

SAXONBURG BOROUGH
Minutes
September 19, 2023

President Piper called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Roll Call Aaron Piper, Carol Neubert, Brian Antoszyk, Ray Koegler, and Mia Mazza-Petruzzi were present. Dave Johnston and Patricia Rinebolt were absent.

Also in attendance were: Mary Papik, Manager; Mike Gallagher, Solicitor; Fred Caesar, Museum Curator; Steven May; Secretary, Doug Sprankle, Jason Goehring, Karen Antoszyk, Angela Miller, and Lance Harbison.

Minutes

Minutes of July 18th, 2023 were approved as distributed.

Public Comments Restricted to Borough residents & business owners; 3 minutes each

Lance Harbison – Mr. Harbison would like to see the open burn ordinance revised to not include “trash” as an acceptable burning material.

Lance also discussed his research efforts with our local Veterans groups to hang Service Member banners on the Main Street phone polls. The Borough Secretary will provide Mr. Harbison a copy of the Boroughs research of the February 2023 pricing and vendors.

Museum Curator Fred Caesar

Mr. Caesar thanked Doug Sprankle and the Saxonburg Rotary for their combined efforts in bringing attention to the Museum over the Octoberfest/Mingle fest weekend. The Museum had about 40 visitors, some who had never visited before. Fred also hosted students from Germany who are part of the German American Partnership at Knoch. Numerous tours are scheduled for the fall including a group of about 135 Students from Knoch Primary. Chaperones will be provided, and no additional assistance will be necessary with a group of this size.

Fred is requesting a snow rake be purchased to remove snow from the roof of the wire rope shop. The additional weight could cause further damage to the structure.

Mayor William Gillespie Jr.

The Mayor reports that Sister City received a painting as a gift from our friends in Muhlhausen, Germany. The Mayor would like to see it displayed in the lobby of the Borough Building. OctoberFest, Mingle Fest and Sportsman Fest had a tremendous amount of people in attendance. The mayor did not receive a single complaint during these events. Members of the fire company spent a lot of time and effort including taking personal vacation time to making these events possible. He thanks everyone for their support.

Stuff A Cruiser is returning this year Friday November 24th at the Library and Saturday November 25th at the Saxonburg Coffee Shop. Toys will be collected and donated to the Light House Foundation. The Mayor appreciates the tremendous outpouring of support from the community for this event.

The Knoch Homecoming parade will be held October 12th on Main Street.

The Saxonburg 5K, known as the “Truthahntrab 5K” will be held Saturday November 25th.

Mingle Season has come to an end. The Mayor wishes to thank the organizers of these events and will see everyone on Main Street September 19th.

Committee Reports

Streets/Stormwater Committee (No Meeting)

Ordinance Committee (No Meeting)

Parks & Rec Committee (No Meeting)

Police Committee (9/19/2023)

Property Committee (No Meeting)

Joint Policy Committee (No Meeting)

Liaison Reports

PA State Association of Boroughs (No Meeting)

Butler County Council of Government (No Meeting)

Butler County Boroughs Association (No Meeting)

Tax Collection Committee (No Meeting)

Planning Commission (No Meeting)

Zoning Hearing Board (No Meeting)

Historic Architectural Review Board (No Meeting)

Council Members Business presented by Council Members

Councilwoman Mia Mazza-Petruzzi – Mia Spoke with Councilman Antoszyk regarding the butterfly garden located in Roebing Park. Mia has been speaking with the women’s Auxiliary for flower bed maintenance and working to form committees to help in the park.

Councilwoman Mia Mazza-Petruzzi – Mia Asked Mr. Ceasar his thoughts on where in the park the Bridge Replica could be moved to. He explained that the bridge could not be moved in its current state. Experts have been brought in and determined the deck has been left untreated for years causing pitting and the masonry work would not survive a move. Fred would like to arrange a meeting in order to proceed with ideas for practical alternatives.

President Piper explained that the wire rope shop needs to be saved as a historic part of our town. Reflecting on a Motion made in March 2023 that tasks the Friends of the Museum in raising funds with the intent to repair and restore the wire rope shop, President Piper went on to say that funds raised specifically for the wire rope shop will not be requested from the Borough unless it is to be used specifically for that purpose.

President Piper wished to express his gratitude and thanks for the past 19 years that Borough Manager Mary Papik has served. She will be missed while enjoying her retirement.

Secretary Steven May

Borough Projects - The East Main Street storm water crossing pipes have been replaced and all street openings from the sanitary and stormwater pipe replacements have been paved. A meeting will be scheduled with our liquid fuels liaison to determine price estimates for a full re-pavement as part of the 2024 street improvement project.

LED Lights have been installed in the park.

Winter Maintenance equipment has had an overhaul and is ready to go.

Manager Mary Papik

Bills

A Motion to pay the bills was made by Carol Neubert and Seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

Bills

<i>Purpose</i>		Borough	Park	SAA	Total
Borough General Fund	Decrease Adjustments	\$4,380.59	\$1,604.84	\$682.48	\$6,667.91
	Payroll	\$31,803.91	\$640.78	\$62,701.79	\$95,146.48
	Checks Paid	\$20,779.14	\$196.20		\$20,975.34
SAA Revenue Fund	Decrease Adjustments	\$8,142.82	\$25.16	\$41,858.41	\$50,026.39
	Checks Paid	\$1,296.77	\$0.00	\$63,430.08	\$64,726.85
Total:		\$66,403.23	\$2,466.98	\$168,672.76	\$237,542.97

Solicitor Solicitor Gallagher, Gallagher Law Group – The Solicitor had nothing to report.

Old Business

New Business

A Motion to approve a one-time 50% discount on solicitation permits for the 2023 Mingle Fest was made by Brian Antoszyk and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to approve the Local Share Account Grant application for the Wire Rope Workshop was made by Mia Mazza-Petruzzi and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to approve the Local Share Account Grant application for Municipal building repairs was made by Ray Koegler and Seconded by Brian Antoszyk. The Motion passed unanimously.

A Motion to approve Door-to-Door Trick or Treating October 31st, 2023 from 6:00pm to 8:00pm was made by Carol Neubert and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to approve the Local Share Account Grant application for a Modular Restroom in Roebling Park was made by Mia Mazz-Petruzzi and Seconded by Carol Neubert. The Motion passed unanimously.

A Motion to re-appoint Gregory Clifford, Doug Farney, and John Ham to the Saxonburg Area Sewer Authority Board was Made by Brian Antoszyk and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to approve an additional \$3,000 to be split with the Authority on a new spreader and plow for the F350 was made by Mia Mazza-Petruzzi and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to approve the Borough / Authority Splits was Tabled.

Council Moved to Executive session at 8:15 p.m.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council will meet in Executive Session to discuss employee, contract, and/or public safety matters. After this Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council reconvened at 9:00 p.m. and took the following actions:

Council Member Mia Mazza-Petruzzi was remised with a work obligation.

A Motion to approve Mary Papik's work schedule and position as Borough Manager, Emeritus, through December 31st, 2023 was made by Ray Koegler and Seconded by Carol Neubert. The Motion passed unanimously.

A Motion to appoint Steven May as Chief Administrative Officer of the Borough Pension plan was made by Brian Antoszyk and Seconded by Ray Koegler. The Motion passed unanimously.

A Motion to Appoint Steven May as Zoning / Code Enforcement officer was made by Carol Neubert and Seconded by Ray Koegler. The Motion passed unanimously.

Discussion and possible Motion to appoint Steven May as Borough Manager Carol Neubert and Seconded by Ray Koegler. The Motion passed unanimously.

Discussion and possible Motion to promote Officer Nate Osterling to Sergeant was made by Carol Neubert and Seconded by Ray Koegler. The Motion Carried with Councilman Antoszyk voting Nay.

Adjournment

The Meeting adjourned at 9:02 p.m.
Respectfully Submitted,

Steven T. May
Borough Manager / Secretary