

**SAXONBURG BOROUGH  
Reorganization Meeting  
Meeting Minutes  
January 3, 2022**

Mayor Gillespie called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Swear in New Council Members**

Mayor Gillespie swore in newly elected Council members Ray Koegler, Dave Johnston, and Aaron Piper.

**Roll Call**

Ray Koegler, Pat Rinebolt, Aaron Piper, Dave Johnston, Carol Neubert, and Sherry Weinzierl were present. Mayor Gillespie was present via video link.

Also in attendance were Mary Papik/Manager, Jody Brown/Secretary, Brittany Lambermont of Sprankle's, Doug Sprankle of Sprankle's, Fred Caesar, Joe Neubert, and Gretchen Piper.

Mia Mazza-Petruzzi was absent.

**President of Council**

The Mayor asked for nominations for President of Council, with votes to follow in order of nomination.

**Nomination was made to appoint Sherry Weinzierl as President of Borough Council.  
Nomination was made to appoint Aaron Piper as President of Borough Council.  
No further nominations were made.**

**ROLL CALL VOTE to appoint Sherry Weinzierl as President: Koegler: NAY, Rinebolt: AYE, Weinzierl: AYE, Johnston: AYE, Piper: NAY, Neubert: NAY. The motion tied 3-3.**

**ROLL CALL VOTE to appoint Aaron Piper as President: Koegler: AYE, Rinebolt: NAY, Weinzierl: NAY, Johnston: AYE, Piper: AYE, Neubert: AYE. The motion carried 4-2.**

**Vice President of Council**

The Mayor asked for nominations for President of Council, with votes to follow in order of nomination.

**Nomination was made to appoint Pat Rinebolt as Vice President of Borough Council.  
No further nominations were made. All Council members agreed to Pat's nomination.**

The Mayor turned the meeting over to President Piper.

**Correspondence**

- On December 29, 2021, the Borough received a letter from Judy Ferree requesting Council's written endorsement for the Hotel to extend its liquor license outside the Hotel building itself, to the parking lot, etc., for possible future sales or sales during events.
- On January 3, 2022, the Borough received a letter of resignation from Officer Sam Greco, effective January 1, 2022.

**Executive Session Announcement** Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

### **Minutes**

**Motion was made and seconded by Sherry Weinzierl/Pat Rinebolt to approve the Minutes of December 21, 2021. The motion carried.**

### **Public Comments**

#### **Doug Sprankle**

Mr. Sprankle discussed Octoberfest planning and his need to order tents and secure vendors before competing events take over. He offered to collaborate with Council again, supplying golf carts and working with the Mayor and Chief on a security budget. Doug asked Council to let him know their wishes to either collaborate on some items or hold completely separate events for the Octoberfest and Arts Festival. Together or separate, Doug said he would like to operate from Isabella to Pittsburgh Streets, with Main Street and all the passthroughs and the Octoberfest grounds, working together with the Manager, Secretary, and the Mayor...

Sherry Weinzierl said the Borough was really in the negative after last year's event and can't afford to have employees do that like last year. She said the new Council has not had time to develop an understanding of what's going on and that she is trying to form an organization of people to participate in it.

Aaron Piper said the Council will discuss Doug's plans and will get an answer to him as soon as possible.

### **Appointments**

#### **President Pro Tem of Council**

**Sherry Weinzierl offered to serve as the President Pro Tem of Borough Council. The Council voted unanimously in favor.**

#### **Chief of Police**

**Motion was made and seconded by Dave Johnston/Sherry Weinzierl to appoint Joseph Beachem as the Chief of Police for Saxonburg Borough. The motion carried.**

#### **Right to Know Officer – Saxonburg Borough Police Department**

**Motion was made and seconded by Dave Johnston/Sherry Weinzierl to appoint Chief Beachem as the "Right-to-Know Officer" for the Saxonburg Borough Police Department. The motion carried.**

#### **Manager**

**Motion was made and seconded by Pat Rinebolt/Carol Neubert to appoint Mary Papik as the Manager for Saxonburg Borough. The motion carried.**

#### **Zoning Officer**

**Motion was made and seconded by Pat Rinebolt/Carol Neubert to appoint Mary Papik as the Zoning Officer for Saxonburg Borough. The motion carried.**

**Code Enforcement Officer**

Motion was made and seconded by Pat Rinebolt/Carol Neubert to appoint Mary Papik as the Code Enforcement Officer for Saxonburg Borough. The motion carried.

**Superintendent**

Motion was made and seconded by Carol Neubert/Pat Rinebolt to appoint Charles McGee as the Superintendent for Saxonburg Borough. The motion carried.

**Secretary/Treasurer**

Motion was made and seconded by Pat Rinebolt/Carol Neubert to appoint Jody Vettori as the Secretary/Treasurer for Saxonburg Borough. The motion carried.

**Assistant Secretary/Treasurer**

Motion was made and seconded by Sherry Weinzierl/Carol Neubert to appoint Renée Ramfos as the Assistant Secretary/Treasurer for Saxonburg Borough. The motion carried.

**Right to Know Officer – Saxonburg Borough**

Motion was made and seconded by Pat Rinebolt/Carol Neubert to appoint Jody Vettori as the “Right-to-Know Officer” for the Saxonburg Borough. The motion carried.

**Solicitor**

Motion was made and seconded by Sherry Weinzierl/Carol Neubert to appoint the Gallagher Law Group as Solicitors for Saxonburg Borough, with Michael Gallagher as the principal Solicitor for the Borough. The motion carried.

**Auditors**

Motion was made and seconded by Carol Neubert/Dave Johnston to appoint Maher Duessel as the auditors for Saxonburg Borough. The motion carried.

**Planning Commission**

Motion was made and seconded by Sherry Weinzierl/Carol Neubert to appoint Joe Neubert to the Planning Commission for a 4-year term. The motion carried.

**Zoning Hearing Board**

Motion was made and seconded by Dave Johnston/Pat Rinebolt to appoint Frank Miller to the Zoning Hearing Board for a 3-year term. The motion carried.

**Zoning Hearing Board Solicitor**

Motion was made and seconded by Sherry Weinzierl/Pat Rinebolt to appoint Dillon, McCandless, King, Coulter & Graham as Solicitors for the Zoning Hearing Board, with Don Graham as the principal Solicitor. The motion carried.

**Historic Architectural Review Board**

Motion was made and seconded by Sherry Weinzierl/Pat Rinebolt to appoint Andrew Allen to the Historic Architectural Review Board for a 3-year term. The motion carried.

Motion was made and seconded by Dave Johnston/Carol Neubert to appoint Tammi Crawford to the Historic Architectural Review Board for a 3-year term. The motion carried.

**Emergency Management Coordinator**

Motion was made and seconded by Sherry Weinzierl/Pat Rinebolt to appoint Dave Felsing as the Emergency Management Coordinator for Saxonburg Borough. The motion carried.

**Emergency Management Coordinator 2<sup>ND</sup> in Command**

Motion was made and seconded by Sherry Weinzierl/Dave Johnston to appoint Mary Papik as the Emergency Management Coordinator 2<sup>nd</sup> in Command for Saxonburg Borough. The motion carried.

**Resolution 1-2022 Interim Tax Collector**

Motion was made and seconded by Dave Johnston/Pat Rinebolt to adopt Resolution 1-2022 appointing Diane Marburger, the Butler County Treasurer, as the Interim Tax Collector for Saxonburg Borough. The motion carried.

**Council Committee Appointments**

Joint Policy Committee	Aaron Piper, Pat Rinebolt, Sherry Weinzierl; Mayor as Alternate
Property Committee	Sherry Weinzierl, Ray Kogler, Dave Johnston
Streets/Stormwater Committee	Pat Rinebolt, Dave Johnston, Mia Mazza-Petruzzi or Mayor
Ordinance Committee	Pat Rinebolt, Dave Johnston, possibly Mia Mazza-Petruzzi
Parks & Rec Committee	Sherry Weinzierl, Ray Kogler, Pat Rinebolt
Police Committee	Mayor, Aaron Piper, Sherry Weinzierl, Carol Neubert

**Council Liaisons to Borough Boards & Commissions**

Butler County Boroughs Association	Pat Rinebolt, Dave Johnston
Butler County Council of Government (COG)	Pat Rinebolt, Dave Johnston
Planning Commission	Carol Neubert
Zoning Hearing Board	Carol Neubert
Historic Architectural Review Board	Carol Neubert
Tax Collection Committee	Mary Papik, Pat Rinebolt as Alternate

**Business Meeting**

**Mayor** William Gillespie Jr.

Mayor Gillespie asked Council to accept the resignation of parttime Officer Sam Greco. He said the Police Department will seek to fill the position, plus possibly one additional person.

Motion was made and seconded by Sherry Weinzierl/Dave Johnston to accept the resignation of Officer Sam Greco, with regrets. The motion carried.

**Chief of Police** Joseph Beachem

Chief Beachem had no further report at this time but will have a 2021 Year End report for the January 18 meeting.

**Manager** Mary Papik

**Hotel Saxonburg Temporary Liquor License Location Extension**

Mary explained that the State has made a change through 2024 that allows the selling of alcohol on the “premises,” which means outside of the building and patio fencing. Currently, for Mingles, a beer vendor can get a license and set up outside the Hotel, but Judy’s license won’t allow her to do the same. This license would allow her to set up outside, in her parking lot, or in the street during events.

Pat Rinebolt asked the Chief if he saw any reason not to allow outside liquor sales for Judy. Chief Beachem said he saw no reason at all. In his opinion, he said, Judy runs a good operation. Saxonburg has no open container law.

**Motion was made and seconded by Sherry Weinzierl/Dave Johnston to endorse the Hotel Saxonburg's acquiring of a temporary liquor license for sales outside of the Hotel building itself. The motion carried.**

**Old Business**                      None.

**New Business**                      None.

**Executive Session**                      The meeting recessed at 7:47 p.m. to go into Executive Session to discuss Employee, Contract, and/or Public Safety Matters.

The meeting reconvened at 8:47 p.m. and took no further action.

President Piper expressed Council's wishes to work with Doug Sprankle for the Octoberfest and Arts Festival planning. Discussion included having Doug operate on the Passthrough, letting Main Street businesses decide the vendors on Main Street, Doug's plan to move the parade to another weekend, and the need to decide street closure times that won't cause a big impact to Main Street businesses.

**Adjournment**

The meeting adjourned at 9 p.m.

The next meeting is scheduled for Tuesday, January 18, 2022 at 7 p.m.

Jody Vettori  
Secretary