



Borough of Saxonburg
420 W. Main Street
Saxonburg, PA 16056

2019 ONE-YEAR PROPOSAL MOWING CONTRACT

Roebbling Park Including Areas of Saxonburg Museum and Cooper Hall

- 2019 Time Period: Each lawn mowing season may consist of as many as 31 weeks, but not guaranteed. Lawn mowing in 2019 will begin around one week prior to Easter and remain until the second full week of November, if needed.
- All applicants must be fully insured and licensed for the types of operations required by contract. A copy of insurance must accompany the proposal.
- Proof of insurance will include worker's compensation and liability for injury and/or property damage.
- The approved contractor shall not be permitted to sub-contract any work stated in this bid.
- Please attach any additional information with proposal.
- All applicants must visit the site with a Borough representative in developing the bid and not use any satellite images to estimate space. The pre-bid meeting will be held at Roebbling Park on Monday, March 4, 2019.
- Bid proposals must be submitted to the Saxonburg Borough Building by 10:45 a.m. on Wednesday, March 13. Bids will be opened on Wednesday, March 13 at 11:00 a.m. at the Saxonburg Borough Building at 420 West Main Street, Saxonburg, PA 16056.
- The Borough reserves the right to reject any or all bid proposals.
- Billing must include itemized breakdown of work completed.

If there are any questions, submit an e-mail to mpapik@saxonburgpa.com or leave a voice message at 724-352-1400 x229.

ITEMIZED BASE BID

(See "Scope of Work" page 2)

ITEM	QUANTITY	UNIT PRICE	AMOUNT
Mowing and Trimming, as needed (Possibly once (1) time per week) depending on weather conditions	1 per week, as needed	\$	\$
Bid Grand Total			\$

NOTE: Should the mowing firm believe by the end of the contract terms that work costs will exceed the contract bid total estimate, the overage will not automatically be paid by Saxonburg Borough.

The work that causes total costs to exceed the bid total will be discussed and agreed to on a case-by-case basis with the option not to be pursued.

➤ **31 weeks of mowing service is not guaranteed as weather conditions and/or rainfall dictate**

SCOPE OF WORK

- Mowing of Roebling Park, Saxonburg Museum, Cooper Hall turf areas as stated in time period in chart or as requested/approved by Saxonburg Borough Representative.
 - Depending on weather, possibly once-a-week or less when weather conditions inhibit growth.
- Trimming around all trees, lampposts, picnic tables, building foundations, monuments, fences, walks, parking lots and driveways. Care must be taken as to not damage any items mentioned above, or turf surrounding these areas.
- Immediate clean up and removal of turf clippings from sidewalks, driveways, parking lots and turf that is blown onto all buildings. Care must be taken with mower discharges onto all buildings, fences and patio areas and prevented from entry into the stormwater drains.

EQUIPMENT TO BE USED

- Commercial Mowing Equipment
- Commercial Trimming Equipment
- High Velocity Blowers

PERFORMANCE CLAUSE

- **Prior to rendering of services each week, telephone notification must be made to a designated representative of the Borough (TBD).**
- **If telephone notification is not made, this can be considered a breach of contract and payment for services can be withheld.**
- **Work may be inspected by a designated Borough representative (TBD).**

BIDDER NAME: _____

BIDDER ADDRESS: _____

BIDDER PHONE: _____

BIDDER WEBSITE: _____

Signature: _____ Date: _____