

# BOROUGH OF SAXONBURG

420 West Main Street  
 Saxonburg, PA 16056  
 Phone: 724-352-1400  
 Fax: 724-352-8820  
 www.saxonburgpa.com



## Solicitation Permit Application 2023

Please use this form for all activities below taking place within the limits of Saxonburg Borough:

- Vendors selling items or foods
- Solicitors handing out information and/or going door-to-door
- Non-profits selling items or handing out information or asking for sign-ups/donations

Please allow 48 hours for processing from the time received. You will need an Approval Confirmation prior to selling.

Name:		Company Name (if applicable):	
Email:			
Company or Home Address:		Phone:	
Make & Year of Vehicle Used:		Driver's License No. & State of Issuance:	
License Plate No.:		Vending Location*:	
Vending Times:	*If you are selling in front of an existing business, please have the business owner send written permission to <a href="mailto:secretary@saxonburgpa.com">secretary@saxonburgpa.com</a> .		

Date(s) of Permit:	
Type of Goods to be Sold/Information Handed Out:	

Food Vendors: PA Ag No. or Allegheny Co. No.:		Insurance Certificate Holder No.:	
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### 2023 Social Distancing Plans to Keep Yourself and Your Customers Safe

Applicant agrees to use best efforts to ensure current guidelines set forth by [www.cdc.gov](http://www.cdc.gov) for social distancing and containing the spread of COVID-19 are followed by applicant, staff, and patrons. This can include seller/customers wearing masks, using chalk lines/flags/cones to aid customers in line to maintain distance (be sure to remove all markings/items as part of your teardown process), and/or contactless payout and delivery of sold items.

Additional plans may be listed here \_\_\_\_\_

**By signing below, applicant agrees to adhere to best practices as set forth by [www.cdc.gov](http://www.cdc.gov).**

**I hereby authorize Saxonburg Borough Police Department to perform a search for any and all criminal history about myself, for purposes of issuing this permit.**

\_\_\_\_\_ Date \_\_\_\_\_  
**Applicant Signature**

**Please include the Permit Fee of \$20 (per day) with this application via Cash or Check made payable to "Saxonburg Borough"**

<b>For Borough Use:</b> Received Date: _____ Date provided to Saxonburg Police Department _____
Fee Paid: _____ Check #: _____ Cash: _____ Initialed _____
Approved by (name and title): _____ Date _____