SAXONBURG BOROUGH
Reorganization Meeting
Meeting Minutes
January 2, 2024

Mayor Gillespie called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Swear in New Council Members
Mayor Gillespie swore in newly elected Council members Brian Antoszyk, Joyce Hutterer, and Jason Goehring.

Roll Call
Ray Koegler, Jason Goehring, Aaron Piper, Dave Johnston, Brian Antoszyk, Mia Mazza-Petruzzi, Joyce Hutterer, and Mayor Gillespie were present.

Also in attendance were Steven May/Manager, Fred Caesar/Museum Curator, Susanne Gillespie, Michelle Michaels, Jack Hutterer, Mary Lou Russell, Nancy Alberth, Ben Brewster, Rebecca Goehring, Linda Kovacik, Bill Hoche, Blane Martin, Heather Thompson, Claudia Ciafre, Tate Pacek, and Karen Antoszyk.

President of Council
The Mayor asked for nominations for President of Council, with votes to follow in order of nomination.

Mr. Antoszyk nominated Aaron Piper as President of Borough Council. No further nominations were made.

Mr. Piper was nominated as President of Borough Council

Vice President of Council
The Mayor asked for nominations for Vice President of Council, with votes to follow in order of nomination.

Mr. Piper nominated Brian Antoszyk as Vice President of Borough Council.

Mrs. Hutterer nominated Dave Johnston as Vice President of Borough Council.

Candidate Antoszyk - 6 votes to 1

Candidate Johnston – 1 vote to 6

Mr. Antoszyk was nominated as Vice President of Council.

The Mayor turned the meeting over to President Piper.

Correspondence

- On December 22nd, 2023, the Borough received an invitation from CID Buildings to attend a lunch gathering at Hotel Saxonburg to welcome the new owners February 1st, at noon.

- On January 2nd, 2024, the Borough received correspondence from Fred Caesar informing Council of communications with the Borough Manager.
- On January 2, 2024, the Borough received correspondence from Friends of the Museum regarding fundraising efforts, Museum related Butler Eagle Articles, and thank you letters to supporting local organizations.

Minutes
Hearing no objections, the Minutes for December 19th, 2023 were approved as distributed.

Public Comments

Blane Martin - Mr. Martin expressed his opinion of the recent allegations made against the Borough Manager. He feels that the Borough Manager should be suspended without pay until the matter is resolved.

Appointments

President *Pro Tem* of Council
A Motion to appoint Dave Johnston as President *Pro Tem* of Borough Council was made by Brian Antoszyk and seconded by Mia Mazza-Petruzzi. The Motion passed Unanimously.

Chief of Police
A Motion to appoint Joseph Beachem as the Chief of Police for Saxonburg Borough was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Right to Know Officer – Saxonburg Borough Police Department
A Motion to appoint Chief Beachem as the "Right-to-Know Officer" for the Saxonburg Borough Police Department was made by Ray Koegler and seconded by Brian Antoszyk. The Motion passed unanimously.

Manager
A Motion to appoint Steven May as the Manager for Saxonburg Borough was made by Brian Antoszyk and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

Zoning Officer
A Motion to appoint Steven May as the Zoning Officer for Saxonburg Borough was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Code Enforcement Officer
A Motion to appoint Steven May as the Code Enforcement Officer for Saxonburg Borough was made by Mia Mazza-Petruzzi and seconded by Joyce Hutterer. The Motion passed Unanimously.

Superintendent
A Motion to appoint Charles McGee as the Superintendent for Saxonburg Borough was made by Ray Koegler and seconded by Dave Johnston. The Motion passed Unanimously.

Secretary/Treasurer
A Motion to appoint Steven May as the Secretary/Treasurer for Saxonburg Borough was made by Mia Mazza-Petruzzi and seconded by Joyce Hutterer. The Motion passed unanimously.

Assistant Secretary/Treasurer
A Motion to appoint Renée Ramfos as the Assistant Secretary/Treasurer for Saxonburg Borough was made by Ray Koegler and seconded by Jason Goehring. The Motion passed unanimously.

Right to Know Officer – Saxonburg Borough
A Motion to appoint Steven May as the "Right-to-Know Officer" for Saxonburg Borough was made by Mia Mazza-Petruzzi and seconded by Dave Johnston. The Motion passed unanimously.

Solicitor
A Motion to appoint the Gallagher Law Group as Solicitors for Saxonburg Borough, with Michael Gallagher as the principal Solicitor for the Borough was made by Ray Koegler and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

Auditors
A Motion to appoint Maher Duessel as the auditors for Saxonburg Borough was made by Brian Antoszyk and seconded by Dave Johnston. The Motion passed unanimously.

Emergency Management Coordinator
A Motion to appoint Jason Goehring as the Emergency Management Coordinator for Saxonburg Borough was made by Brian Antoszyk and seconded by Joyce Hutterer. The Motion passed unanimously.

Emergency Management Coordinator 2ND in Command
A Motion to appoint David Felsing as the Emergency Management Coordinator 2nd in Command for Saxonburg Borough was made by Ray Koegler and seconded by Jason Goehring. The Motion passed unanimously.

Zoning Hearing Board Solicitor
A Motion to appoint Dillon, McCandless, King, Coulter & Graham as Solicitors for the Zoning Hearing Board, with Don Graham as the principal Solicitor was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Vacancy Board
A Motion to appoint Carol Neubert to the Vacancy Board for a two-year term was made by Brain Antoszyk and seconded by Ray Koegler. The Motion passed unanimously.

Zoning Hearing Board
A Motion to appoint Brian Farney to the Zoning Hearing Board for a three-year term was made by Brian Antoszyk and seconded by Dave Johnston. The Motion passed unanimously.

A Motion to appoint Jim Knapick to the Zoning Hearing Board for a three-year term was made by Dave Johnston and seconded by Ray Koegler. The Motion passed unanimously.

Historic Architectural Review Board
A Motion to appoint Jack Hutterer to the Historic Architectural Review Board for a three-year term was made by Dave Johnston and seconded by Jason Goehring. The Motion passed with Joyce Hutterer abstaining.

A Motion to appoint Gretchen Kaltenhauser-Gkurzawa to the Historic Architectural Review Board for a three-year term was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Banking
A Motion to approve all Council members as signatories on all Borough accounts and for all office accounting staff to have electronic banking access was made by Mia Mazza-Petruzzi and seconded by Joyce Hutterer. The Motion passed unanimously.

Council Committee Appointments
Joint Policy Committee	Aaron Piper, Borough Manager, Brian Antoszyk
Streets/Stormwater Committee	Jason Goehring, Dave Johnston, Brian Antoszyk
Ordinance Committee	Mia Mazza-Petruzzi, Jason Goehring, Joyce Hutterer
Parks & Rec Committee	Mia Mazza-Petruzzi, Joyce Hutterer, Ray Koegler
Police Committee	Mayor Gillespie, Aaron Piper, Brian Antoszyk

Council Liaisons to Borough Boards & Commissions
Butler County Boroughs Association	Dave Johnston, Joyce Hutterer
Butler County Council of Government (COG)	Dave Johnston, Mia Mazza-Petruzzi
Planning Commission	Dave Johnston, Brooke Wamsley, Joe Neubert, Carol Neubert, Dave Felsing
Zoning Hearing Board	Frank Miller, Bryan Farney, Jim Knapick Vacant
Historic Architectural Review Board	Tammi Crawford, Joshua Novotny, Andy Allen, Jack Hutterer, Gretchen Kaltenhauser-Gkurzawa, Vacant

Business Meeting

Mayor   William Gillespie Jr.

Mayor Gillespie asked Council to approve the purchase of the new Police reporting system.

Manager   Steven T. May

Old Business

New Business

Resolution 1-2024 Interim Tax Collector
A Motion to adopt Resolution 1-2024 Appointing Diane Marburger, the Butler County Treasurer, as the Interim Tax Collector for Saxonburg Borough was made by Dave Johnston and seconded by Ray Koegler. The Motion passed unanimously.

Resolution 2-2024 Destruction of Records
A Motion to approve resolution 2-2024 which authorizes the destruction of old Borough and Police records was made by Brian Antoszyk and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

Saxonburg Winter Festival Road Closure
A Motion to close Main Street from the Bakery to the Church for Saxonburg Winter Festival 2024 Scheduled for February 24th from 10:30am-5:30pm was made by Joyce Hutterer and seconded by Dave Johnston. The Motion passed unanimously.

Police Reporting System
A Motion to approve the proposal made by InSync systems in the amount of $27,170.00 for the new Police reporting system to be purchased as presented was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council moved to Executive session at 7:35p.m.

Council returned from executive session at 8:40p.m. and took no further action.

Adjournment

The meeting adjourned at 8:41p.m.