

SAXONBURG BOROUGH
April 4, 2018

President Weinzierl called the meeting to order at 7:04 P.M.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, Thomas Knights, and Madalyn Guthrie (Junior Council Member) were present.

Mayor Gillespie was absent.

Also in attendance were Mary Papik/Manager, Chief Joseph Beachem, Michael Gallagher/Solicitor, Fred Caesar, Karen Kennedy, and Judy George.

Correspondence

- Western Pennsylvania Model T Ford Club, March 8, 2018, street closures for Sunday, July 15, 2018.
- Saxonburg Volunteer Fire Company, March 12, 2018, street closures for the 2018 Carnival.
- II-VI, March 28, 2018, notification of Argon tank purge on April 3, 2018.
- Butler County Association of Realtors, March 28, 2018, Smart Growth for the 21st Century Course on May 21, 2018.
- South Butler Community Library, April 3, 2018, Thank you for book storage and invitation to the Open House on April 11, 2018.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes Motion was made and seconded by Patricia Rinebolt/Carol Neubert to approve the minutes of March 7, 2018. The motion carried.

Public Comments

Karen Kennedy

- Karen wanted to express her gratitude for the ID Theft and Scam class that was presented by Chief Beachem and Officer Kummer. It was a very intriguing and helpful course, and she is looking forward to the Citizens Police Academy.

SHRC Scott Herbst

- Scott presented Council with a power point of SHRCs Long Range Plan. The plan stated projects that would need done if Cooper Hall continued to be used as a rental facility and projects if Cooper Hall was used for other purposes.
- Scott asked for Councils opinion on how they thought Cooper Hall should be used. Patricia stated that she thinks Cooper Hall should come back to Council for them to run instead of SHRC.

SABA Joshua Novotny

- Josh wanted to thank everyone for making the 2018 Easter Egg Hunt a huge success.

Chief of Police Joseph Beachem had no report

Manager Mary Papik

2017 Audit Advertisement

Motion was made and seconded by David Felsing/Carol Neubert to advertise the 2017 Borough Audit as prepared by Maher Duessel. The motion carried.

Certificate of Appropriateness – 103 Pittsburgh Street

Motion was made and seconded by Thomas Knights/Joshua Novotny to approve the “Certificate of Appropriateness” for the signage at 103 Pittsburgh Street. The motion carried.

Certificate of Appropriateness – 332 W. Main Street

Motion was made and seconded by David Felsing/Carol Neubert to approve the “Certificate of Appropriateness” for a new deck at 332 W. Main Street. The motion carried.

Roebbling Park 2018 Lawn Care Bid

After clarifications, the landscaping proposals for 2018 Roebbling Park Lawn Care Bid that were received are the following:

Wain Landscaping	\$10,580.00
Peffer	\$10,850.00

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to award Wain Landscaping the Roebbling Park 2018 Lawn Care Contract. The motion carried.

Network Service Provider

- Mary stated that our current provider will be going out of business on May 15, 2018. The process for contacting new companies for quotes has been started.

Motion was made and seconded by Thomas Knights/Carol Neubert to authorize the Manager to determine a new Network Services Provider, not to exceed 125% of the current provider. The motion carried.

Bills

Motion was made and seconded by Scott Herbst/David Felsing to approve the bills as presented. \$18,416.27 paid from the Borough’s General Fund, of which \$14,246.35 is the Borough’s portion of the expense and \$4,169.92 is the Authority’s portion of the expense. In addition, decrease adjustments in March from the Borough General Fund in the amount of \$27,937.60 of which \$12,442.75 was the Borough’s portion of the expense and \$15,494.85 was the Authority’s portion of the expense, and payroll for March 2018. The motion carried.

Solicitor Michael Gallagher had no report

Old Business None

New Business

Western Pennsylvania Model T Ford Club – Street Closure

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve the closure of N. Rebecca Street from W. Water Street to W. Main Street and the alternate route of N. Rebecca Street from W. Water Street to W. Main Street to Pittsburgh Street from 12:00 P.M. to 4:00 P.M. on Sunday, July 15, 2018. The motion carried.

Saxonburg Volunteer Fire Company Carnival – Street Closure

Motion was made and seconded by Patricia Rinebolt/Thomas Knights to approve the closures of Main Street for the 2018 Fire Company Carnival activities. The motion carried.

Per Capita Tax Exoneration – Matthew Christy

Motion was made and seconded by Patricia Rinebolt/Thomas Knights to exonerate Matthew Christy, 125 N. Rebecca Street, from Per Capita Taxes, per Council's motion on July 5, 1972, to exempt full-time college students from Per Capita Taxes. The Motion carried.

Memorial Day Parade – Street Closure

Motion was made and seconded by David Felsing/Carol Neubert to approve the closures of W. Main Street and N. Rebecca Street from 10:30 A.M. to 11:30 A.M. each year for the annual Memorial Day Parade and service in Roebling Park. The motion carried.

Executive Session The meeting recessed at 7:37 P.M. to go into executive session to discuss personnel matters.

The meeting reconvened at 8:36 P.M. and the following motions were made

Part Time Police Officer

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve hiring a part time Police Officer, Kenneth Michalik, at the standard training rate with advancement to the standard rate of pay following a 6 month probation period and approval from the Police Chief.

Adjournment The meeting adjourned at 8:37 P.M.

The next meeting is scheduled for Wednesday, May 2, 2018 at 7:00 P.M.

Samantha R. Strickland
Secretary