

SAXONBURG BOROUGH
Meeting Minutes
October 18, 2022 / November 1, 2022

President Piper called the meeting to order at 7:02 p.m.

Pledge of Allegiance

Roll Call Mia Mazza-Petruzzi, Sherry Weinzierl, Dave Johnston, Aaron Piper, Ray Koegler, Carol Neubert, and Mayor Gillespie were present.

Also in attendance were Bruce Ohl, Doug Sprankle, Ben Brewster, Fred Caesar, Daryl Vettori, Tiffany Nolan, Mike Gallagher – Solicitor, Joseph Beachem – Police Chief, and Mary Papik – Manager.

Patricia Rinebolt was absent.

Correspondence

- October 14, 2022, the Borough received a letter from the Jefferson Township Supervisors challenging each municipality to a one-time additional donation to the fire department of \$25,000.
- October 14, 2022, the Borough received an email thanking us for the assistance in making the Knoch Homecoming Parade a success.

Minutes

President Piper asked if there were any additions or corrections to the Minutes of October 4, 2022. Hearing none, they were approved as submitted.

Public Comments *Restricted to Borough residents & business owners; 3 minutes each*
There was no public comment.

Museum Curator Fred Caesar Fred reported that the Heinz History Center representatives did come on October 6th and have offered assistance with activity planning and grant pursuits. Since Labor Day of 2021, there have been 81 scheduled tours with this year's tours bringing in about \$1,200 in donations. There are additional tours scheduled and even one on the books for August of 2023. Fred invited everyone to come to the "Old White Church's" 185th Anniversary Celebration on Saturday and informed Council of several other events in the near future that he will participate in on behalf of the Saxonburg Museum.

Mayor William Gillespie Jr. The Mayor also commented on the positive reception from the Borough citizens to the Knoch Homecoming Parade. He believed that all participants enjoyed the event. In addition, the Mayor stated that Penn United has been working on a new coating line that will allow for quicker change outs to different processes. He was invited along with the Police Chief to visit the plant and see the new process.

Committee Reports

Streets/Stormwater Committee (No meeting)

Ordinance Committee (No meeting)

Parks & Rec Committee

Arts Festival Committee

Police Committee (No meeting)

Property Committee (No meeting)

Joint Policy Committee (Meeting scheduled for 6:30 p.m. October 18, 2022)

Liaison Reports

PA State Association of Boroughs (Fall Leadership Conference Report)

Butler County Council of Government (No meeting)

Butler County Boroughs Association

Tax Collection Committee Mary Papik reported that the meeting was held September 27, 2022, and during that meeting the decision was made that Berkheimer will collect the BCTCC fees that are billed to each municipality but withholding it from the February tax remittances. There is no cost to the municipality or the BCTCC for this service.

Planning Commission (No meeting)

Zoning Hearing Board (No meeting)

Historic Architectural Review Board (No meeting)

Council Members Business presented by Council Members

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council will meet in Executive Session to discuss employee, contract, and/or public safety matters. After this Executive Session, Council will reassemble in open meeting and take any actions that are required.

Manager Mary Papik

Bills

Motion was made by Sherry Weinzierl and seconded by Carol Neubert to approve \$42,111.87 in checks paid from the Borough's General Fund, of which \$33,511.46 is the Borough's portion of the expense and \$1,824.00 is the Park's portion, and \$6,776.41 is the Authority's portion of the expense. In addition, decrease adjustments in September from the Borough General Fund in the amount of \$36,375.73 of which \$12,059.24 was the Borough's portion of the expense, \$2,863.08 was the Park's portion, and \$21,453.40 was the Authority's portion of the expense, and payroll for September 2022 in the amount of \$82,644.55 of which \$29,548.71 is the Borough's portion of the expense and \$53,095.84 is the Authority's portion of the expense. The motion passed.

F250 Bed Replacement

Motion was made by Sherry Weinzierl and seconded by Mia Mazza-Petruzzi to approve the purchase of a new bed and toolboxes for the F250 at a cost of \$10,550 to be split with the Authority with \$1,249.12 being the Borough's portion and \$9,300.88 being the Authority portion. The motion passed.

Cooper Hall Lease

The manager explained that we will need to clean out the storage area of Cooper Hall and move the items used for Arts Festival to storage elsewhere and advertise any surplus items on Municbid for sale. It was determined that the Parks and Rec Committee would work with the staff to identify the items to keep or sell.

Motion was made by Mia Mazza-Petruzzi and seconded by Dave Johnston to approve advertising the surplus items from Cooper Hall for sale on Municbid subject to any donation of the items to the library, fire hall, or two churches in the Borough. The motion passed.

Personnel Matters

Motion was made by Carol Neubert and seconded by Mia Mazza-Petruzzi to ratify the termination of Jody Vettori as the Borough Secretary/Treasurer retroactive to September 22, 2022. The motion passed.

Motion was made by Carol Neubert and seconded by Mia Mazza-Petruzzi to approve advertising for an employee to fill the empty office position. The motion passed.

Financial Report

The financial reports for September were presented by the Manager.

Budget

The draft budget was presented in condensed and detail form to the Council. The Manager reviewed the expense sections of the budget and explained which costs are included in each section.

****Police Department Expenditures**

Motion was made by Dave Johnston and seconded by Ray Koegler to add an action item to the agenda related to police car computer connectivity. The motion passed.

Motion was made by Sherry Weinzierl and seconded by Mia Mazza-Petruzzi to approve the purchase from IPSPGH to purchase the equipment necessary to allow the police in car computers to connect to the Emergency Operations Center. The motion passed.

Solicitor Solicitor Gallagher, Gallagher Law Group Solicitor Michael Gallagher had no report for this evening.

At this point in the Meeting, the meeting was recessed until November 1, 2022 at 7:00 p.m.

President Piper called the recessed meeting to order at 7:07 p.m.

Pledge of Allegiance

Roll Call Sherry Weinzierl, Dave Johnston, Aaron Piper, Ray Koegler, and Mayor Gillespie were present.

Also in attendance were Doug Sprankle, Ben Brewster, Fred Caesar, Daryl Vettori, Mike Gallagher – Solicitor, Joseph Beachem – Police Chief, and Mary Papik – Manager.

Mia Mazza-Petruzzi, Carol Neubert, and Patricia Rinebolt were absent.

Budget

The Manager reviewed the budget with Council. Council chose to remove some capital expenditures from the budget and to budget to use Liquid Fuels Funds for streetlights and salt.

Motion was made by Sherry Weinzierl and seconded by Dave Johnston to advertise the budget for adoption of December 20, 2022 with no change in the tax rates for 2023. The motion passed.

Part-Time Police Officer

The Mayor and Police Chief presented information on an additional part-time police officer they would like to hire.

Motion was made to add an agenda item for the police new hire because of the public need for police officers by Ray Koegler and seconded by Dave Johnston. The motion passed.

Motion was made by Sherry Weinzierl and seconded by Dave Johnston to hire Michael Hartman as a part-time officer at the standard hourly part-time officer rate. The motion passed.

Old Business - none

Banner Policy – not discussed

Special Events Ordinance – not discussed

New Business

Council entered executive to discuss additional personnel matters at 8:00 p.m.

Council readjoined at 8:42 p.m.

Motion was made and seconded by Dave Johnston / Ray Koegler to approve the 2023 Budget Field Crew Splits. The motion passed.

Motion was made and seconded by Sherry Weinzierl / Ray Koegler to approve the Office Employee Splits for 2023. The motion passed.

Motion was made and seconded by Ray Koegler / Dave Johnston to approve the non-union wage increases as presented. The motion passed.

Motion was made and seconded by Ray Koegler / Dave Johnston to approve the Overall Budget Splits for 2023. The motion passed.

Motion was made and seconded by Sherry Weinzierl / Ray Koegler to approve the Joint Borough/Authority purchases without the Municipal Building siding or parking lot projects as presented. The motion carried.

The meeting adjourned at 8:45 p.m.

**** Motions that were added during the meeting.**