

**SAXONBURG BOROUGH COUNCIL MEETING**  
**April 5, 2017**

President Sherry Weinzierl called the meeting to order at 7:00 p.m.

**Roll Call** Mayor William Gillespie Jr., Scott Herbst, Sherry Weinzierl, David Felsing, Joshua Novotny, Carol Neubert, and Patricia Rinebolt were present.

Also in attendance were Michael & Sean Gallagher/Solicitors, Mary Papik/Manager, Chief Joseph Beachem, Carol Walchesky, Fred Caesar, Thomas Knights, and Michelle Lesniak

**Executive Session** President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

**Correspondence**

- James Stanek, March 30, 2017, resignation from Borough Council, effective immediately.
- Thomas Knights, April 3, 2017, requesting to be considered for a seat on Borough Council if one is vacated.
- Paul Stamp/Blast from the Past Cruisers of Western PA, April 5, 2017, requesting to close Main Street from Isabella Street to Rebecca Street, on May 18, June 15. August 17, and September 21, 2017, from 5-8 p.m. as part of the Mingles on Main.

**Resignation from Borough Council – James Stanek**

**Motion was made and seconded by Patricia Rinebolt/David Felsing to accept the resignation of James Stanek from Saxonburg Borough Council effective as of March 30, 2017, with regrets. The motion carried.**

**Appointment to Borough Council – Thomas Knights**

**Motion was made and seconded by David Felsing/Joshua Novotny to appoint Thomas Knights to fill the Council position vacated by James Stanek. The motion carried.**

**Mayor Gillespie Jr. swore in Thomas Knights as the new Council member, and he took his seat on Council.**

**Minutes** President Weinzierl asked if there were any additions or corrections to the minutes of the meetings on March 1, 2017, and March 15, 2017. Hearing none, the minutes were approved as printed.

**Public Comments** None

**Saxonburg Historical & Restoration Commission (SHRC)** Scott Herbst

- Scott reported that the “Wire Rope Shop” has been cleaned, out as requested by Council. However, there is some work that needs to be completed to restore the structure
- Three bids were received for the security system, and the SHRC could act on this item at their meeting tomorrow night.
- “Friends of Saxonburg Museum” has received their 501 C 3 approval, from the IRS.
- The SHRC will reorganize at their meeting tomorrow night and appoint new officers.
- Scott started a new “Saxonburg Festival of the Arts” Facebook page, and is working on the SHRC’s [www.visitsaxonburgpa.com](http://www.visitsaxonburgpa.com) web site.
- William Hoche is working on the financial reports from 2016, to prepare a 2017 budget. A report will be ready for Council possibly next month.

**Mayor** William Gillespie Jr.

- The “Sister City & Police Association” 501 C 3 organizations should be approved soon.
- Chief Beachem held training on “General Police Work” last Saturday for all Saxonburg Officers. “Drug Interdiction” will be the next training session.
- The Mayor asked to post a sign at the Municipal Building stating **No Firearms** are permitted in the building. The Solicitor stated that a sign can be posted at the Police Department, but it cannot be posted at the main entrance of the Municipal Building.

**Chief of Police** Joseph Beachem had no report

**Manager** Mary Papik

**2016 Audit Advertisement**

**Motion was made and seconded by Carol Neubert/David Felsing to advertise the 2016 Borough Audit, as prepared by Maher Duessel. The motion carried.**

**2017 Street Project**

- The Street Committee met and decided which streets would be paved and sealcoated this year.
- The Superintendent will be meeting with Saxonburg’s Penn DOT representative on Friday. A report and advertisement for the “2017 Street Project” will be presented at the May meeting.

**Copier/Printer Replacement**

- Mary estimates that the cost to the Borough would be only approximately 25-30%, since the Authority predominately uses the machine to print the back of their bills each month.
- The original copier/printer was put into service in 2010, and will be placed in the Police Department, once a new copier is installed.

**Motion was made and seconded by Patricia Rinebolt/Carol Neubert to purchase a new Ricoh copier/printer for \$5,391.93, contingent upon approval of the Saxonburg Area Authority. The motion carried.**

**Solicitor** Sean Gallagher

**Ordinance #464 - Butler County Emergency Service Unit Municipal Aid Agreement**

**Motion was made and seconded by Carol Neubert/David Felsing to adopt Ordinance #464 “Butler County Emergency Service Unit Municipal Aid Agreement.” The motion carried.**

**Resolution #2-2017**

**Motion was made and seconded by Patricia Rinebolt/David Felsing to adopt Resolution #2-2017 which changes the make-up of the South Butler Community Library Board, with Saxonburg Borough only having one representative on the Board instead of three. The motion carried.**

**Bills**

**Motion was made and seconded by David Felsing/Scott Herbst to approve the bills as presented. \$19,539.04 paid from the Borough’s General Fund, of which \$13,195.95 is the Borough’s portion of the expense and \$6,343.09 is the Authority’s portion of the expense. In addition, decrease adjustments in January, February, and March from the Borough’s General Fund in the amount of \$61,312.04 of which \$32,493.78 was the Boroughs portion of the expense and \$28,818.26 was the Authority’s portion of the expense, and payroll for March 2017. The motion carried.**

**Old Business**

**Comprehensive Plan Review Committee**

- David Felsing, Patricia Rinebolt, Carol Neubert and the Mayor volunteered to serve on the Committee to review the Comprehensive Plan that was adopted in 1999.
- Updating the Plan would require advertised Public meetings to get input from residents.

**New Business**

**Landscaping Contract/Roebling Park**

The landscaping proposals for Roebling Park (one-year contract) that were received are the following:

|                  |             |
|------------------|-------------|
| Wain Landscaping | \$10,800.00 |
| WD Landscaping   | \$13,625.00 |

**Motion was made and seconded by David Felsing/Joshua Novotny to award a one-year contract for landscaping work at Roebling Park to Wain Landscaping, for an amount of \$10,800.00, with the first \$7,000.00 being paid by Saxonburg Borough. The motion carried.**

**Streets Closing – Memorial Day Parade**

**Motion was made and seconded by Patricia Rinebolt/David Felsing to close W. Main Street and N. Rebecca Street on Monday, May 29, 2017, from 10:30a.m. to 11:30 a.m., for the annual Memorial Day Parade and service in Roebling Park. The motion carried.**

**Street Closing – Car Cruise**

**Motion was made and seconded by Carol Neubert/Scott Herbst to close W. Main Street from Isabella Street to Rebecca Street on May 18, June 15, August 17, and September 21, 2017, from 5-8 p.m. for a Car Cruise as part of the “Mingles on Main.” The motion carried.**

**PSAB Proposed Resolutions**

- PSAB suggested that all Boroughs adopt Resolutions to permit local Police Departments to utilize municipal radar, and to raise the ceiling on payouts for local charitable service clubs.
- The Secretary was instructed to prepare the Resolutions for adoption at the next Council meeting.

**Executive Session** The meeting recessed at 7:43 p.m. to go into Executive Session to discuss personnel and contract matters.

The meeting reconvened at 9:00 p.m.

**Borough Secretary/Treasurer and Authority Recording Secretary Position**

**Motion was made and seconded by David Felsing/Scott Herbst to approve offering the Borough Secretary/Treasurer and Authority Recording Secretary Position to the candidate (s) as recommended by the Managers, at the wage rates established by the Managers, contingent upon approve of the Saxonburg Area Authority. The motion carried.**

**Adjournment** The meeting adjourned at 9:02 p.m.

The next meeting is scheduled for Wednesday, May 3, 2017, at 7:00 p.m.

Linda L. Kovacik  
Secretary