

**SAXONBURG BOROUGH**  
**Meeting Minutes**  
**April 19, 2022**

President Piper called the meeting to order at 7:01 p.m.

**Pledge of Allegiance**

**Roll Call** Carol Neubert, Sherry Weinzierl, Pat Rinebolt, Dave Johnston, Mia Mazza-Petruzzi, Aaron Piper, and Ray Koegler were present.

Also in attendance were Mike Gallagher/Solicitor, Mary Papik/Manager, Chuck McGee/Superintendent, Jody Vettori/Secretary, David Felsing, J. Fred Caesar, C. William Davis III, Linda Davis, Jonathan Johnson, June Crawford, Joyce Hutterer, Kerri Kadyk, Jackie Hutz, Tiffany Nolan, Bill Justus, Ben Brewster, John Fields, and Brittany Lambermont.

Mayor Gillespie was absent.

**Correspondence**

On April 11, the Borough received a letter from the Saxonburg Area Business Association requesting approval for a parade September 8, with the Borough to submit the insurance certificate to PennDOT.

**Minutes**

President Piper asked if there were any additions or corrections to the Minutes of March 15, 2022, with continuation on March 22, 2022. Hearing none, they were approved as submitted.

**Public Comments**

**C. William "Bill" Davis III**

Bill is the author of a series of books that are set in the fictional town of Smith Falls, which to him, is Saxonburg. He is pursuing the possibility of having his books made into a movie, which he would like to have filmed in Saxonburg. If and when the time comes, he is asking Council and/or the Museum Curator for letters of support and photographs of Saxonburg.

**Kerri Kadyk**

Kerri is the Vice President of the Saxonburg Area Business Association (SABA) and is seeking approval for the proposed September 8 parade to kick off the Festival of the Arts and Octoberfest weekend, in lieu of the summer Fireman's parade which is likely not being scheduled this year.

**Bill Justus**

Mr. Justus is a District Leader of the Convention of States, an organization seeks to invoke Article V of the U.S. Constitution, which would allow states to bypass the Federal government in proposing their own amendments to the Constitution. A petition can be found on their website and Mr. Justus invited the Council members to individually look it over when the can and consider signing it.

**John Fields**

Mr. Fields petitioned the Council to enforce any ordinances pertaining the disturbance created by his neighborhood's many dogs. He played a recording of multiple dogs barking for the Council. President Piper said he will meet with the Borough Manager and would respond back to Mr. Fields.

**Mayor’s Proclamation: Saxonburg’s Donate Life Month**

President Piper presented the Mayor’s Proclamation of April as Saxonburg’s Donate Life Month to Jackie Hutz of the Team Fishguy Transplant Foundation.

**Executive Session** The meeting recessed at 7:34 p.m. to go into Executive Session to discuss Employee, Contract, and/or Public Safety Matters.

The meeting reconvened at 8:34 p.m.

**Museum Curator** Fred Caesar

- Fred reported on recent Museum tours, and an upcoming request by Art Spirit to host a tour for 20 artists in September that would be associated with the Arts Festival. After the tour, the artists would paint “whatever catches their eye.”
- The plaque in the Museum dedicated to those who served on the Saxonburg Historic Restoration Commission has been updated by Cathy Wilttrout at no cost. The names added are Clarence Anderson, Richard Foust, and James McLafferty.
- Spring dusting and cleaning is almost completed.
- Fred showed a short video he created for the new Facebook page encouraging visitors to come to Saxonburg and to the Museum. The video was met with applause.

**Superintendent** Chuck McGee

Chuck informed Council that the MS4 Waiver permit application has been submitted, and he reported that two storm water issues have come up in the last few weeks, both of which the Field Crew is handling.

**2022 Street Project**

Chuck discussed the bid opening for Clinton Township/Saxonburg Borough Joint bid project took place on Monday, April 11, 2022 at 7:00 p.m., and the results for Saxonburg’s portion Items 3 and 4 as follows:

Item 3 Single asphalt seal coat for Roebing Drive, High Street, Horne Avenue and Alwine Road and Item 4 Post single asphalt seal coat fog seal for Roebing Drive, High Street and Horne Avenue

Youngblood Paving, Inc.	\$46,067.00
Russell Standard Corp.	\$31,439.36
Midland Asphalt Materials, Inc.	\$24,030.98

**Motion was made and seconded by Sherry Weinzierl/Dave Johnston to award Items 3 and 4 the contract to Midland Asphalt Materials, Inc. for Item 3 Single asphalt seal coat for Roebing Drive, High Street, Horne Avenue and Alwine Road and Item 4 post single asphalt seal coat fog seal for Roebing Drive, High Street and Horne Avenue, in the amount of \$24,030.98. The motion carried.**

**Secretary** Jody Vettori

- Jody relayed a message from Mayor Gillespie that he and his wife have been invited to Saxonburg’s Sister City, Mühlhausen, Germany, in August for an annual celebration. The invitation extends to two additional representatives from Saxonburg if anyone on Council is interested. More details will come in the next few weeks.
- Jody thanked everyone who participated in the Annual Clean Up Day at Roebing Park. More than 60 volunteers showed up to help clean up leaves and remove old overgrowth. The Borough sent thank you letters to the businesses who donated supplies/foods for the volunteers.

## **Committee Reports**

**Arts Festival Committee:** Sherry reported that Tiffany [Nolan] of SABA is doing a great job booking the vendors. Only 10 vendor spots are left inside Cooper Hall for the Arts Festival, 34 spots remain in Roebing Park, 21 spots remain in First Commonwealth Bank's parking lot, Consolidated is full, and Main Street is filling up quickly with vendors and activities. Even the Library has activities planned. The next meeting is this Friday, April 22. There has not been a lot of recent interaction with Octoberfest, but they will plan a joint meeting soon.

**Parks & Rec Committee:** No further report beyond a great Clean Up Day.

**Ordinance Committee:** Will meet next on Thursday, April 21.

**Police Committee:** Will set up a meeting soon.

**Streets/Stormwater Committee:** No further report.

**Property Committee** (No meeting)

**Joint Policy Committee** (No meeting)

## **Liaison Reports**

**Butler County Boroughs Association:** Pat and Aaron reported that the dinner meeting at the Saxonburg Hotel in March was a great evening with Chief Beachem as speaker. Pat will attend the annual conference in Hershey in June and will report back what's happening at the State level.

**Tax Collection Committee:** Mary reported that a meeting was held March 22. The bulk of the discussion was the Berkheimer audit, which always goes well, and Berkheimer is increasing their bond, which is based on the increased amount of taxes they're collecting.

**Butler County Council of Government:** A meeting is scheduled for Monday, April 25. Dave Johnston will attend.

**Historic Architectural Review Board Meeting** held April 13; Certificates of Appropriateness to be discussed later in the meeting.

**Planning Commission** (No meeting)

**Zoning Hearing Board** (No meeting)

**Council Members** Business presented by Council Members  
There was no further business by Council Members at this time.

**Manager** Mary Papik

## **Bills**

Motion was made and seconded by Carol Neubert/Sherry Weinzierl to approve \$129,163.36 in checks paid from the Borough's General Fund, of which \$59,318.05 is the Borough's portion of the expense and \$942.54 is the Park's portion, and \$68,826.15 is the Authority's portion of the expense. In addition, decrease adjustments in March from the Borough General Fund in the amount of \$37,528.52 of which \$17,579.65 was the Borough's portion of the expense, \$1,384.61 was the Park's portion, and \$18,564.26 was the Authority's portion of the expense, and payroll for March 2022 in the amount of \$77,868.36 of which \$24,894.36 is the Borough's portion of the expense and \$52,974.00 is the Authority's portion of the expense. The motion carried.

### **Annual Audit Report 2021**

Motion was made and seconded by Carol Neubert/Mia Mazza-Petruzzi to advertise the 2021 Municipal Annual Audit & Financial Report completed by Maher Duessel. The motion carried.

### **Certificates of Appropriateness**

Motion was made and seconded by Carol Neubert/Sherry Weinzierl to approve the Certificate of Appropriateness for Unique to Antique's overhead sign replacement. The motion carried.

Motion was made and seconded by Dave Johnston/Ray Kogler to approve the Certificate of Appropriateness for 214 W. Main Street request to paint the building and replace the front windows. The motion carried.

**Solicitor** Solicitor Gallagher, Gallagher Law Group  
The Solicitor had no further report at this time.

**Old Business** None

### **Park, Museum, Cooper Hall Maintenance/Improvement lists**

- It's been suggested to replace the Dog House door with a storm door that would lock and also allow visitors to better see inside. Mary had suggested that Fred Caesar put together a visual display to go inside the Dog House, and Fred is working on that.
- The Cooper Hall electrical panel, refrigerator, freezer, and oven were marked completed.
- Mary met with "Doc" of Doctor Tile who will look for replacement floor tiles to match the Hall's tiles. He suggested that if matching tiles aren't found, tiles in a contrasting color would work well.

Due to the late hour, the maintenance and improvement discussion was tabled until next Tuesday.

### **New Business**

#### **SABA Parade September 8**

Motion was made and seconded by Dave Johnston/Ray Kogler to approve SABA's parade on September 8 with the Borough Secretary to fill out the PennDOT application and Saxonburg Borough to submit the insurance certificate. The motion carried.

#### **Recess & Reconvention**

The meeting recessed at 9:10 p.m. and reconvened on April 26, 2022, at 7:02 p.m. on April 26, 2022.

**Roll Call** Sherry Weinzierl, Dave Johnston, Aaron Piper, and Ray Kogler were present.

Also in attendance were Mary Papik/Manager, Jody Vettor/Secretary, David Felsing, and Fred Caesar.

Pat Rinebolt arrived at 7:05 p.m. Carol Neubert, Mia Mazza-Petruzzi, Mayor Gillespie, and Solicitor Gallagher were absent.

#### **Correspondence**

On April 22, the Borough received an invitation for Council Members to attend the Spring Convention of the Butler County Association of Township Officials at the Butler Country Club on May 19.

**Public Comments**

None

**Roebing Park, Cooper Hall, and Museum**

The Council discussed the ongoing maintenance tasks at the Park, Hall, and Museum:

- A monthly list should be created of the routine maintenance the Field Crew does at the Park/Hall/Museum. Add water heater maintenance/drainage to the list.
- The items marked with red tape at the Park/storage closet/shed/Hall can be removed as junk.
- Price the push button metering sink faucets, as these might be good for the Park outdoor restrooms.
- The empty propane tanks can be returned; any with propane can be offered to Rotary for their use.
- The fence in front of the Museum needs to be replaced due to the accident last August. Since it doesn't sound like the design can be easily matched, it should just be replaced with something suitable to sure up the area.
- The various cinder blocks can be housed in the pavilion storage closet once it's cleaned out.
- Ponding water in the parking lot in front of the Museum is an issue. Mary said the underground drain lines have collapsed.
- The pavilion's concrete slab needs to be repaired. Mary will find the previous estimate for this.
- The Museum needs a new gutter on the front of the building, with downspouts.
- Mary will order two new heavy outdoor garbage cans.
- The Hall floor needs a deep cleaning. Mary will call around for this.
- Status of the RV pads: All utilities work except for possible low water pressure on Pad 4.

**Manager Mary Papik**

**Bench in Memory of Peter Watt and Carol Young**

**Motion was made and seconded by Sherry Weinzierl/Dave Johnston to approve reimbursement of \$637.50, which is half the cost of the bench. The motion carried.**

**Executive Session Announcement**

The meeting recessed at 7:50 p.m. to go into Executive Session to discuss Employee, Contract, and/or Public Safety Matters.

The meeting reconvened at 8:37 p.m. and took no further action.

**Adjournment**

The meeting adjourned at 8:37 p.m.

The next meeting is scheduled for Tuesday, May 17, 2022 at 7 p.m.

Jody Vettori  
Secretary