

SAXONBURG BOROUGH
Meeting Minutes
February 20th, 2024

President Piper called the meeting to order at 7:27pm

Pledge of Allegiance

Roll Call Mia Mazza-Petruzzi, Joyce Hutterer, Arron Piper, Brian Antoszyk, Dave Johnston, Ray Koegler, William Gillespie, Jason Goehring was absent.

Also in attendance was Steven May, Borough Manager, Ben Brewster, Fred Caesar, Tate Pacek, Brooke Wamsley, Jack Hutterer, Mark Burd, Meghan Pohl, Bob Maher, Richard Toy, Carol Neubert, Joe Neubert, and Gwen Jackson.

Emergency Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Correspondence

Meghan Pohl (Batch) is requesting 2024 mingle dates and road closures.

Representative Mustello's office will hold satellite office hours at the South Butler Library from 1pm-4pm on the first Wednesday of each month.

Wain Landscaping has sent correspondence for the upcoming landscaping season.

The Butler County Borough's Association will hold a workshop Friday March 1st at 9:00am for new council members at the Zelienople Borough Building.

SABA is requesting street closures for The Saxonburg Artisan Market on September 7th and 8th 2024.

Penn Energy Resources has sent correspondence regarding methane emissions and standards for your review.

Armstrong Cable has sent notification of rate increases effective in March. This will take effect to all Saxonburg residents currently subscribed in March.

Consolidated Communications has sent a notification that they will no longer be offering cable television services to Saxonburg Residents Effective March 26th.

First Energy will be Pruning trees along main street beginning in March weather permitting. They will be inspecting all areas of the Borough where power lines are entangled.

Fred Caesar has sent several correspondences for your review and looks forward to another successful year as the Volunteer Curator.

Minutes

The Minutes of January 16th, 2024 were approved as distributed.

Public Comments

Restricted to Borough residents & business owners; 3 minutes each

Museum Curator

Fred Caesar

Fred thanked Council Members for their continued support. The field crew was able to replace the dusk to dawn light and wrap the wire rope shop in new plastic. LED lights are being installed in the Museum having been donated by an anonymous donor. A Historic building application Grant was asked to be applied for through Friends of the Museum with the stipulation that the Museum be open for at least 100 days a year. Dave Johnston and Jack Hutterer have volunteered to reach that goal.

Mayor

William Gillespie Jr.

The Mayor Reminded Council of Winterfest this weekend and is excited for the event.

Committee Reports

Streets/Stormwater Committee (No meeting)

Ordinance Committee (No meeting)

Parks & Rec Committee (No meeting)

Police Committee (No meeting)

Property Committee (No meeting)

Joint Policy Committee (No meeting)

Liaison Reports

PA State Association of Boroughs (No meeting)

Butler County Council of Government (No meeting)

Butler County Boroughs Association (No meeting)

Tax Collection Committee (No Meeting)

Planning Commission (February 7th) The planning commission unanimously approved a Zoning change from M to C-2 for parcels 500-S4-81AC-0000 and 500-S4-74A-0000 located across from Roebing Park.

Zoning Hearing Board (February 15th)

Historic Architectural Review Board (February 14th) HARB unanimously approved the color changes to 115 W. Main Street.

Council Members

Business presented by Council Members

Mia Mazza-Petruzzi suggested Roebing park Clean-up day April 13th with a rain date of April 20th. She would also like to rebuild the wall adjacent to the far parking area next to the Gazebo.

Dave Johnston informed Council that they have over 51 Vendors for Winterfest being held this Saturday.

Mia Mazza-Petruzzi would like to address the speeding on Main street. She would like to explore the possibility of a speed trap or flashing speed sign to slow drivers down.

Secretary / Manager

Steven May

Bills

A Motion to pay the Bills was made by Dave Johnston and Seconded by Ray Koegler the Motion passed unanimously.

<i>Purpose</i>		Borough	Park	SAA	Total
Borough General Fund	Automatic Payments	\$7,199.56	\$1,181.15	\$4,395.36	\$12,776.07
	Payroll	\$33,832.70		\$61,614.94	\$95,447.64
SAA Revenue Fund	Automatic Payments	\$8,107.54	\$25.16	\$34,778.15	\$42,910.85
	Checks Paid	\$2,108.59	\$0.00	\$73,164.55	\$75,273.14
Total:		\$51,248.39	\$1,206.31	\$173,953.00	\$226,407.70

Solicitor Solicitor Gallagher, Gallagher Law Group
The solicitor had nothing to report.

Old Business

A Motion to approve Main Street Road closures for The Saxonburg Artisan Market, sponsored by the Saxonburg Area Business Association, to be held September 7th from 8:00am to 9:30pm and September 8th from 8:00am to 6:30pm. The Motion was Tabled until the Fire police were contacted for coverage.

Banking Relationships

A Motion to adopt Resolution #3-2024, adopting the Public Body Resolution and associated Online Banking with First Commonwealth Bank was made by Brian Antoszyk and seconded by Mia Mazza-Petruzzi. The Motion Passed Unanimously.

A Motion to adopt Resolution #4-2024, adopting the Government/Municipal/Public Funds Banking Resolution with NexTier Bank was made by Joyce Hutterer and seconded by Brian Antoszyk. The Motion passed unanimously.

A Motion to adopt Resolution #5-2024, adopting the Corporate Authorization Resolution with First National Bank was made by Ray Koepler and seconded by Joyce Hutterer. The Motion passed unanimously.

New Business

Authority Board Term Correction

A Motion to approve the corrected Authority Board terms was made by Brian Antoszyk and seconded by Dave Johnston. The Motion passed unanimously.

Mingle Road Closures

A Motion to approve the 2024 Mingle on Main Street Road closures from 4:00pm to 9:00pm, May 16th, June 20th, July 18th, August 15th, and September 19th was made by Dave Johnston and seconded by Joyce Huterer. The Motion passed unanimously.

Planning Commission

A Motion to approve the Zoning change from M to C-2 for Parcels 500-S4-81AC-0000 and 500-S4-74A-0000 was referred back to the Planning commission for further review.

HARB

A Motion to approve the Certificate of Appropriateness for 115 W. Main Street Color changes as recommended by HARB was made by Joyce Hutterer and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

Gazebo Grant

A Motion to adopt resolution #6-2024, adopting the Butler County Parks Renovation/Development Community Grant program Resolution for the Roebling Park gazebo roof was made by Dave Johnston and seconded by Ray Kogler. the Motion passed unanimously.

Electricity Contract

A Motion to approve resolution #7-2024, authorizing the manager to purchase electric supply services in accordance with the terms listed in resolution #7-2024 was made by Brian Antoszyk and seconded by Joyce Hutterer. The Motion passed unanimously.

Flowering Dwarf Pear Tree Removal

A Motion to remove the Dwarf Flowering Pear trees on Main Street per State recommendation was Tabled until pricing for trimming or complete removal was discussed with the superintendent.

Executive Session Announcement

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council Went into executive session at 8:12pm

Council returned from executive session at 8:36pm and took no action.

Adjournment

The Meeting was adjourned at 8:37pm.