

SAXONBURG BOROUGH
February 19, 2019

President Weinzierl called the meeting to order at 7:00 p.m.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, David Felsing, and Mayor Gillespie were present.

Thomas Knights was absent.

Also in attendance were Mary Papik/Manager, Chief Joseph Beachem, Mike Gallagher/Solicitor, Fred Caesar, Paula Grubbs, Chad Dolby, and Rick Crujancik.

Correspondence

- Pennsylvania DCNR, January 16, recreation and conservation grants.
- PSAB, January 17, nominations for second Vice President.
- Butler County Parks and Recreation, January 18, County Park Renovation Program.
- Armstrong, January 25, rate adjustments.
- SABA, February 14, street closure for Mingle on Main 2019.
- John Shannon, February 18, interested in serving on SHRC.
- SABA, February 19, street closure for Easter Egg Hunt.

Executive Session Announcement President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes Motion was made and seconded by Carol Neubert/Joshua Novotny to approve the minutes of January 15, 2019. The motion carried.

Executive Session The meeting recessed at 7:04 p.m. to go into Executive Session to Discuss personnel matters

The meeting reconvened at 7:39 p.m.

Public Comments

Chad Dolby

- Mr. Dolby is interested in purchasing property on E. Main Street that borders Roebing Park.
- Mr. Dolby was asking if there could be anything done on that property to fix the storm water issues. He would like to work on this with the Borough.
- He was also asking if he could possibly get a right-of-way though the parking lot in Roebing Park for a drive way.
- Council will need to look further into this.

SABA

Joshua Novotny

- Josh stated that the next meeting is Tuesday, March 12, 2019 at 9 a.m. in Centennial Hall.

Mayor

William Gillespie Jr.

- The Mayor passed around a picture one of the Officers made, showing their support to keep Car 344.
- There were discussions about how beneficial and cost effective it is to keep Car 344.

Chief of Police Joseph Beachem had no report

Manager Mary Papik

Ordinance No. 471

Motion was made and seconded by Scott Herbst/Patricia Rinebolt to adopt Ordinance No. 471 which states that Borough Council assumes all day to day management, operations, and administrative responsibilities for Roebling Park/Cooper Hall. The motion carried.

Roebling Park Landscaping Contracts

Motion was made and seconded by David Felsing/Patricia Rinebolt to advertise for the 2019 landscaping contracts for Roebling Park. The motion carried.

Bills

Motion was made and seconded by David Felsing/Scott Herbst to approve the bills as presented. \$28,281.92 paid from the Borough's General Fund, of which \$19,661.01 is the Borough's portion of the expense and \$8,620.91 is the Authority's portion of the expense, and \$287.50 paid from the Revenue fund in January. In addition, decrease adjustments in January from the Borough General Fund in the amount of \$70,520.27 of which \$25,992.45 was the Borough's portion of the expense and \$44,527.82 was the Authority's portion of the expense, and payroll for January 2019. The motion carried

Solicitor Mike Gallagher had no report

Old Business None

New Business

PSAB Annual Conference

Motion was made and seconded by Carol Neubert/Scott Herbst to approve the attendance of any Council member at the 108th Annual PSAB Conference at the Hershey Lodge from June 9-12, 2019. The motion carried

PSAB Voting Delegates

Motion was made and seconded by Carol Neubert/Joshua Novotny to appoint Patricia Rinebolt as the voting delegate at the PSAB Conference June 9-12, 2019. The motion carried.

Mingle on Main – Street Closure

Motion was made and seconded by David Felsing/Patricia Rinebolt to approve closing Main Street from Pittsburgh Street to Rebecca Street on May 16, June 20, July 11, August 15, and September 19 from 4:15 p.m. to 8:15 p.m. for the 2019 Mingles on Main.

- Discussions were held regarding the daycare, the earlier road closure time, and placement of vendors.

The motion carried.

SHRC Appointment – John Shannon

- No action was taken on this motion in consideration of the adoption of Ordinance No. 471.

Easter Egg Hunt – Street Closure

Motion was made and seconded by David Felsing/Patricia Rinebolt to approve closing N. Rebecca Street from W. Main Street to Water Street on Saturday, April 20, 2019 from 10:30 a.m. to 11:30 a.m. for the Easter Egg Hunt. The motion carried.

Executive Session The meeting recessed at 8:04 p.m. to go into Executive Session to discuss personnel matters
The meeting reconvened at 8:50 p.m.

Job Advertisement

Motion was made and seconded by David Felsing/Scott Herbst to approve the job descriptions for the Front Office Employees and to advertise for the Administrative Assistant position with modifications to add the Secretary/Treasurer duties for the Borough. The motion carried.

Wage Increase

Motion was made and seconded by David Felsing/Scott Herbst to approve the wage rate increase for Samantha Strickland and Carol Corbett as presented by the Manager, effective retroactively to January 16, 2019.

Adjournment The meeting adjourned at 8:57 p.m.

The next meeting is scheduled for Tuesday, March 19, 2019 at 7:00 p.m.

Samantha R. Strickland
Secretary/Administrative Specialist