

SAXONBURG BOROUGH
Meeting Minutes
December 15, 2020
Via Conference Call & Remote Computer Connection

President Weinzierl called the meeting to order at 7:01 p.m.

Roll Call Dave Felsing, June Crawford, Carol Neubert, Pat Rinebolt, and Mayor Gillespie were present via phone. Sherry Weinzierl and Christina McCormick were present via computer connection.

Josh Novotny was absent. Scott Herbst joined by phone for the Executive Session.

Also in attendance via computer connection were Mary Papik/Manager, Sean Gallagher/Solicitor, and Jody Brown Secretary/Treasurer. In attendance via phone were Chief Beachem, Rep. Marci Mustello, Brian Antoszyk, and Ben Brewster.

Correspondence

- The Borough received \$766.79 in Franchise Fees from Consolidated Communications on November 17. Deposit was made into the General Fund the same day.
- On December 14, the Borough received a contribution check to Friends of the Museum in the amount of \$9,934.00 from the Reldon & Hattie Cooper Charitable Foundation. It is requested that the donation be used to make any repairs or improvements to Roebling Park, the campground, Cooper Hall, or the Museum. The check will be deposited December 15. A thank you letter will go out December 16 from the Borough, and a letter will also go out from the Friends of the Museum.
- The Borough has a Get Well card for Lucy Boehler, who cleans Cooper Hall. We will be mailing it December 16 on behalf of the Council and the Borough staff.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes

Motion was made and seconded by Dave Felsing/Pat Rinebolt to approve the Minutes of November 17, 2020. The motion carried.

Public Comments None

Mayor William Gillespie Jr.

- The Mayor told Council that the grocery and dinner deliveries continue and that there has been an outpouring of donations made. As of now, deliveries are lined up into the New Year. He said a great amount of credit needs to go to Judy Ferree at the Hotel.
- The Mayor announced that Parade Night was a great success. He took part in a special event, a wedding for Jody and Daryl at the Vettori farm under the light display. It was an exciting event, and he was very honored to take part in it. Jody agreed that the Mayor did an outstanding job. From there, the Mayor made stops around town and saw that everyone was wearing masks and social distancing while they enjoyed the parade.

Council Members Business presented by Council Members

- Mr. Felsing asked Jody to post an announcement on the Borough website that Sister Cities is looking for volunteers to serve on their committee. Interested parties can contact Linda at the Police Department.

Manager Mary Papik

Bills

Motion was made and seconded by Dave Felsing/Pat Rinebolt to approve the bills as presented: \$16,679.91 in checks paid from the Borough's General Fund, of which \$9,720.47 is the Borough's portion of the expense and \$6,959.44 the Authority's portion of the expense. In addition, decrease adjustments in November from the Borough General Fund in the amount of \$43,459.85 of which \$17,570.15 was the Borough's portion of the expense and \$25,889.70 was the Authority's portion of the expense, and payroll for November 2020 in the amount of \$74,153.55 of which \$21,583.35 is the Borough's portion of the expense and \$52,570.20 is the Authority's portion of the expense. The motion carried.

Vacancy Board Re-Appointment

Motion was made and seconded by Carol Neubert/Pat Rinebolt to re-appoint Harry Fleischer to the Vacancy Board with a term ending 1/2024. The motion carried.

Act 205 Actuarial Valuation Reports Authorization

Mary explained that the valuation reports are done on an annual basis by Thomas J. Anderson and Associates, and that they need Sherry Weinzierl, as Council President, to sign a form authoring that work to begin.

Motion was made and seconded by Dave Felsing/Carol Neubert to authorize Thomas J. Anderson & Associates, Inc. to begin preparation of the Borough's 2021 Actuarial 205 Valuation Reports for the Police and Non-Uniform Defined Contribution plans. The motion carried.

Liquid Fuels

Mary explained that the Borough's 2020 street and road expenses total approximately \$34,500.00, pending the invoice for salt delivery from Cargill that was just delivered on the day of the meeting, December 15. These funds are eligible to be reimbursed to the General Fund.

Motion was made and seconded by Carol Neubert/Pat Rinebolt to approve transferring expenses as presented to include the salt delivery of December 15 from Liquid Fuels to the General Fund to reimburse 2020's street and road expenses. The motion carried.

Certificate of Appropriateness

Mary explained that Andy Allen has requested and received approval from HARB on December 9 for a new roof for the building behind the coffee shop. The roof will be either brown or black metal.

Motion was made and seconded by Dave Felsing/June Crawford to approve the Certificate of Appropriateness for the new roof on the building behind the coffee shop. The motion carried.

Saxony Redux LLC Lot Line Revision

- Mary explained the nursing home at 223 Pittsburgh Street and the house beside it (209 Pittsburgh Street) are both owned by Saxony Redux. Their request is to remove the lot line between the properties to allow for expansion of the memory care unit in the future.

