

SAXONBURG BOROUGH
Meeting Minutes
November 19th, 2024

The meeting was called to order by President Piper 7:06p.m.

Pledge of Allegiance

Roll Call Aaron Piper, Brian Antoszyk, Jason Goehring, Dave Johnston, Ray Koegler, Mia Mazza-Petruzzi, Joyce Hutterer and Mayor Gillespie were all present.

Also present were Borough Manager Steven May, Brooke Wamsley, Arianna Afshari, Carrie Irvine, Blane Martin, Ben Brewster, Carol Neubert, Joe Neubert, and State Representative Marci Mustello.

Correspondence

Correspondence was received in support of the rehabilitation of the Wire Rope Workshop from The Cleveland-Cliffs Steel Corporation, The Butler County Manufacturing Consortium, The Community Development Corporation of Butler County, The Tri-County Workforce Investment Board, and The Association for Iron and Steel Technology.

Minutes

The Minutes of October 15th, 2024 were approved as distributed

Public Comments *Restricted to Borough residents & business owners; 3 minutes each*

Arianna Afshari – The friends of the Museum hosted 135 Knock second graders for their field trip to the museum. Shortly after that, they hosted the spooky streets of Saxonburg, which was a very successful event. They were able to raise \$5,084 before expenses. The total net profit that is being deposited into the Wire Rope workshop fund is \$2,234.51 Solicitation fees for spooky streets was presented in the amount of \$640. Additionally, \$282 was collected in the donation box during the events and has been deposited into the park fund.

The friends are going to be having a corn hole tournament on December 14th during the Sip and Stroll in collaboration with the fire department. The Friends of The Museum has adopted new bylaws and expanded its leadership structure. Currently, there is about \$70,000 for the wire rope shop restoration project. They would like to request that the Borough seek updated bids so the 501C3 can get an accurate number as to what's required at 2025 prices.

Blane Martin – Mr. Martin commented on the success of the Spooky streets event held in Roebing Park. Though he is pleased with the park being under security camera's, he had concern regarding the ability of the new security system to record audio. The Borough Manager explained to Mr. Martin and Council that the audio feature has been disabled. By doing so, the "Glass Break" sensors are also disabled. Per Pennsylvania wiretap laws, large signage stipulating the audio recording must be posted at all entrances of the park should this feature be re-activated.

Mayor William Gillespie Jr.

The mayor presented several checks to the Borough from the Friends of the Police in the amounts of \$892.18 and \$5,522.10. These funds are to cover the new Accutrack system, and hardware needed for the printing of tickets in the cruisers that will be installed early next year. Special thanks to Officer Renauld who has been very good with the implementation of the new

technology and use of it. Friends of the Police have donated \$28,477 as well as \$7,345 in additional training costs.

So far in 2024, the Friends have donated a total of \$35,822 in support of our Police Department. We greatly appreciate their efforts. There is currently a Poinsettia fundraiser being held at the Saxonburg coffee shop with all proceeds going directly to the department. This year's Stuff the Cruiser will be held November 29th and 30th. All toys will be donated to The Lighthouse Foundation. This foundation is now helping more families than ever and the demand for toys has increased.

Committee Reports

- Streets/Stormwater Committee** (11-18-2024)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (11-19-2024)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)
- Museum Committee** (No meeting)

Liaison Reports

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No Meeting)
- Planning Commission** (No Meeting)
- Zoning Hearing Board** (No Meeting)
- Historic Architectural Review Board** (No meeting)

Secretary / Manager Steven May

Bills

A Motion to pay the Bills was made by Brian Antoszyk and Seconded by Joyce Hutterer. The Motion passed unanimously.

<i>Purpose</i>		SAA	Borough	Park	Total
Borough General Fund	Automatic Payments	\$586.73	\$4,651.74	\$1,786.73	\$7,025.20
	Payroll	\$63,424.30	\$32,602.07		\$96,026.37
SAA Revenue Fund	Automatic Payments	\$45,453.74	\$8,191.25	\$1,505.08	\$55,150.07
	Checks Paid	\$116,046.79	\$5,749.15	\$1.96	\$121,797.90
Total:		\$225,511.56	\$51,194.21	\$3,293.77	\$279,999.54

MOU Comprehensive Plan

A Discussion was had regarding working with other municipalities on a Joint Comprehensive Plan. The discussion was Tabled until a Memorandum of Understanding is presented to Council.

E - Waste at the Park March 29th

A Motion to approve an E-Waste disposal day sponsored by the Hutterer & Stahl Team of Berkshire Hathaway was made by Dave Johnston and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

2025 Meeting Dates

A Motion to approve the 2025 and January 2026 meeting dates was made by Mia Mazza-Petruzzi and seconded by Joyce Hutterer. The Motion passed unanimously.

Resolution 10 – 2024

Destruction of Records

A Motion to pass Resolution 10-2024 which authorizes the destruction of Police incident reports from 2001, 2005, 2007-2016. Destruction of Traffic Citations from 2006-2008. Destruction of Police Car logs from 2006 and 2007 was made by Brian Antoszyk and seconded by Ray Koegler. The Motion passed unanimously.

Executive Session Announcement

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council moved to executive session at 7:32p.m.

Council returned from executive session at 8:00p.m. and took the following actions:

Wage Increases

A Motion to approve the 2025 Wage increases as presented, contingent upon Authority approval was made by Jason Goehring and seconded by Joyce Hutterer. The Motion passed unanimously.

Police Contracted Services Rates

A Motion to approve Contracted Police services bill out rates was made by Brian Antoszyk and seconded by Ray Koegler. The Motion passed unanimously.

Police Hourly Rate increases

A Motion to approve police hourly wage increases was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

Budget

A Motion to approve the 2025 Borough Budget was made by Dave Johnston and seconded by Jason Goehring. The Motion passed unanimously.

Borough Budget Advertisement

A Motion to approve the 2025 Borough Budget for Advertisement was made by Brian Antoszyk and seconded by Ray Koegler. The Motion passed unanimously.

Park Budget Advertisement

A Motion to approve the 2025 Roebling Park Budget for Advertisement was made by Mia Mazza-Petruzzi and seconded by Jason Goehring. The Motion passed unanimously.

Adjournment

The Meeting Adjourned at 8:24p.m.