

SAXONBURG BOROUGH
Budget Meeting Minutes
October 2, 2019

President Weinzierl called meeting to order at 7:01 p.m.

Roll Call Carol Neubert, Scott Herbst, Joshua Novotny, Sherry Weinzierl, Patricia Rinebolt, Dave Felsing, Joe Sepich and Mayor Gillespie were present.

Also in attendance were Mary Papik/Manager, Chief Joseph Beachem, Ryan B. Martin, Rob Arnold, and Brian Krell.

Correspondence

- BCBA, August 20, 2019, flyer for October 19, 2019 'Spouses Night Out' Event held at the Saxonburg Memorial Church Hall. Reservations must be received by Monday, October 14.

Executive Session President Weinzierl announced that under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss personnel matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Mayor Gillespie and Chief Beachem

- Mayor Gillespie and Chief Beachem requested a budget worksheet for them to work on Police Department projections and present to Council.
- Councilmember Sepich asked Chief Beachem about posting four-way stop signs to make drivers aware of the intersection at the East end of Main Street. Councilmember Sepich and Chief Beachem discussed the possibility of getting signs and their effectiveness, and Chief Beachem stated he will call PennDOT to ask about getting the signs.

Minutes Motion was made and seconded by Dave Felsing/Carol Neubert to approve the minutes of September 17, 2019. The motion carried.

Public Comments

Ryan Martin Outreach Specialist for Representative Mustello

- Ryan introduced himself to Council as the Outreach Specialist from Representative Mustello's office. He stated they plan on attending more public meetings and looks forward to getting out in the district.
- Ryan encouraged residents and Council members to reach out to Mustello's office with questions and concerns.

HRG Rob Arnold and Brian Krell

- Rob Arnold discussed the HRG stormwater proposal compiled over the 2019 summer. He stated the proposal covered topics including dedicated funds, developing processes and rate structures.
- Brian Krell covered the engineering aspects of the proposal including drainage, impervious areas in the Borough, and the issues with pipe size. Brian stated Water Street used to be a stream which adds to the stormwater issues.
- Brian said because the Borough has been built out, the impervious areas have grown. He explained along with the impervious areas, the pipes are too small with not enough inlets which causes water to sit at the surface and cause flooding. Overall, Brian

recommended approaching the problem in multiple ways including reducing impervious areas, getting more trees, and updating the pipes.

- Mayor Gillespie and Councilmembers Sepich and Herbst asked questions including whether or not stormwater from other municipalities flow into the Borough, how to correct impervious properties, stormwater authority fees, MS4 Cycle length and the possibility of a future waiver, changes in regulations, and the overall impact a stormwater authority would have on disincentivizing Borough property ownership.
- Manager Papik discussed the waiver granted from the DEP for the current cycle. She stated she is not confident waivers will be granted as frequently because of how DEP assesses flood complaints.
- Brian and Rob encouraged Council to review the proposal closely, consider approaching the issue from various angles, and reach out if anyone has any questions.

Mayor Mayor Gillespie Jr. had no report.

Manager Mary Papik

2020 Budget

- Manager Papik explained the budget to Council in detail and answered questions.
- Discussions included the use of the Capital Expense Fund, descriptions of large projects such as the catch basins around town, the General Fund Balance, assessing the Cooper Hall and Parks budget separate from the discussion of the overall Borough budget, pension plans, splits between the SAA and Borough on employee timesheets, SHRC responsibilities being given to the Secretary position, and the Borough Manager time splits.

Executive Session The meeting recessed at 8:17 p.m. to go into Executive Session to discuss personnel matters.

The meeting reconvened at 8:40 p.m.

Bills

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve the bills as presented. \$27,663.97 paid from the Borough's General Fund, of which \$11,000 is paid to the Saxonburg Volunteer Fire Department with \$8,450.23 from state aid and \$2,459.77 to cover a donation from Saxonburg Borough Council, and \$16,663.97 paid to PSAB to cover pension payments for remainder of 2019. The motion carried.

Parks and Recreation

- Manager Papik reviewed the status of the software search for the Parks and Recreation Operations. The Manager / Secretary will test the software and report at the next meeting.
- The Mayor asked Manager Papik to prepare financials for the Park/Cooper Hall for 2017, 2018, 2019 and a 2020 budget before the next meeting.

Old Business None

New Business

Insurance – Holiday Parade

Motion was made and seconded by David Felsing/Joe Sepich to provide insurance for the 2019 Holiday Parade. The motion carried.

Trick or Treat

Motion was made and seconded by Patricia Rinebolt/David Felsing to approve Trick or Treating time from 6:00 p.m. to 8:00 p.m. on Thursday, October 31, 2019. The motion carried.

Adjournment

Meeting adjourned at 9:34 p.m.

The next meeting is scheduled for Tuesday, October 15, 2019 at 7:00 p.m.

Meredith Phillis
Secretary