

**SAXONBURG BOROUGH**  
**Meeting Minutes**  
**March 18<sup>th</sup>, 2025**

The meeting was called to order by President Piper at 7:02 p.m.

**Pledge of Allegiance**

**Roll Call** Aaron Piper, Dave Johnston, Mia Mazza-Petruzzi, Brian Antoszyk, Jason Goehring and Ray Koegler were present. Joyce Hutterer was absent.

Also present were Borough Manager Steven May, Carol Neubert, Joe Neubert, Blane Martin, Rebecca Goehring, Dave Graham, Tate Pacek, Jim Insko, and William Pitts.

**Correspondence**

The Borough Received correspondence from the mayor regarding his decision not to run for office again.

The Borough Received correspondence from the Fire Department requesting dates for Road closures.

The Borough Received correspondence from Resident Sandy Brown regarding the condition of Carol Drive.

**Minutes**

The Minutes of February 18th, 2025, were approved as distributed

**Public Comments**      *Restricted to Borough residents & business owners; 3 minutes each*

*Blane Martin* – Mr. Martin asked if the painted curbs on Main Street could be freshened up and discussed ownership of the sidewalks.

**Mayor**                      William Gillespie Jr.

The mayor presented council with a check for over \$2,900.00 from Friends of the Saxonburg Police that covered expenses including training, new portable radio batteries, and a desk mounted radio.

The mayor is excited to announce Friday, June 6<sup>th</sup> for this year's Chief Adams Memorial Golf outing at Saxon Golf Course. Sign-up forms are available at the Borough offices and website.

**Committee Reports**

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (3/18/2025)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)
- Grant Committee** (No Meetings)

**Liaison Reports**

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No meeting)
- Planning Commission** (No meeting)
- Zoning Hearing Board** (No meeting)

**Historic Architectural Review Board (3/12/2025)**

**Secretary / Manager** Steven May

**Bills**

A Motion to pay the Bills was made by Mia Mazza – Petruzzi and seconded by Brian Antoszyk. The Motion passed unanimously.

<b><i>Purpose</i></b>		<b>SAA</b>	<b>Borough</b>	<b>Park</b>	<b>Total</b>
<b>Borough General Fund</b>	<b>Automatic Payments</b>	\$2,462.22	\$4,779.13	\$1,761.49	\$9,002.84
	<b>Checks Paid</b>	\$0.00	\$36,087.91	\$12.04	\$36,099.95
	<b>Payroll</b>	\$68,277.47	\$38,949.40		\$107,226.87
<b>SAA Revenue Fund</b>	<b>Automatic Payments</b>	\$55,307.85	\$11,157.02	\$827.28	\$67,292.15
	<b>Checks Paid</b>	\$53,796.16	\$3,000.47	\$0.00	\$56,796.63
<b>Total:</b>		\$179,843.70	<b>\$93,973.93</b>	<b>\$2,600.81</b>	\$276,418.44

**Solicitor** Solicitor Gallagher, Gallagher Law Group

**Old Business**

**New Business**

**Grant Committee**

A Grant committee for Borough projects was formed with council members Piper, Antoszyk, and Goehring.

**2024 Audit**

A Motion to approve and advertise the 2024 Borough Audit was made by Mia Mazza-Petruzzi and seconded by Ray Koepler. The Motion passed unanimously.

**Certificate of Appropriateness**

A Motion to approve the certificate of appropriateness at 254 W. Main St. for a Roof, Soffit, Fascia, Gutters and Downspouts as recommended by HARB was made by Jason Goehring and seconded by Brian Antoszyk. The Motion passed unanimously.

**Memorial Day Parade Road Closure**

A Motion to approve the closure of W. Main Street and N. Rebecca Street from 10:30a.m. to 12:00p.m. for the Memorial Day parade May 26<sup>th</sup> was made by Dave Johnston and seconded by Ray Koepler. The Motion passed unanimously.

**Veterans Banners**

A Motion to approve Veterans banners sponsored by the VFW and American Legion to be hung on the telephone poles beginning on Main Street as approved by the HARB board was made by Brian Antoszyk and seconded by Jason Goehring. The Motion passed unanimously.

**Fire Department Road Closures**

A Motion to approve road closures dates for the following events:  
Pet Parade - Tuesday, June 24<sup>th</sup> 6:30p.m. - 8:30p.m., Water Battle - Wednesday, June 25<sup>th</sup> 6:30 – 9:00p.m. and the Fireman’s Parade - Thursday, June 27<sup>th</sup> 5:00p.m. – 8:30p.m. was made by Mia Mazza-Petruzzi and seconded by Ray Koegler. The Motion passed unanimously.

**Roebing Park Clean-up Day**

A motion to approve Roebing Park clean-up Day in conjunction with the Saxonburg Rotary April 5<sup>th</sup> with a rain date of April 12<sup>th</sup> was made by Mia Mazza-Petruzzi and seconded by Jason Goehring. The Motion passed unanimously.

**PA State Association of Boroughs (PSAB) Voting Delegate**

A Motion to name Aaron Piper with Mia Mazza-Petruzzi being the alternate for Saxonburg’s Voting Delegate to the Pennsylvania State Association of Boroughs was made by Brian Antoszyk and seconded by Ray Koegler. The Motion Passed Unanimously.

**Executive Session Announcement**

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council Moved to executive session at 7:31p.m.  
Council Returned from Executive session at 7:50p.m. and took the following actions:

**W. Main Street Park MOU**

A Motion to approve a Memorandum of Understanding between the Saxonburg Area Rotary and Saxonburg Borough for the use of the vacant lot on W. Main Street for a community park was made by Dave Johnston and seconded by Jason Goehring. The Motion passed unanimously.

**Adjournment**

The meeting adjourned at 7:52