

SAXONBURG BOROUGH
Agenda
September 15th, 2026

Pledge of Allegiance

Roll Call

Ordinance 484

Discussion and possible Motion to Adopt Ordinance 484, the Saxonburg Borough Roebling Park Rules and Regulations.

Correspondence

Minutes

Possible Approval of the Minutes of August 31st, 2026

Public Comments *Restricted to Borough residents & business owners; 3 minutes each*

Mayor David P. Johnston

Committee Reports

Joint Policy Committee
Streets/Stormwater Committee
Ordinance Committee
Parks & Rec Committee
Police Committee
Museum Committee
Grant Committee

Liaison Reports

PA State Association of Boroughs
Tax Collection Committee
Butler County Boroughs Association
Butler County Council of Government (COG)
Planning Commission
Zoning Hearing Board 9/2/2026
Historic Architectural Review Board

Manager Steven T. May

Bills

Discussion and possible Motion to Pay the Borough's portion of the Bills.

Purpose		SAA	Borough	Park	Total
Borough General Fund	Automatic Payments	\$634.25	\$3,384.84	\$2,266.28	\$6,285.37
	Payroll	\$68,639.62	\$37,019.14		\$105,658.76
SAA Revenue Fund	Automatic Payments	\$56,435.66	\$9,030.37	\$465.55	\$65,931.58
	Checks Paid	\$30,673.97	\$3,162.48		\$33,836.45
Total:		\$156,383.50	\$52,596.83	\$2,731.83	\$211,712.16

Old Business**Tuttle / Gorski Subdivision**

Discussion and Possible Motion to approve the subdivision of the Tuttle Gorski Property located at 290 S. Rebecca St. as recommended the Planning Commission.

New Business**Liquid Fuels Transfer**

Discussion and possible Motion to approve a transfer of \$6,480.64 from Liquid Fuels to the General Fund for Street Lights.

Employee Resignation

Discussion and possible Motion to approve the resignation of superintendent Chuck McGee effective 10/2/2026 with regrets.

Employee Promotion

Discussion and possible Motion to approve the promotion of Marty Culp to Director of Operations/Superintendent effective 9/1/2026.

Employee Resignation

Discussion and possible Motion to approve the resignation of Melissa Wolfe, Director of Finance for SAA, billable employee for Saxonburg Borough.

Employee Hire

Discussion and possible Motion to approve Jacob Harison as SAA Director of Finance and billable employee to Saxonburg Borough.

Employee Resignation

Discussion and possible Motion to approve the resignation of Renee Ramfos, Billing tech I for SAA and billable employee for Saxonburg Borough effective 9/26/2026.

Employee Promotion

Discussion and possible Motion to approve Nicole Farney advancing to Billing Tech I for SAA and Saxonburg Borough as a billable employee effective

Employee Hire

Discussion and possible Motion to approve the hiring of Amber Flaherty as Billing Tech II for SAA and Saxonburg Borough as a billable employee effective 9/21/2026.

Park Committee

Discussion and possible Motion to approve _____, _____ to the park committee, with access to the restroom and park security.

Halloween Hours

Discussion and Possible Motion to approve Trick or Treat hours October 31st from 6:00p.m. – 8:00p.m.

Witches Walk / Spooky Streets

Discussion and possible Motion to approve a waiver of the park rental fee of \$200 for Spooky Streets October 17th.

Police Personnel Procedure

Discussion and possible Motion to approve the Police Overtime Policy.

Police Department Hire

Discussion and possible Motion to approve the hiring of a part-time officer.

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, legal, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Adjournment