

SAXONBURG BOROUGH
March 7, 2018

President Weinzierl called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call Carol Neubert, Scott Herbst, Sherry Weinzierl, David Felsing, Thomas Knights, and Mayor Gillespie were present.

Joshua Novotny and Patricia Rinebolt were absent.

Also, in attendance were Mary Papik/Manager, Chief Joseph Beachem, Sean Gallagher/Solicitor, Fred Caesar, Judy Ferree, and Don Venturini.

Correspondence

- FEMA, February 7, 2018, compliance of flood hazards.
- MRM Trust, February 20, 2018, annual meeting on April 6, 2018.
- Jim Knapick, February 22, 2018, resignation for the South Butler Community Library Board.
- Meghan Pohl, March 7, 2018, closing of Main Street for Mingles on Main.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel matters and possible litigation. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes Motion was made and seconded by Carol Neubert/Scott Herbst to approve the minutes of February 7, 2018. The motion carried.

Public Comments None

SHRC Scott Herbst

- Scott stated that the Butler County Park and Recreation Grant has been submitted. If SHRC receives the grant they will need to match 25%, and it will be used to put a new concrete pad in the picnic pavilion and new faucets in the restrooms.
- Scott stated that the museum has been receiving many interesting items and will soon have a new exhibit on the influenza outbreak of 1918.
- SHRC will have their next meeting on Thursday, April 5, 2018 at 7:00 p.m. in Cooper Hall.

SABA

- On behalf of SABA, Mary reminded everyone that the Easter Egg Hunt is on March 31, 2018, and that SABA is accepting donations of filled eggs for the hunt.
- Mary also announced that Fred Caesar is the new president of SABA.

Mayor William Gillespie Jr.

- The Mayor stated that the Senate passed bill 894, naming Butler Street as Chief Gregory B. Adams Memorial Way. There will be a celebration held, more details are to come.
- Sister Cities will be holding a wine and cheese event at Cooper Hall on April 21, 2018.

Chief of Police Joseph Beachem

- Chief Beachem explained that there are multiple classes/trainings coming up. On March 23, 2018 there is an ALICE Training, on April 3, 2018 there is an ID Theft and Scam class, and Citizens Police Academy begins on April 24, 2018.

Manager Mary Papik

Roebing Park 2018 Lawn Care Bid

- Mary stated that the bid opening was on March 7, 2018 at 11:00 a.m.
- Two bids were received, one from Wain Landscaping & Lawn Care and one from Peffer.
- Mary explained that both bids were not fully completed and that it was hard to determine a final bid price.
- After some discussion between Council and the Solicitor, Council made the following motions:

Motion was made by Carol Neubert to award Wain Landscaping & Lawn Care the Roebing Park 2018 Lawn Care Contract. The motion died for a lack of a second.

Motion was made and seconded by David Felsing/Carl Neubert to allow SHRC to award the Roebing Park 2018 Lawn Care Contract, for this one time.

A roll call vote was taken:

Carol Neubert	Yea	Scott Herbst	Nay
Sherry Weinzierl	Nay	David Felsing	Yea
Thomas Knights	Nay		

With three Nays and two Yeas, the motion failed.

Motion was made and seconded by Thomas Knights/Scott Herbst to award Wain Landscaping & Lawn Care the Roebing Park 2018 Lawn Care Contract.

A roll call vote was taken:

Carol Neubert	Nay	Scott Herbst	Yea
Sherry Weinzierl	Nay	David Felsing	Nay
Thomas Knights	Yea		

With three Nays and two Yeas, the motion failed.

Motion was made and seconded by David Felsing/Thomas Knights to reject all bids and have them resubmitted in full completion. The motion carried.

Motion was made and seconded by Thomas Knights/David Felsing to allow the Borough Manager to arrange a onetime spring cleanup of Roebing Park, not to exceed \$500.00, to be reimbursed by SHRC. The motion carried.

Certificate of Appropriateness – Saxonburg General Store and Eatery

- Mary explained that HARB did not recommend the sign as it did not meet the requirements for shielded lights.

Motion was made and seconded by David Felsing/Thomas Knights to not approve the “Certificate of Appropriateness” for the Saxonburg General Store and Eatery to add an open sign. The motion carried.

Comprehensive Plan Section 1

- Mary provided Council with a revision of the first section of the Comprehensive Plan, and asked if anyone had any questions, concerns, or suggestions on it. Council did not express any.
- Mary also asked Council if she should be giving these revisions to Council or Planning Commission or both. After discussion, Council decided that the revisions should be presented to Council to review, and then presented to the Planning Commission.

Bills

Motion was made and seconded by Scott Herbst/David Felsing to approve the bills as presented. \$17,980.00 paid from the Borough's General Fund, of which \$12,687.53 is the Borough's portion of the expense and \$5,292.47 is the Authority's portion of the expense. In addition, decrease adjustments in February from the Borough General Fund in the amount of \$28,724.86 of which \$11,242.60 was the Borough's portion of the expense and \$17,482.26 was the Authority's portion of the expense, and payroll for February 2018. The motion carried.

Solicitor

Sean Gallagher had no report.

Old Business

SHRC Bylaws

- President Weinzierl stated that she wished to table discussion at this time.

New Business

PSAB Voting Delegates

Motion was made and seconded by Carol Neubert/David Felsing to appoint Patricia Rinebolt as the voting delegate at the PSAB Conference June 10-13, 2018. The motion carried.

MRM Trust Voting Delegates

Motion was made and seconded by Thomas Knights/David Felsing to appoint Carol Neubert as the voting delegate at the Municipal Risk Management Worker's Compensation Pooled Trust annual meeting on Friday, April 6, 2018, at Seven Springs Mountain Resort, and to have the Secretary send in the Proxy Form. The motion carried.

South Butler Community Library Board Resignation – Jim Knapick

Motion was made and seconded by Scott Herbst/David Felsing to accept the resignation of Jim Knapick from the South Butler Community Library Board effective immediately, with regrets. The motion carried.

Mingle on Main – Street Closure

Motion was made and seconded by David Felsing/Scott Herbst to approve the closure of Main Street for the 2018 Mingles on Main. The motion carried.

Executive Session The meeting recessed at 7:49 p.m. to go into Executive Session to discuss personnel matters and possible litigation.

The meeting reconvened at 9:10 p.m. with the following motions being made

Part Time Police Officers

Motion was made and seconded by David Felsing/Thomas Knights to approve hiring two part time Police Officers, Colton Stebler and Collin Lawson, at the standard training rate with advancement to the standard rate of pay following a 6 month probation period and approval from the Police Chief. The motion carried.

Saxonburg Borough – Mühlhausen Sister City Wine Tasting

Motion was made and seconded by Sherry Weinzierl/Carol Neubert to approve the use of Cooper Hall at no charge for the Saxonburg Borough – Mühlhausen Sister City Wine Tasting Event on April 21, 2018. The motion carried with Scott Herbst abstaining.

Adjournment

The meeting adjourned at 9:13 p.m.

The next meeting is scheduled for Wednesday, April 4, 2018 at 7:00 p.m.

Samantha R. Strickland
Secretary