

**SAXONBURG BOROUGH**  
**January 15, 2019**

President Weinzierl called the meeting to order at 7:00 p.m.

**Roll Call** Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, and David Felsing were present.

Thomas Knights and Mayor Gillespie were absent.

Also in attendance were Mary Papik/Manager, Michael Gallagher/Solicitor, and Fred Caesar.

**Correspondence**

- II-VI, December 10, announcement of emergency siren testing.
- Butler County Planning Commission, December 12, 2019 Community Development Block Grant.
- Scott Herbst, December 27, resignation from SHRC.  
Butler County Election Bureau, January 7, seminar for citizens looking to run for office.

**Executive Session Announcement** President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

**Minutes** Motion was made and seconded by Carol Neubert/ Patricia Rinebolt to approve the minutes of December 5, 2018. The motion carried.

**Public Comments** None

**SABA** Joshua Novotny

- Josh stated that the membership applications have been mailed out and are due on January 31, 2019.
- The next meeting is on Tuesday, February 12, 2019 at 9:00 a.m. in Centennial Hall.

**Manager** Mary Papik

**Retirement Sick Bank**

Motion was made and seconded by Patricia Rinebolt/Carol Neubert to recognize an additional \$1,270.97 as a liability for Sick Bank compensation upon departure of employment. The motion carried.

**James Miller & Sons Proposal**

Motion was made and seconded by Carol Neubert/David Felsing to approve the proposal dated 1/3/2019 from James Miller & Sons to 1) repoint a portion of the garage wall, 2) replace one garage door and 3) replace the Elder Alley pump station door with 1) and 2) being shared by/contingent upon the Authority. The motion carried.

**Bills**

Motion was made and seconded by Joshua Novotny/Patricia Rinebolt to approve the bills as presented. \$14,983.76 paid from the Borough's General Fund, of which \$8,873.42 is the Borough's portion of the expense and \$6,110.36 is the Authority's portion of the expense. In addition, decrease adjustments in December from the Borough General Fund in the amount of \$28,001.94 of which \$10,115.51 was the Borough's portion of the

expense and \$17,752.38 was the Authority's portion of the expense, and payroll for December 2018. The motion carried.

Solicitor Michael Gallagher had no report

### Old Business

#### Vacancies

- Council discussed the vacancies on the Planning Commission, Zoning Hearing Board, and Saxonburg Area Authority.
- Council members will look into possibly setting up a table at the Mingle on Main to help spread the word about these vacancies.

### New Business

#### Resolution #1-2019 – Destruction of Records

Motion was made and seconded by David Felsing/Carol Neubert to adopt Resolution #1-2019, which authorizes the destruction of old Borough and Police records. The motion carried.

#### SHRC Resignation – Scott Herbst

Motion was made and seconded by Carol Neubert/Joshua Novotny to accept the resignation of Scott Herbst from the Saxonburg Historical and Restoration Commission effective immediately, with regrets. The motion carried with Scott Herbst abstaining.

#### Saxonburg Area Authority Reappointment – Gregory Clifford

Motion was made and seconded by David Felsing/Scott Herbst to reappoint Gregory Clifford to the Saxonburg Area Authority Board for a five-year term ending in December 2023. The motion carried.

#### Saxonburg Area Authority Reappointment – Douglas Farney

Motion was made and seconded by Patricia Rinebolt/Scott Herbst to reappoint Douglas Farney to the Saxonburg Area Authority Board for a five-year term ending in December 2023. The motion carried.

#### Saxonburg Area Authority Reappointment – John Ham

Motion was made and seconded by David Felsing/Scott Herbst to reappoint John Ham to the Saxonburg Area Authority Board for a five-year term ending in December 2023. The motion carried.

#### HARB Reappointment – Andrew Allen

Motion was made and seconded by Carol Neubert/Patricia Rinebolt to reappoint Andrew Allen to the Historical Architectural Review Board for a three-year term ending in December 2021. The motion carried.

#### HARB Reappointment – Tammi Crawford

Motion was made and seconded by Joshua Novotny/Carol Neubert to reappoint Tammi Crawford to the Historical Architectural Review Board for a three-year term ending in December 2021. The motion carried.

#### Act 205 Actuarial Valuation Reports Police/Non-uniformed Pension Plans

Motion was made and seconded by David Felsing/Joshua Novotny to authorize the President of Council to sign the paperwork for Thomas J. Anderson & Associates, Inc. to prepare the "2019 Act 205 Actuarial Valuation Reports for the Police and Non-Uniformed Pension Plans." The motion carried.

**SHRC Liaison**

Motion was made and seconded by David Felsing/Patricia Rinebolt to appoint Carol Neubert as the Saxonburg Historic and Restoration Commission liaison. The motion carried.

**Executive Session** The meeting recessed at 7:13 p.m. to go into Executive Session to discuss personnel and contract matters.

The meeting reconvened at 7:55 p.m.

**Police Chief – Wage Increase**

Motion was made and seconded by Davis Felsing/Patricia Rinebolt to approve a 4% pay increase for the Police Chief effective January 1, 2019. The motion carried.

**Employee Termination**

The motion was made and seconded by Carol Neubert/David Felsing to terminate Maria McCullough's employment with the Borough of Saxonburg for cause, effective immediately. The motion carried.

**Job Advertisement**

Motion was made and seconded by Scott Herbst/Carol Neubert to advertise the appropriate position as determined by the Managers and to offer employment to a successful candidate. The motion was tabled.

**Joint Agreement**

Motion was made and seconded by David Felsing/Scott Herbst to approve the Joint Agreement with the Saxonburg Area Authority. The motion carried.

**Joint Policy Committee Member**

Motion was made and seconded by David Felsing/Scott Herbst to appoint Patricia Rinebolt to the Joint Policy Committee. The motion carried.

**SHRC Ordinance**

Motion was made and seconded by Scott Herbst/David Felsing to have the Solicitor prepare and advertise the repeal ordinance related to the Saxonburg Historical and Restoration Commission. The motion carried.

**Adjournment** The meeting adjourned at 8:00 p.m.

The next meeting is scheduled for Tuesday, February 19, 2019 at 7:00 p.m.

Samantha R. Strickland  
Secretary