

**SAXONBURG BOROUGH**  
**Meeting Minutes**  
**December 17<sup>th</sup>, 2024**

The meeting was called to order by President Piper 7:00p.m.

**Pledge of Allegiance**

**Roll Call** Aaron Piper, Brian Antoszyk, Jason Goehring, Dave Johnston, Joyce Hutterer, Ray Kogler and Mia Mazza-Petruzzi and Mayor Gillespie were present.

Also in attendance were Borough Manager Steven May, Brooke Wamsley, Arianna Afshari, Scott Docherty, Blane Martin, Ben Brewster, Bryan Farney and Carol & Joe Neubert.

**Correspondence**

The American Legion Post 683 is holding a fundraising bingo for Cancer Patient Dennis Sybert on January 19<sup>th</sup>. Any local business that is willing to donate towards their Chinese auction or bake sale may contact Charlet Shurina or Debbie Kruger.

**Minutes**

Minutes of November 27th, 2024 were approved as distributed.

**Public Comments** *Restricted to Borough residents & business owners; 3 minutes each*

Arianna Afshari announced that the Wire rope shop fund has hit \$89,000.00 with generous donations from the Reldon and Hattie Cooper Foundation and Scott Docherty of CID Associates. The Friends of the Museum are excited about what the new year will bring.

**Mayor** William Gillespie Jr.

The Mayor thanked everyone involved with the Holiday Parade and the 5K held last month. The events had a tremendous turnout and everyone in attendance had a wonderful time.

The “Stuff a Cruiser” event benefiting the Lighthouse Foundation was a huge success. Over 500 families appreciated the generous support from the community.

The Mayor would like to recognize Knoch Graduate Kennedy Christy and the Juniata College women’s Volleyball team in their third straight NCAA Division III National Championship win.

**Secretary / Manager** Steven May

**Bills**

A Motion to Pay the Bills was made by Mia Mazza – Petruzzi and seconded by Ray Koezler. The Motion passed unanimously.

<b>Purpose</b>		<b>SAA</b>	<b>Borough</b>	<b>Park</b>	<b>Total</b>
<b>Borough General Fund</b>	<b>Automatic Payments</b>	\$700.39	\$4,356.63	\$1,216.62	\$6,273.64
	<b>Checks Paid</b>	\$0.00	\$8,294.20	\$0.00	\$8,294.20
	<b>Payroll</b>	\$99,534.46	\$46,295.86		\$145,830.32
<b>SAA Revenue Fund</b>	<b>Automatic Payments</b>	\$44,810.17	\$11,939.06	\$1,711.46	\$58,460.69
	<b>Checks Paid</b>	\$61,568.29	\$2,034.71	\$0.00	\$63,603.00
<b>Total:</b>		<b>\$206,613.31</b>	<b>\$72,920.46</b>	<b>\$2,928.08</b>	<b>\$282,461.85</b>

**New Business**

A Donation in the amount of \$1000.00 was made by Scott Docherty of CID Associates to support the Borough with a Multi Municipality Comprehensive Plan.

**Borough Donations**

A Motion to approve a donation from CID Associates in the amount of \$1,000.00 to support the multi municipality comprehensive plan initiative was made by Brian Antoszyk and Seconded by Dave Johnston. The Motion passed unanimously.

**Winterfest**

A Motion to approve the road closure of W. Main Street from 9:00a.m. to 5:00p.m. for Winterfest 2025 being held February 22<sup>nd</sup> was made by Joyce Hutterer and seconded by Jason Goehring. The Motion passed unanimously.

**Appointment of Dave Johnston to the Saxonburg Area Sewer Authority Board**

A Motion to appoint Dave Johnston as the Borough’s representative on the Saxonburg Area Authorities Board for a 5-year term pending reelection to Saxonburg Borough Council in November 2025, otherwise through the balance of his council term was made by Brian Antoszyk and seconded by Mia Mazza – Petruzzi. The Motion passed unanimously.

**Liquid Fuels Transfer**

A Motion to transfer \$22,682.60 from the Liquid Fuels Account to the General Fund for the remaining 2024 Liquid Fuel expenditures was made by Ray Koezler and seconded by Jason Goehring. The Motion passed unanimously.

**HARB Appointment**

A Motion to appoint Tammi Crawford to the HARB board for a 3-year term beginning January 1<sup>st</sup>, 2025 was made by Dave Johnston and seconded by Joyce Hutterer. The Motion passed unanimously.

### **Planning Commission Appointments**

A Motion to approve the appointment of David Johnston to the Planning Commission for a 4-year term was made by Joyce Hutterer and seconded by Jason Goehring. The Motion passed unanimously.

A Motion to approve the appointment of Carol Neubert to the Planning Commission for a 4-year term was made by Mia Mazza – Petruzzi and seconded by Ray Koegler.th Motion passed unanimously.

### **Office Cleaning Contract**

A Motion to contract Bobbi Jo Cornetti for the 2025 office cleaning pending a successful background check and CJIS training was made by Brian Antoszyk and seconded by Ray Koegler. The Motion passed unanimously.

### **Old Business**

#### **MOU Comprehensive Plan**

A Motion to approve Gallagher Law group to advise when and as needed on an intergovernmental agreement was made by Mia Mazza – Petruzzi and seconded by Jason Goehring. The Motion passed unanimously.

#### **Ordinance #480**

A Motion to adopt Ordinance #480, the 2025 Saxonburg Borough Tax Ordinance was made by Dave Johnston and seconded by Joyce Hutterer. The Motion passed unanimously.

#### **Adoption of 2025 Budget**

A Motion to Adopt the 2025 budget as advertised was made by Brian Antoszyk and seconded by Mia Mazza – Petruzzi. The Motion passed unanimously.

#### **Executive Session Announcement**

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council moved to executive session at 7:31 p.m.

Council returned from executive session at 7:48 p.m. and took the following actions:

#### **Officers Paid time off**

A Motion to approve part time Police Officers leave policy as per the Police Committee recommendation was made by Joyce Hutterer and seconded by Jason Goehring. The Motion passed unanimously.

#### **Adjournment**

The Meeting Adjourned at 7:51p.m.