

**SAXONBURG BOROUGH**  
**Minutes**  
**December 20, 2022**

**Pledge of Allegiance**

**Roll Call** Mia Mazza-Petruzzi, Sherry Weinzierl, Dave Johnston, Aaron Piper, Ray Koegler, Patricia Rinebolt, and Mayor Gillespie were present. Carol Neubert was absent.

Also in attendance were: Mary Papik, Manager; Mike Gallagher, Solicitor; Fred Caesar, Museum Curator; Lance Harbison, Daryl Vettori, Steven May, and Don Venturini.

**Correspondence**

- December 6, 2022 we received an email from the Butler County Planning Department notifying us that they had modified their Subdivision and Land Development Ordinance (SALDO) and encouraging municipalities to do the same.

**Minutes**

Motion to approve of the Minutes of November 15, 2022 was made by Ray Koegler and seconded by Sherry Weinzierl. The motion passed unanimously.

**Public Comments**    *Restricted to Borough residents & business owners; 3 minutes each*

Lance Harbison (Roebing Drive) asked for information on the snow and ice removal for streets. The process was explained during discussion.

**Museum Curator**    Fred Caesar reported that several of the grants for historic and museum projects are being limited to museums with large budgets, paid staff and therefore we will not qualify. Fred is asking Council to work with state elected officials to change this availability. Additionally, Fred commented that the museum social media presence continues to grow, most recently there were video links of a special presentation on Police Chief Greg Adams.

**Mayor**    William Gillespie Jr. reported on a recent meeting he attended regarding EMS Service and the problems they are facing. Municipalities are asked to support them in any way possible. The Mayor also reported that the vehicle radio upgrades will be installed on December 21, 2022, paid for by the Friends of the Police. Lastly, there will be a fund raiser sponsored by the Friends on June 23 at Saxony Golf Course.

**Superintendent**    Chuck McGee

**Committee Reports**

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (Assisted with Cooper Hall cleanout)
- Arts Festival Committee** (No meeting)
- Police Committee** (No meeting)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)

**Liaison Reports**

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No meeting)
- Planning Commission** (No meeting)

**Zoning Hearing Board** (No meeting)  
**Historic Architectural Review Board** (No meeting)

**Council Members** Business presented by Council Members

**Executive Session Announcement** Under the terms of Act 84, Section 8A, subsection 1, Council will meet in Executive Session to discuss employee, contract, and/or public safety matters. After this Executive Session, Council will reassemble in open meeting and take any actions that are required.

**Manager** Mary Papik

**New Hire** Council was introduced to Steven May and took the following actions:

- Motion to hire Steven May effective December 19, 2022 was made by Sherry Weinzierl and seconded by Pat Rinebolt. The motion carried.
- Motion to appoint Steven May as the Borough Secretary/Treasurer was made by Mia Mazza Petruzzi and seconded by Ray Koegler. The motion passed unanimously.
- Motion to appoint Steven May as the Borough Right-to-Know Officer was made by Dave Johnston and seconded by Mia Mazza Petruzzi. The motion carried.

**Bills**

Motion was made by Sherry Weinzierl and seconded by Pat Rinebolt to approve \$27,033.99 in checks paid from the Borough's General Fund, of which \$22,044.40 is the Borough's portion of the expense and \$763.00 is the Park's portion, and \$4,226.59 is the Authority's portion of the expense. In addition \$86.51 paid from the Authority Revenue Fund and decrease adjustments in November from the Borough General Fund in the amount of \$46,836.65 of which \$19,819.46 was the Borough's portion of the expense, \$1,296.53 was the Park's portion, and \$25,720.66 was the Authority's portion of the expense. Also, decrease adjustments from the Authority Revenue Fund in the amount of \$5.97 and payroll for November 2022 in the amount of \$78,727.86 of which \$25,345.03 is the Borough's portion of the expense and \$53,382.83 is the Authority's portion of the expense. The motion carried.

**Liquid Fuels**

Motion to transfer \$10,518.49 from the Liquid Fuels Fund for the 2022 road salt purchases was made by Dave Johnston and seconded by Ray Koegler. The motion passed unanimously.

**2023 Meeting Dates**

Motion to approve the 2023 meeting dates was made by Pat Rinebolt and seconded by Sherry Weinzierl. The motion carried.

**Budget**

Motion to adopt the 2023 Borough and Park Budgets as presented was made by Sherry Weinzierl and seconded by Dave Johnston. The motion passed unanimously.

**Resolution 8 – 2022**

Motion to adopt Resolution 8-2022 establishing the 2023 Tax Rates was made by Pat Rinebolt and seconded by Mia Mazza Petruzzi. The motion carried.

**Resolution 9 – 2022**

Motion to adopt Resolution 9-2022 honoring Robert Frank LeClair for his service to his nation on his 100<sup>th</sup> birthday was made Mia Mazza Petruzzi and seconded by Ray Koegler. The motion passed unanimously.

**Library Board**

There was discussion regarding the replacement for Mike Lazaroff on the Library Board as his term is expiring this month. Further action was tabled until January 2023.

**County Subdivision and Land Development Ordinance**

The Manager reported on the email from the County Planning Department and the steps the Borough needs to take. It was agreed that the information would be shared with the Ordinance Committee for further action.

**Solicitor**                      Solicitor Gallagher, Gallagher Law Group

**Old Business**

**New Business**

**Executive Session** The meeting recessed at 7:56 p.m. to go into Executive Session to discuss Employee and Contract matters.

The meeting reconvened at 9:23 p.m. and took the following actions:

Motion to add three agenda items to the agenda for formal action. The three items are 2023 police wages, an extension to the Summit Township Police Services Agreement, and disposal of the “doghouse” building was made by Ray Koezler and seconded by Mia Mazza Petrucci. The motion passed unanimously.

Motion to approve the 2023 police wages as presented by the Mayor was made by Sherry Weinzierl and seconded by Ray Koezler. The motion passed.

Motion to approve the three year extension to the Summit Township Police Services Agreement was made by Sherry Weinzierl and seconded by Mia Mazza Petrucci. The motion carried.

Motion was made to have the Manager arrange for the disposal of the “doghouse” building in Roebling Park as it is not true to the historical building and in disrepair was made by Mia Mazza Petrucci and seconded by Ray Koezler.

The meeting adjourned at 9:27 p.m.

Respectfully Submitted,

Mary E. Papik, PhD  
Borough Manager