

SAXONBURG BOROUGH COUNCIL MEETING
June 7, 2017

President Sherry Weinzierl called the meeting to order at 7:00 p.m.

Roll Call Mayor William Gillespie Jr., Scott Herbst, Sherry Weinzierl, Carol Neubert, and Thomas Knights were present.

Joshua Novotny, David Felsing, and Patricia Rinebolt were absent.

Also in attendance were Michael Gallagher/Solicitor, Mary Papik/Manager, Chief Joseph Beachem, Fred Caesar, Michelle Lesniak, and Samantha Strickland

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel issues and the Union Contract. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Correspondence

- Saxonburg Volunteer Fire Company, March 1, 2017, requesting to close the Borough streets for the annual Fire Company Carnival activities.
- Congressman Michael Kelly, May 19, 2017, regarding the Community Development Block Grant Program.
- Linda L. Kovacik, June 2, 2017, resignation as Borough Secretary/Treasurer, and Authority Administrative Assistant as of August 11, 2017.

Minutes President Weinzierl asked if there were any additions or corrections to the minutes of the meetings on May 3, 2017. Hearing none, they were approved as printed.

Public Comments None

SHRC Scott Herbst

- Scott reported that everyone should have received the April and May financial reports in their packets.
- The "Wire Rope Shop" is cleaned out and new displays were installed in the building.

Mayor William Gillespie Jr.

PSAB Conference

- The Mayor attended the annual PSAB Conference last month and reported on some of the sessions he attended. He also highly recommended that all Council members attend the annual PSAB conferences, if they get a chance.
- The PA Borough Mayor's Association gave scholarships to college students in honor of Mayors who passed away in 2016. One scholarship was given in honor of Saxonburg's previous Mayor, Pamela Bauman.

II-VI Agreement

Motion was made and seconded by Thomas Knights/Scott Herbst to have the President of Council sign the agreement with II-VI for them to use office space in the Saxonburg Borough Municipal Building, if necessary for emergencies. The motion carried.

Chief of Police Joseph Beachem had no report

Manager Mary Papik
Certificate of Appropriateness – South Butler Community Library

- The HARB approved this at their meeting on May 17, 2017.

Motion was made and seconded by Thomas Knights/Scott Herbst to approve the “Certificate of Appropriateness” for the South Butler Community Library to change their sign. The motion carried.

2017 Street Project

- The bid opening took place on Monday, June 5, 2017, at 10:00 a.m., and the results were the following:

Sealcoating of Aderhold Road, S. Butler Street, and Bella Drive

Youngblood Paving Inc.	\$18,845.49
Russell Standard Corp.	\$21,454.65

Milling and paving of the east bound lane of W. Water Street

Shields Asphalt Paving Inc.	\$28,494.61
Wiest Asphalt Produces & Paving Inc.	\$32,108.40
Protech Asphalt Maintenance Inc.	\$33,553.40
East coast Paving & Sealcoating Inc.	\$34,619.59
Mele & Mele & Sons Inc.	\$35,308.66
Wilson Excavating	\$41,635.75
Derry Construction Company Inc.	\$44,679.50
Michael Facchiano Contracting Inc.	\$49,746.50
Holbein Inc	\$50,405.42

Sealcoating

Motion was made and seconded by Carol Neubert/Thomas Knights to award the contract to Youngblood Paving Inc, for sealcoating of Aderhold Road, S. Butler Street and Bella Drive, in the amount of \$18,845.49.

Thomas Knights stated that Youngblood Paving’s bid does not designate which aggregate they plan on using for the sealcoating. He suggested to have them use limestone instead of gravel.

No vote of Council was taken on this motion: therefore, the motion died.

Rejection of Bids for Sealcoating

Motion was made and seconded by Carol Neubert/Scott Herbst to reject all bids for the sealcoating of Aderhold Road, S. Butler Street, and Bella Drive. The motion carried.

Re-advertisement for Sealing Coating

Motion was made and seconded by Thomas Knights/Carol Neubert to rebid the sealcoating of Aderhold Road, S. Butler Street, and Bella Drive with type L aggregate. The motion carried.

Milling and Paving

Motion was made and seconded by Carol Neubert/Thomas Knights to award the contract to Shields Asphalt Paving Inc. for milling and paving of the east bound lane of W. Water Street, in the amount of \$28,494.61. The motion carried.

Resolution #5-2017/Destruction of Old Records

Motion was made and seconded by Carol Neubert/Scott Herbst to adopt Resolution #5-2017, which authorizes the destruction of old Saxonburg Borough and Historic and Restoration Commission records. The motion carried

Solicitor Michael Gallagher had no report

Bills

Motion was made and seconded by Carol Neubert/Thomas Knights to approve the bills as presented. \$27,147.38 paid from the Borough's General Fund, of which \$16,730.37 is the Borough's portion of the expense and \$10,417.01 is the Authority's portion of the expense. In addition, decrease adjustments in May from the Borough General Fund in the amount of \$26,994.05 of which \$12,310.51 was the Borough's portion of the expense and \$14,563.10 was the Authority's portion of the expense, and payroll for May 2017. The motion carried.

Old Business None

New Business

Street Closures – Fire Company Carnival Activities

Motion was made and seconded by Carol Neubert/Thomas Knights to approve closing the Borough streets for the annual "Saxonburg Volunteer Fire Company Carnival" activities. The motion carried.

Resignation of Borough Secretary/Treasurer – Linda L. Kovacik

Motion was made and seconded by Thomas Knights/ Scott Herbst to accept the resignation of Linda L. Kovacik as Borough Secretary/Treasurer, effective as of August 11, 2017, with regrets. The motion carried.

Part-time Police Department Clerk – Linda L. Kovacik

Motion was made and seconded by Carol Neubert/Thomas Knights to hire Linda L. Kovacik as a part-time Police Department Clerk, as of August 12, 2017. The motion carried.

Appointment of Assistant Borough Secretary/Treasurer – Samantha Strickland

Motion was made and seconded by Scott Herbst/Carol Neubert to appoint Samantha Strickland as Assistant Borough Secretary/Treasurer, effective immediately, and to take over the position of Borough Secretary/Treasurer, as of August 12, 2017. The motion carried.

Executive Session The meeting recessed at 7:35 p.m. to go into Executive Session to discuss personnel matters, and the Union Contract.

The meeting reconvened at 8:23 p.m.

Union Contract

Motion was made and seconded by Scott Herbst/Carol Neubert to approve the new five-year contract with the Utility Workers Union of America, AFL-CIO Local 537. The motion carried.

Non-union Employees Benefits

Motion was made and seconded by Thomas Knights/Scott Herbst to approve the additional benefits included in the Utility Workers Contract for the non-union employees, to be effective as of January 1, 2018. The motion carried.

Community Oriented Policing Services Grant (COPS)

Motion was made and seconded by Carol Neubert/Scott Herbst to approve applying for a “Community Oriented Policing Services Grant,” for the Police Department. The motion carried.

Adjournment The meeting adjourned at 8:25 p.m.

The next meeting is scheduled for Wednesday, July 5, 2017, at 7:00 p.m.

Linda L. Kovacik
Secretary