**SAXONBURG BOROUGH**
**Meeting Minutes**
**September 15th, 2026**

**Vice-president Piper called the meeting to order at 7:06p.m.**

**Pledge of Allegiance**

**Roll Call** Aaron Piper, Brian Antoszyk, Ray Koegler, Joyce Hutterer, Tate Pacek, Bryan Farney and Mayor Johnston. President Goehring was absent.

Also in attendance were Borough Manager Steven May, Sean Gallagher, Harold Boyer, Ben Brewster, Blane Martin, Cheryl Gorski, Gene Gorski, Frank Noroski, Amy Wise, Chris Wise, Andrew Belta, Jeff Mullen, Erin Birckbichler, Chris Tuttle, Lisa Blackwell, and Nancy Alberth.

**Ordinance 484**
A Motion to Adopt Ordinance 484, the Saxonburg Borough Roebling Park Rules and Regulations was made by Joyce Hutterer and seconded by Brian Antoszyk. The Motion passed unanimously.

**Correspondence**

The Borough received a letter from Douglas Farney Resigning from the SAA board as Saxonburg's representative.
The Borough received a report from the Pennsylvania State Historic Office regarding the Wire Rope Workshop.
The Borough received notice from the DCED regarding two Grants awarded to Saxonburg. One for a Police Patrol Vehicle and another for a generator to power the Borough building in in climate weather.

**Minutes**
**The Minutes of August 31st, 2026, were approved as distributed**

**Public Comments** *Restricted to Borough residents & business owners; 3 minutes each*

*Harold Boyer – Harold thanked council for a great weekend and to offer support and training classes to anyone interested in County Fire Police*

*Chris and Amy Wise – Chris and Amy Brough the Upper Aderhold catch basin to councils' attention. The box has collapsed. The Borough manager explained that it is a PennDOT road however, the borough is working with PennDOT on a remedy.*

*Jeff Mullen Erin, Birckbichler & Neighbors – Aderhold neighbors spoke to council about water remediation at flow on Aderhold. Water is not making it to the catch basins when the road does not have curbs.*

*Lisa Blackwell & Nancy Alberth – Lisa and Nancy spoke about the successful Artisan Market and the dreams for next year.*

**Mayor** David P. Johnston

The Mayor thanked the Little Shops of Saxonburg for a terrific Artisan Market and detailed the visiting Germans trip.

**Committee Reports**
Joint Policy Committee
Streets/Stormwater Committee
Ordinance Committee
Parks & Rec Committee
Police Committee
Museum Committee
Grant Committee

**Liaison Reports**
PA State Association of Boroughs
Tax Collection Committee
Butler County Boroughs Association
Butler County Council of Government (COG)
Planning Commission
Zoning Hearing Board 9/2/2026
Historic Architectural Review Board

**Manager** Steven T. May

**Bills**
A Motion to Pay the Borough's portion of the Bills was made by Bryan Farney and seconded by Joyce Hutterer. The Motion passed unanimously.

| *Purpose* | | SAA | Borough | Park | Total |
|---|---|---|---|---|---|
| Borough General Fund | Automatic Payments | $634.25 | $3,384.84 | $2,266.28 | $6,285.37 |
| | Payroll | $68,639.62 | $37,019.14 | | $105,658.76 |
| SAA Revenue Fund | Automatic Payments | $56,435.66 | $9,030.37 | $465.55 | $65,931.58 |
| | Checks Paid | $30,673.97 | $3,162.48 | | $33,836.45 |
| Total: | | $156,383.50 | **$52,596.83** | **$2,731.83** | $211,712.16 |

**Old Business**

**Tuttle / Gorski Subdivision**
A Motion to approve the subdivision of the Tuttle Gorski Property located at 290 S. Rebecca St. as recommended the Planning Commission was made by Tate Pacek and seconded by Joyce Hutterer. The Motion passed unanimously.

## New Business

### Liquid Fuels Transfer
A Motion to approve a transfer of $6,480.64 from Liquid Fuels to the General Fund for Street Lights was made by Tate Pacek and seconded by Joyce Hutterer. The Motion passed unanimously.

### Employee Resignation
A Motion to approve the resignation of superintendent Chuck McGee effective 10/2/2026 with regrets was made by Tate Pacek and seconded by Bryan Farney. The Motion passed unanimously.

### Employee Promotion
A Motion to approve the promotion of Marty Culp to Director of Operations/Superintendent effective 9/1/2026 was made by Brian Antoszyk and seconded by Joyce Hutterer. The Motion passed unanimously.

### Employee Resignation
A Motion to approve the resignation of Melissa Wolfe, Director of Finance for SAA, billable employee for Saxonburg Borough was made by Bryan Farney and seconded by Tate Pacek. The Motion passed unanimously.

### Employee Hire
A Motion to approve Jacob Harison as SAA Director of Finance and billable employee to Saxonburg Borough was made by Bryan Farney and seconded by Joyce Hutterer. The Motion passed unanimously.

### Employee Resignation
A Motion to approve the resignation of Renee Ramfos, Billing tech I for SAA and billable employee for Saxonburg Borough effective 9/26/2026 was made by Tate Pacek and seconded by Ray Koegler. The Motion passed unanimously.

### Employee Promotion
A Motion to approve Nicole Farney advancing to Billing Tech I for SAA and Saxonburg Borough as a billable employee effective 9/21/2026 was made by Joyce Hutterer and seconded by Tate Pacek. The Motion passed with Bryan Farney abstaining.

### Employee Hire
A Motion to approve the hiring of Amber Flaherty as Billing Tech II for SAA and Saxonburg Borough as a billable employee effective 9/21/2026 was made by Joyce Hutterer and seconded by Brian Antoszyk. The Motion passed unanimously.

### Park Committee
A Motion to approve Brian Antoszyk, Ray Koegler, and Jason Goehring to the park committee, with access to the restroom and park security was made by Tate Pacek and seconded by Bryan Farney. The Motion passed unanimously.

### Halloween Hours
A Motion to approve Trick or Treat hours October 31st from 6:00p.m. – 8:00p.m. was made by Bryan Farney and seconded by Tate Pacek. The Motion passed unanimously.

**Witches Walk / Spooky Streets**
A Motion to approve a waiver of the park rental fee of $200 for Spooky Streets October 17th was made by Joyce Hutterer and seconded by Brian Antoszyk. The Motion passed unanimously.

**Police Personnel Procedure**
A Motion to approve the Police Overtime Policy was made by Brian Antoszyk and seconded by Bryan Farney. The Motion passed unanimously.

**Police Department Hire**
A Motion to approve the hiring of a part-time officer was made by Tate Pacek and seconded by Joyce Hutterer. The Motion passed unanimously.

**Executive Session Announcement** Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee, contract, legal, and/or public safety matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council went to Executive session at 7:44p.m.

Council Returned from Executive session at 8:30p.m. and took no action.

**Adjournment**

The Meeting Adjourned at 8:32p.m.