

SAXONBURG BOROUGH COUNCIL MEETING
September 6, 2017

President Sherry Weinzierl called the meeting to order at 7:00 p.m.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, and Mayor Gillespie were present.

Thomas Knights was absent.

Also in attendance where Mary Papik/Manager, Sean Gallagher/Solicitor, Chief Joseph Beachem, Fred Ceasar, Linda Kovacik, Rich Foust, Karen Kennedy, Judy Ferree, Carter Tackett, Carol Young, and Pete Watt.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel issues and the Union Contract. After the Executive Session, Council will reassemble in open meeting and take any actions that are required

Phone Participation – Thomas Knights

Motion was made and seconded by Scott Herbst/Joshua Novotny to allow Thomas Knights to participate in the meeting via phone. The motion carried.

Correspondence

- David Felsing, August 11, 2017, to be considered for EMA Coordinator if the position becomes open.

Minutes

President Weinzierl asked if there were any additions or corrections to the minutes of the meetings on August 2, 2017. Hearing none, they were approved as printed.

Public Comments

Linda Kovacik Saxonburg Borough –Muhlhausen Sister City Society

- Linda stated that the Sister City Society would be selling Christmas ornaments at the Arts Festival and possibly the Mingle on Main.
- There are two ornaments. A red ball ornament that will be ten dollars, and a round ceramic ornament that will be twelve dollars.

SHRC

Scott Herbst

- The 32nd Annual Saxonburg Festival of the Arts is this weekend, September 9 & 10. They have over 130 vendors and many activities on both Saturday and Sunday.
- A schedule of events can be found on visitsaxonburgpa.com and paper copies will be available at the festival.
- Scott also stated that there will be a SHRC meeting September 7, 2017 at 7:00 p.m. at Cooper Hall, and preparations for the festival will be happening then also.

SABA

Joshua Novotny

- Josh stated that the Golf Outing is on Tuesday, September 12, 2017, with a picnic to follow.
- SABA is also currently entertaining the idea of a Founders Day Sale on October 28, 2017.

Mayor William Gillespie Jr.

- The Mayor thanked SABA for their great work on the Celebration, Mingles on Main, and Progressive Dinners.
- The Mayor also wanted to recognize SHRC for all their hard work with the Celebration, and the upcoming Arts Festival.

Chief of Police Joseph Beachem had no report

Manager Mary Papik

Aderhold Park

- Mary stated that she met with three arborists about the cleanup of the Aderhold Park lot. No arborists will do any trimming to any White Oak trees prior to November 1, 2017, due to a disease the trees can contract.
- The quote given is for work that needs to be completed to make the lot safe. A.L.M. Tree Pros believe it will take 3 ½ - 4 days to complete the necessary work, and they would only bill for 3 days.
- Council discussed other options as possibly selling the lot, applying for Grants, and doing nothing at all. It was decided that the lot should be made safe as of now, and then more discussion could come later.

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to approve the proposal from A.L.M. Tree Pros in the amount of \$8,400.00, for the cleanup of the Aderhold Park lot. The motion carried.

Certificate of Appropriateness – Winery

Motion was made and seconded by Carol Neubert/Joshua Novotny to approve the “Certificate of Appropriateness” for the sign at the Winery. The motion carried.

Certificate of Appropriateness- 130 Butler Street

Motion was made and seconded by Carol Neubert/David Felsing to approve the “Certificate of Appropriateness” for the demolition of the house at 130 Butler Street. The motion carried.

Comprehensive Plan Review

- Mary stated that she and David Felsing recently attended a class at Butler 911 on Emergency Planning, and that reinforced the idea of working on the Boroughs Comprehensive Plan since it has not been updated since 1999.
- Butler County Emergency Operations Plan update will be released sometime in September.
- Mayor Gillespie suggested that Council take this step by step, and at the joint meeting to review Butler County’s plan and also get familiar with the Boroughs current Comprehensive Plan.

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to approve advertising for a joint Borough Council and Planning Commission meeting on October 11, 2017 at 7:00 p.m. for purposes of discussing incorporating the “Butler County Emergency Operations Plan” updates into the Borough Comprehensive Plan and Zoning Ordinance. The motion carried.

Solicitor Sean Gallagher had no report

Bills

Motion was made and seconded by Scott Herbst/Carol Neubert to approve the bills as presented. \$48,417.27 paid from the Borough's General Fund, of which \$40,793.13 is the Borough's portion of the expense and \$7,624.14 is the Authority's portion of the expense. In addition, decrease adjustments in August from the Borough General Fund in the amount of \$27,044.82 of which \$12,197.25 was the Borough's portion of the expense and \$14,727.13 was the Authority's portion of the expense, and payroll for August 2017. The motion carried.

Old Business

Property Committee

- Jim Stanek's position on the Property Committee needs to be filled.
- Mary stated that the Property Committee does not meet often, but they do need someone who would be able to go out to the properties and meet with owners, contractors, etc.
- President Weinzierl nominated Thomas Knights, and Carol Neubert also volunteered. Mary stated that the position does not need to be filled now, and it could wait until the reappointment of committees in January.
- The position was not filled at this meeting.

New Business

MMO's for Uniformed (Police) and Non-Uniformed Pension Plans for 2018

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve the Minimal Municipal Obligations (MMO's) in the amount of \$5,138.00 for the Uniformed (Police) Pension Plan, and \$52,257.00 for the Non-Uniformed Pension Plan, and to include these in the 2018 Borough budget. The motion carried.

Money Transfer from Liquid Fuels Account to Borough General Fund – Street Project

Motion was made and seconded by Scott Herbst/David Felsing to transfer \$28,673.40 from the Liquid Fuels Account to the Borough General Fund to pay Shields Asphalt Paving for the "2017 Street Project." The motion carried.

Resolution #7-2017/Destruction of Old Police Records

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to adopt Resolution #7-2017 which authorizes the destruction of old Saxonburg Borough Police records. The motion carried.

Trick or Treat

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve the Trick or Treating time from 6:00 p.m. to 8:00 p.m. on Tuesday, October 31, 2017. The motion carried.

Tackett Subdivision

Motion was made and seconded by David Felsing/Joshua Novotny to approve the C.Tackett Plan No. 2 subdivision for the property identified as tax parcel 500-S4-81 AB. The motion carried.

Carol Neubert suggested that a letter be written to the new property owner about the upkeep of the pond on the property.

Executive Session The meeting recessed at 7:54 p.m. to go into Executive Session to discuss possible litigation.

Thomas Knights disconnected from phone participation prior to Executive Session.

David Felsing left the meeting prior to Executive Session for personal reasons.

The meeting reconvened at 8:18 p.m.

Police Department Matters

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to approve the Solicitors to assist the Police Department with associated Police matters. The motion carried.

Adjournment The meeting adjourned at 8:19 p.m.

The next meeting is scheduled for Wednesday, October 4, 2017, at 7:00 p.m.

Samantha R. Strickland
Secretary