municipal Risk Management Worker's Compensation Pooled Trust annual meeting on Friday, April 7, 2017, at Seven Springs Mountain Resort, and to have the Secretary send in the Proxy Form. The motion carried.

Resignations from Saxonburg Historic & Restoration Commission (SHRC) – Michelle Corll and James Stanek

Motion was made and seconded by Carol Neubert/Joshua Novotny to accept the resignations of Michelle Corll, and James Stanek from the Saxonburg Historic & Restoration Commission, effective immediately with regrets. The motion carried.

Resignation from Saxonburg Historic & Restoration Commission (SHRC) – Maria McCullough and Gerry Mullen

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to accept the resignations of Maria McCullough and Gerry Mullen from the Saxonburg Historic & Restoration Commission, effective as of March 15, 2017, with regrets. The motion carried.

There was discussion of Council on whether to act on appointing members to fill the vacant positions on the SHRC, or delaying any votes to see if more people apply for the positions.

It was decided to not make any appointments to the SHRC at this time, and see if more people apply for the positions and act on the appointments at a later date.

Curator for the Saxonburg Museum

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to recommended that the Saxonburg Historic & Restoration Commission create the position of a "Curator" for the Saxonburg Museum, at their next meeting, when there is a quorum of members, and appoint someone to the position. The motion carried with David Felsing voting nay.

Borough Liaison to Saxonburg Historic & Restoration Commission (SHRC)

- Scott Herbst volunteered to be Council's liaison to the SHRC.

Executive Session The meeting recessed at 8:13 p.m. to go into Executive Session to discuss personnel and contract matters.

The meeting reconvened at 8:30 p.m.

Saxonburg Police Department Hires – Scott Hawkins & Justine VanCise

Motion was made and seconded by Patricia Rinebolt/David Felsing to hire Scott Hawkins and Justine VanCise as part-time Patrol Officers, at the standard probationary rate for six (6) months upon completion of their “State Certifications.” The motion carried.

Recess
p.m.

The meeting recessed 8:33 p.m. until Wednesday, March 15, 2017, at 7:00

Linda L. Kovacik
Secretary