

SAXONBURG BOROUGH
Meeting Minutes
February 15, 2022

President Piper called the meeting to order at 7 p.m.

Roll Call Carol Neubert, Sherry Weinzierl, Pat Rinebolt, Dave Johnston, Mia Mazza-Petruzzi, Aaron Piper, Ray Koegler, and Mayor Gillespie were present.

Also in attendance were Mike Gallagher/Solicitor, Mary Papik/Manager, Chuck McGee/Superintendent, Joe Beachem/Chief of Police, Jody Vettori/Secretary, Fred Caesar, Tiffany Nolan, June Crawford, Danielle Rihel, Bruce Ohl, Terry McCormick, and Rep. Marci Mustello.

Correspondence

On February 2, the Borough received a letter from Penn Energy announcing their receipt of Project Canary's Trustwell Certification for all of their producing wells, with 99% of Penn Energy's gas wells received the highest ratings of Gold or Platinum.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Minutes Minutes of January 18, 2022 with continuation on February 1, 2022

Public Comments

Danielle Rihel, Audubon Society's Watershed Coordinator for Buffalo Creek
Danielle said the Audubon Society is seeking knowledge of local mines. She informed Council of funding that is available for local farmers, and she discussed the Nature Center's upcoming events. She provided brochures and fliers.

Rep. Marci Mustello
Marci reviewed the schedule of clinics her office is conducting in our area, specifically the Property Tax and Rent Rebate clinic on March 3 in Saxonburg's Municipal building. There will also be a license plate drive-through for replacement plates in April. She provided copies of her Upcoming Events mailer.

The Mayor thanked Rep. Mustello for her help with Saxonburg's 175th Anniversary citation.

Mayor William Gillespie Jr.
The Mayor informed Council that II-VI is doing a major expansion and that they are also hiring to fill 60 job openings.

Superintendent Chuck McGee
Superintendent Chuck McGee introduced himself to the new Council members. He discussed the upcoming submission of Saxonburg's MS4 Stormwater waiver, and the

progress of the stormwater mapping project. Doing this project, he explained, is one of the reasons why the Borough could receive another MS4 waiver.

This year's paving projects, Chuck said, will be in the interest of preservation, focusing on Horne Avenue, Alwine Road, Roebling Drive, and High Street. Chuck met with the Street Committee last week, who agreed with his plan to partner with Clinton Township on paving to save costs due to Saxonburg's small quantities needed. Our Liquid Fuels liaison also agrees with this plan, and Chuck and Jody will be meeting with the liaison on Thursday, and then will be meeting with Clinton Township next Tuesday.

Secretary

Jody Vettori

Jody informed Council that the Parks & Rec Committee is beginning to take over booking Roebling Park and Cooper Hall, the next steps being to review the Park software and invoicing. She filed three Department of Community and Economic Development (DCED) reports this month, two pertaining to Liquid Fuels and one for State pension aid eligibility. Jody mentioned Council's upcoming vote on the Mingle schedule and touched on the good working relationship between the Borough and Meghan Pohl of Batch, the Mingle organizer. Lastly, Jody offered to the Committees that they can send any reports to her and that she will make them available to the full Council.

Council Members Business presented by Council Members

Committee Reports

Joint Policy Committee (Discussed in Executive Session)

Property Committee (No meeting)

Streets/Stormwater Committee: Dave reported on the meeting with Chuck McGee and the collaboration with Clinton Township on paving.

Ordinance Committee: Mia reported the committee met and was able to review the approval process of their work. Mary also reported that Tiffany Nolan volunteered to pare down an Events Ordinance created by a neighbor municipality, taking out all non-Saxonburg language, to make it presentable it at the next meeting which is in a week and a half.

Parks & Rec Committee: Sherry said they had no report but that they did meet.

Police Committee: Aaron said The Police Committee met, mostly to get him oriented. He said they will set their plan and will then set their meeting frequency to fit the plan.

Arts Festival Committee: Dave reported they will have a meeting next Tuesday at 5 p.m. either in Chambers or at Cooper Hall.

Liaison Reports

Butler County Boroughs Association: Pat reported that only the Executive Board met. There will be a dinner on March 24 at the Hotel with Chief Beachem as the guest speaker. Reservations must be made by March 18.

Butler County Council of Government: Dave reported that the first meeting will take place February 28 and he plans to attend.

Planning Commission (No meeting)

Zoning Hearing Board (No meeting)

Historic Architectural Review Board (No meeting)

Tax Collection Committee (No meeting)

Manager Mary Papik

Bills

Motion was made and seconded by Carol Neubert/Pat Rinebolt to approve \$17,431.23 in checks paid from the Borough's General Fund, of which \$11,204.83 is the Borough's portion of the expense and \$6,226.40 the Authority's portion of the expense. In addition, decrease adjustments in January from the Borough General Fund in the amount of \$74,526.55 of which \$22,094.27 was the Borough's portion of the expense, \$4,731.63 was the Park's portion, and \$47,700.65 was the Authority's portion of the expense, and payroll for January 2022 in the amount of \$78,432.18 of which \$26,753.65 is the Borough's portion of the expense and \$51,678.53 is the Authority's portion of the expense. The motion carried.

Updates to Council's Authorized Check Signers for First National Bank

Motion was made and seconded by Carol Neubert/Sherry Weinzierl to approve changes to the signature cards for First National Bank with the following signatures authorized: Aaron Piper, Patricia Rinebolt, Raymond Kogler, Sherry Weinzierl, David Johnston, Mia Mazza-Petruzzi, Carol Neubert, and Mary Papik. The motion carried.

Butler County Council of Governments (CoG) Voting Delegate

Butler CoG has a meeting scheduled February 28. Pat and Dave are Saxonburg's liaisons to the CoG.

Motion was made and seconded by Carol Neubert/Sherry Weinzierl to name Dave Johnston as Saxonburg's Voting Delegate to Butler County Council of Governments. The motion carried.

Mingle on Main

Meghan Pohl, SABA's Mingle organizer, has requested Council's approval of the dates for the 2022 Mingle season. The proposed dates are: May 19, June 16, July 21, August 18, September 15. Street closure is proposed as 4:30 p.m. to 8:45 p.m. with event times to run from 5:30 p.m. to 8:30 p.m.

Motion was made and seconded by Sherry Weinzierl/Pat Rinebolt to approve the 2022 Mingle on Main dates. The motion carried.

Manager’s Park/Cooper Hall Updates

As directed by Council, Mary met with Hey Electric along with Terry McCormick, Chuck McGee, and Marty Culp of the Field Crew to address Cooper Hall’s electrical safety issues. Mary approved the subsequent proposal to have the emergency corrections made immediately.

Motion was made and seconded by Dave Johnston/Sherry Weinzierl to modify the agenda to include ratification of the electrical work done for emergency purposes. The motion carried.

Motion was made and seconded by Mia Mazza-Petruzzi/Ray Kogler to ratify spending the money due to the emergency to fix the electrical safety issue in Cooper Hall. The motion carried.

Mary explained that Hay Electric’s second proposal, not under an emergency, is for and additional \$5,000 to add dimmable lighting to Cooper Hall. If done later, likely about \$500 worth of switches that are being installed now under the emergency would need to be replaced. President Piper proposed sending the dimmable lighting quote to the Parks & Rec Committee so they could prioritize it with other improvements needed rather than act on it right away. The Council agreed.

Solicitor

Solicitor Mike Gallagher, Gallagher Law Group

The Solicitor thanked the Council for reappointing his firm as the Solicitor for Saxonburg. He explained to the new Council members that his firm is comprised of his son and himself and that they represent as many as 20 municipalities in Butler and a couple in Allegheny County.

Old Business

None

New Business

None

Executive Session

The meeting recessed at 7:55 p.m. to go into Executive Session to discuss Employee, Contract, and/or Public Safety Matters.

The meeting reconvened at 8:38 p.m. and took the following actions:

Motion was made and seconded by Carol Neubert/Sherry Weinzierl to add a Motion to adjust certain part time police officer wage rates. The motion carried.

Motion was made and seconded by Sherry Weinzierl/Carol Neubert to adjust certain part time police officer wage rates as presented by the Mayor. The motion carried.

Adjournment

The meeting adjourned at 8:39 p.m.

The next meeting is scheduled for Tuesday, March 15, 2022 at 7 p.m.

Jody Vettori
Secretary