

SAXONBURG BOROUGH
Meeting Minutes
February 16, 2021
Via Conference Call & Remote Computer Connection

President Weinzierl called the meeting to order at 7 p.m.

Roll Call Dave Felsing, Josh Novotny, June Crawford, Carol Neubert, Pat Rinebolt, and Mayor Gillespie were present via phone. Sherry Weinzierl and Scott Herbst were present via computer connection.

Also in attendance via computer connection were Mary Papik/Manager, Sean Gallagher/Solicitor, and Jody Brown Secretary/Treasurer. In attendance via phone were Chief Beachem, Rep. Marci Mustello, and Fred Caesar.

Christina McCormick was absent.

Correspondence

- On January 25, 2021, the Borough received \$6,747.35 in Franchise Fees from Armstrong Utilities. The funds were deposited in the General Fund on the same day.
- On February 14, 2021, the Borough received an informal email from Kerri LeDonne of SABA informing that they've decided to cancel the Easter Egg Hunt due to restrictions.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes

Motion was made and seconded by Pat Rinebolt/Dave Felsing to approve the Minutes of January 19, 2021. The motion carried.

Public Comments None

Mayor William Gillespie Jr.
Mayor Gillespie had no business to discuss outside of Executive Session.

Council Members Business presented by Council Members

- None

Manager Mary Papik

Bills

Motion was made and seconded by Pat Rinebolt/Carol Neubert to approve the bills as presented:

\$13,068.56 in checks paid from the Borough's General Fund, of which \$9,368.35 is the Borough's portion of the expense and \$3,700.21 the Authority's portion of the expense. In addition, decrease adjustments in January from the Borough General Fund in the amount of \$72,043.29 of which \$38,566.60 was the Borough's portion of the expense and \$33,476.69 was the Authority's portion of the expense, and payroll for January 2021 in the amount of \$75,905.76 of which \$24,275.43 is the Borough's portion of the expense and \$51,630.33 is the Authority's portion of the expense. The motion carried with Dave Felsing abstaining.

Life Insurance

Mary explained that the premium for life insurance policies that the Borough/Authority pay on fulltime employees is about to go up. The Borough's portion is about 30%. Davevic provided options, and the Authority Board was in favor of increasing the death benefit to \$50,000 per policy.

Motion was made and seconded by Scott Herbst/Carol Neubert to purchase Principal term life policy for fulltime employees with a death benefit of \$50,000.00 for the monthly premium of \$186.00/month to be split with the Authority. The motion carried.

First Commonwealth Loan Payoff

Mary explained that this loan will be paid off during 2021, but it would save the Borough about \$30/month in interest to pay it off now. The funds are available and there is also \$6,697.48 from the original loan that was never used that is available. The original loan from four years ago was used for a new Museum roof, storm water projects, and the purchase of a police vehicle.

- Mr. Felsing asked if there were any advantage to using the \$6,697.48 for the Borough's Park Grant matching funds.
- The Mayor asked and Mary confirmed that this payoff would allow the Borough to remove the debt service tax of 2 mills from the tax ordinance at the end of the year.

Motion was made and seconded by June Crawford/Carol Neubert to authorize transferring the unused loan funds of \$6,697.48 to the General Fund, and along with funds available in the General Fund, pay off the First Commonwealth loan balance of \$15,169.49. The motion carried.

Certificates of Appropriateness

Motion was made and seconded by Dave Felsing/Pat Rinebolt to approve the Certificate of Appropriateness for a new sign at 225 West Main Street for Serendipi-Tea, contingent upon approval by the HARB. The motion carried.

Motion was made and seconded by June Crawford/Scott Herbst to approve the Certificate of Appropriateness for a new sign at 231 West Main Street for The Blue Jar Candle Company, including storefront trim and stair rail painting the same shade of blue as the Mainstreet Baking Company, contingent upon approval by the HARB. The motion carried.

- Mrs. Rinebolt remarked that it is wonderful to see businesses coming into the Borough, and Council agreed.

Leicher/Antoszyk Subdivision Approval

Motion was made and seconded by Carol Neubert/Pat Rinebolt to approve the Carl Leicher/Brian Antoszyk subdivision. The motion carried.

Butler County Board of Commissioners Park Grant & Resolution #2-2021

Mary reviewed the proposals secured by Sherry Weinzierl for a new pavilion roof at Roebling Park. MAK Contracting, who just finished the Wire Rope Shop roof, provided two proposals below the bid threshold requirements. For a metal roof, soffit, and fascia the cost is \$10,750.00. For shingles, soffit, and fascia: \$9,300.00. The Grant would pay up to \$7,500.00 with the Borough providing the rest. Mr. Caesar affirmed that the Friends of the Museum can provide the Borough's portion of the funds.

Motion was made and seconded by Carol Neubert/Dave Felsing to apply for the Butler Parks Community Grant for a new metal roof with soffit and fascia for the Pavilion, and to adopt the grant request Resolution #2-2021. The motion carried.

CARES Act Grant Update

- The Right to Know Request by the *Cranberry Butler Eagle* was completed in time for our deadline of Feb. 1, a total of 546 pages of documents.
- Our great thanks to Solicitor Mike Gallagher and his firm for assistance and guidance with this very large RTK request.
- The funds from Round 2 were received on January 22, 2021 and were deposited into the General Fund the same day.

Park/Cooper Hall

- Clair Boring Painting of Butler cleaned and sealed the Gazebo roof in 2010. This work is recommended every 5 years. Superintendent McGee is reaching out to Clair Boring for quotes.
- The Borough will be getting quotes on a new air conditioning unit from area contractors, with a plan to proceed with Council's approved quote before the start of the warm months.
- As advised in the January meeting, a "Saturday Renter's Provision" has been added to the Cooper Hall Rental Rates and Contract for 2021 and was included in the Meeting Packet.

Motion was made and seconded by Scott Herbst/Dave Felsing to accept the Saturday Renter's Provision in the Cooper Hall Rates and Rental Contract for 2021, up to and until it becomes unfeasible. The motion carried.

Solicitor

Solicitor Sean Gallagher, Gallagher Law Group

The Solicitor offered his thanks to Jody for her work going through all of the records for the Right to Know Request and said that he had no further report.

Old Business

None

New Business

None

Executive Session

The meeting recessed at 7:39 p.m. to go into Executive Session to discuss Employee, Contract, and/or Public Safety Matters.

The meeting reconvened at 7:45 p.m. and took no further actions.

Adjournment

The meeting adjourned at 7:45 p.m.

The next meeting is scheduled for Tuesday, March 16, 2021 at 7 p.m. by remote connection.

Jody Brown
Secretary