

**SAXONBURG BOROUGH**  
**Meeting Minutes**  
**February 18<sup>th</sup> 2025**

The meeting was called to order by President Piper at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call** Aaron Piper, Jason Goehring, Dave Johnston, Joyce Hutterer, Mia Mazza-Petruzzi, Jason Goehring and Ray Koegler were present. Mayor Gillespie and Brian Antoszyk were absent.

Also present were Borough Manager Steven May, Ben Brewster, Carol Neubert, Joe Neubert, Dave Graham, Mark Burd, Meghan Pohl, Greg Comer, and William Pitts.

**Executive Session Announcement** Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

An executive session was held February 4<sup>th</sup> regarding personnel matters.

**Correspondence**

The Borough Received correspondence from SABA regarding solicitation permits.  
The Borough Received correspondence from Meghan Pohl regarding Mingle dates and pricing.

**Minutes**

The Minutes of January 21st, 2025 were approved as distributed

**Public Comments** *Restricted to Borough residents & business owners; 3 minutes each*

Greg Cromer from Americafromthesky.com displayed an arial photo Borough available on his website.

Mark Burd spoke regarding the DCED Grant writing workshop March 14<sup>th</sup> and several other events State Representative Marci Mustello is hosting. A deteriorated License Plate Replacement program, a Safe Sr. program and a household goods recycling event. Dates and time are available by contacting representative Mustello's office and will also be posted on the Borough website.

Meghan Pohl spoke regarding the upcoming mingle schedule. Meghan requested dates and road closures for the 2025 Mingle season.

**Mayor** William Gillespie Jr.

**Committee Reports**

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (No meeting)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)

**Liaison Reports**

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No meeting)
- Planning Commission** (No meeting)
- Zoning Hearing Board** (No meeting)
- Historic Architectural Review Board** (2/12/2025)

**Secretary / Manager** Steven May

**Bills**

A Motion to pay the Bills was made by Ray Koepler and seconded by Joyce Hutterer the Motion passed unanimously.

<i>Purpose</i>		<b>SAA</b>	<b>Borough</b>	<b>Park</b>	<b>Total</b>
<b>Borough General Fund</b>	<b>Automatic Payments</b>	\$1,416.51	\$4,691.44	\$1,813.52	\$7,921.47
	<b>Payroll</b>	\$66,066.25	\$39,448.54		\$105,514.79
<b>SAA Revenue Fund</b>	<b>Automatic Payments</b>	\$50,509.56	\$8,578.23	\$743.83	\$59,831.62
	<b>Checks Paid</b>	\$23,844.34	\$3,043.06	\$210.00	\$27,097.40
<b>Total:</b>		<b>\$141,836.66</b>	<b>\$55,761.27</b>	<b>\$2,767.35</b>	<b>\$200,365.28</b>

**Solicitor** Solicitor Gallagher, Gallagher Law Group

**Old Business**

**New Business**

**Resolution Butler County Parks Grant**

A Motion to approve Resolution 2-2025 for the Butler County Parks and Recreation grant for new park pole lighting was made by Mia Mazza-Petrucci and seconded by Ray Koepler the Motion passed unanimously.

**Keystone Historic Structure Grant**

A Motion to approve Resolution 3-2025 for the Keystone Historic Structure Grant in the amount of \$90,000.00. Matching Grant funds are to be issued by the Friends of the Saxonburg Museum Wire Rope Shop Fund was made by Joyce Hutterer and seconded by Jason the Motion passed unanimously.

**Mingle Dates and Road Closures**

A Motion to approve the road closures and event dates of May 15<sup>th</sup>, June 19<sup>th</sup>, July 17<sup>th</sup>, August 21<sup>st</sup> and September 18<sup>th</sup> for Mingle on Main, between the hours of 4:14p.m. and 8:45p.m. was made by Dave Johnston and seconded by Joyce Hutterer the Motion passed unanimously.

**Advertisement Ratification**

A Motion to ratify the authorization of the advertisement of Ordinance 481, the Borough of Saxonburg Police Pension Plan was made by Joyce Hutterer and seconded by Mia Mazza-Petruzzi the Motion passed unanimously.

**Ordinance 481**

A Motion to adopt ordinance 481, the Borough of Saxonburg Police Pension Plan was made by Dave Johnston and seconded by Ray Koegler the Motion passed unanimously.

**Certificate of Appropriateness**

A Motion to approve the certificate of appropriateness for Mille Mae's Sweet Shoppe as recommended by HARB was made by Jason Goehring and seconded by Joyce Hutterer the Motion passed unanimously.

**Executive Session Announcement**

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council moved to executive session at 7:35p.m.

Council returned from executive session at 7:45p.m. and took the following action:

**Police Personnel**

A Motion for Police Personnel transfer was Jason Goehring and seconded by Mia Mazza-Petruzzi. The Motion passed unanimously.

**Adjournment**

The Meeting adjourned at 7:46p.m.