

SAXONBURG BOROUGH
Meeting Minutes
August 20th, 2024

The meeting was called to order by President Piper at 7:08 p.m.

Pledge of Allegiance

Roll Call Aaron Piper, Brian Antoszyk, Jason Goehring, Joyce Hutterer, Dave Johnston, and Mayor Gillespie were Present. Mia Mazza-Petrucci and Ray Koegler were absent.

Also present were Borough Manager Steven May, William Affrica, Brooke Wamsley, Arianna Afshari, Robert Maher, Nancy Alberth and William Pitts.

Correspondence –

The Borough Received an invitation to attend the 2nd Annual Gala “A Night of Giving” benefiting the Children’s Dyslexia Center of Western Pennsylvania.

Public Comments *Restricted to Borough residents & business owners; 3 minutes each*

Nancy Alberth of Red Door antiques gave an update regarding the Artisan Festival. There are currently 60 vendors including demonstrations by glass blowing artists, black smiths, a quilt show a petting zoo as well as the traditional art show in the basement of the church. Carriage rides will be available as well. A Tractor show will be held behind Red Door Antiques spilling into the Fireman’s Grounds in the pass through will be a popular attraction. The Amish will be present making doughnuts. Nancy is super excited about the event with the Rotary trolley running to various stops throughout the festival which will include a fireman’s cook off. Parking will be available in the grass lots and carnival grounds. Five different bands including “the Shiners” are scheduled for the event. Flyers have been posted throughout town promoting festival.

Arianna Afshari spoke regarding the last months Museum fundraising progress. Donations of \$405.00 at West Fest, \$1,000.00 through a partnership with Walktail and an additional \$103.00 from Butler County History Day has raised \$2,328.00 bringing the Wirerope shop and Brooklyn Bridge replica fund to over \$70,000.00. An event October 26th will be held in Roebing Park including a Trick or treat trail, costume contest, pumpkin painting, and character guided tours of the Museum including some haunted attractions for children are planned. More details will be forthcoming. Brooke Wamsley has launched a GoFundMe for Brooklyn Bridge replica raising over \$820.00 in under a week.

Mayor William Gillespie Jr.

The Mayor had nothing to discuss.

Committee Reports

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (8-1-2024)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)
- Museum Committee** (No Meeting)

Liaison Reports

- PA State Association of Boroughs (No meeting)
- Butler County Council of Government (No meeting)
- Butler County Boroughs Association (No meeting)
- Tax Collection Committee (No Meeting)
- Planning Commission (8-7-2024)
- Zoning Hearing Board (No Meeting)
- Historic Architectural Review Board (8-14-2024)

Secretary / Manager Steven May

Bills

A Motion to Pay the Bills was made by Joyce Hutterer and Seconded by Brian Antoszyk. The Motion Passed unanimously.

<i>Purpose</i>		Borough	Park	SAA	Total
Borough General Fund	Decrease Adjustments	\$5,026.27	\$1,419.49	\$580.72	\$7,026.48
	Payroll	\$28,168.26	\$0.00	\$62,609.52	\$90,777.78
	Checks Paid	\$77,255.18	\$7,769.00	\$0.00	\$85,024.18
SAA Revenue Fund	Decrease Adjustments	\$7,289.62	\$767.72	\$45,419.36	\$53,476.70
	Checks Paid	\$5,105.88	\$14.99	\$173,767.04	\$178,887.91
Total:		\$122,845.21	\$9,971.20	\$282,376.64	\$415,193.05

Solicitor Solicitor Gallagher, Gallagher Law Group - The Solicitor had nothing to discuss.

Old Business

Artisan Festival Sponsorship

A Motion for the Borough to become a sponsor for \$100 during the Artisan Festival Was made by Joyce Hutterer and Seconded by Brian Antoszyk. The Motion passed unanimously.

Holiday Parade Route

A Motion to approve the revised Holiday Parade route road closure was made by Joyce Hutterer and Seconded by Dave Johnston. The Motion passed Unanimously.

Movie in the Park

A Motion to approve a Movie in the Park night, sponsored by Armstrong Cable, October 5th, showing Monsters Inc. was made by Brian Antoszyk and Seconded by Jason Goehring. The Motion passed unanimously.

New Business

Turkey Trot November 23rd

A Motion to approve road closures for the 2024 Turkey trot 5K race was made by Brian Antoszyk and Seconded by Joyce Hutterer. The Motion passed unanimously.

Park AC

A Motion to authorize the Borough Manager to monitor the air conditioning unit, maintaining an acceptable humidity level, with the option to spend up to \$1,580 in repairs while acquiring quotes for a new air conditioning and furnace unit replacement in the Museum was made by Brian Antoszyk and Seconded by Dave Johnston. The Motion passed unanimously.

Borough Flags

A Motion to approve the purchase of new Borough flags from the sign shop was made by Joyce Hutterer and Seconded by Brian Antoszyk. The Motion passed unanimously.

HARB Approval – Kelley’s

A Motion to approve the Certificate of appropriateness for Kelley’s restaurant was made by Dave Johnston and Seconded by Joyce Hutterer. The Motion passed unanimously.

Planning Commission

A Motion to approve the Hickory Knolls site plan as recommended by the Planning Commission with the contingencies of an NPDES Permit, HOP Approval and a Developers Agreement prepared by the Borough Solicitor, subject to Borough Council approval, with all associated fees of said Developers Agreement being compensated to the Borough by the Developer was made by Dave Johnston and Seconded by Jason Goehring. The Motion passed unanimously.

A Motion to approve the Hickory Knolls Subdivision and Land Development plan as recommended by the Planning Commission was made by Brian Antoszyk and Seconded by Dave Johnston. The Motion passed unanimously.

MMO’s

A Motion to approve the MMO’s as presented by Thomas Anderson was made by Brian Antoszyk and Seconded by Jason Goehring. The Motion passed Unanimously

Municipal Building Siding Project

Discussion on status and change order

A Motion to approve Payment Application #1 in the amount of \$6,669.90 was made by Brian Antoszyk and Seconded by Jason Goehring. The Motion passed unanimously.

A Motion to approve Change Order #1 in the amount of \$632.50 with 50% being the Borough's responsibility for the color change of the shakes on the west side of the building was made by Joyce Hutterer and Seconded by Brian Antoszyk. The Motion passed unanimously.

Women's Day Road Closure

A motion to approve a rolling 15-minute road closure with Police escort for the Women's Business Day, October 12th was made by Jason Goehring and Seconded by Joyce Hutterer. The Motion passed unanimously.

Resignation of Officer

A Motion to accept the resignation of officer Kenneth R. Michalik with regrets was made by Brian Antoszyk and Seconded by Dave Johnston. The Motion passed unanimously.

Executive Session Announcement

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Personnel Work Locations

Personnel Vehicle Purchase

Saxonburg Authority Job Posting

A Motion to approve the revised job descriptions for the Quality Assurance Officer and the Laboratory Supervisor, and to fill the appropriate positions was made by Brian Antoszyk and Seconded by Jason Goehring. The Motion passed unanimously.

Joint Policy Committee

Discussion on the vacant seat.

LSA Grants

A Motion for the Borough Manager to prepare for Various LSA Grants was made by Brian Antoszyk and Seconded by Joyce Hutterer. The Motion passed unanimously.

Adjournment

The Meeting was Adjourned at 9:51 p.m.